



# IDAHO DEPARTMENT OF PARKS & RECREATION

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## Agenda Packet

for  
July 29-30, 2008  
Quarterly Board Meeting

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**Ashley Inn**  
**Cascade, Idaho**

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## **Agenda**

### **Reports**

#### **Development Report**

#### **Headquarters Impact from Nearby Development**

#### **2009 Legislative and Rules Proposal**

#### **Advisory Committee Replacement**

#### **Heyburn Float Home Lease Review**

#### **FY'08 Year End Financial Statement**

#### **FY 2010 Budget Discussion & Approval**

#### **Campsite Pricing & Proposed Fee Schedule**

#### **Recommendation of Highway Signage for Parks**

**IDAHO DEPARTMENT OF PARKS AND RECREATION**

**“To improve the quality of life in Idaho through outdoor recreation and resource stewardship.”**

**Board Meeting  
July 29-30, 2008  
Ashley Inn  
Cascade, Idaho**

*Consent Agenda CA	*Information Only IO	*Action Item AI
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**Agenda.....1**

**Tuesday July 29, 2008**

**8:00 a.m. Call to Order**

**Welcome guests**

**Additions or deletions to the printed agenda**

**Approval of the Board Meeting minutes**

- **May 13-14, 2008 \*AI**

**8:15 a.m. Reports \*IO.....2**

- **Director**
- **Attorney General**
- **Operations**
- **Region**
- **Recreation**
- **Management Services**
- **Marketing**
- **Human Resources**
- **Board Members**

**9:00 a.m. Development \*IO.....3**

- **Project Update**
- **Capitol Inventory Needs Process**
- **Experience Idaho Status**

**9:45 a.m. IDPR Headquarters Impact from Nearby Development \*AI.....4**

**10:00 a.m. 2009 Legislation and Rules Proposal \*AI.....5**

**10:30 a.m. Advisory Committee Replacement \*AI.....6**

**11:00 a.m. Executive Session Under authority of Idaho Code § 67-2345(c)  
an executive session may be held to discuss personnel,  
acquisition of private lands, and/or litigation**

**Noon Lunch (Working lunch for Board Members if needed)**

**12:45 p.m. Executive Session Conclusion \*AI**

**1:00 p.m. Public Forum**

**1:30 p.m. Heyburn Float Home Lease Review \*AI.....7**

**2:30 p.m. FY'08 Year End Financial Statement \*AI.....8**

**3:00 p.m. Recess**

**3:30 p.m. Depart for Ponderosa State Park**

**4:15 p.m. Tour Ponderosa State Park**

**6:00 p.m. Dinner**

**7:00 p.m. Ponderosa Visitor's Center and Ribbon Cutting**

**8:00 p.m. Return To Cascade**

**Wednesday July 30, 2008**

**8:00 a.m. FY 2010 Budget Discussion and Approval \*AI.....9**

**Noon Working Lunch**

**Campsite Pricing and Proposed Fee Schedule \*AI.....10**

**1:00 p.m. Recommendation of Highway Signage for Parks \*IO.....11**

**2:15 p.m. U of I McCall Field School Campus Review \* IO**

**3:00 p.m. New Business**

**4:00 p.m. Adjourn**

## **Future Board Meetings**

**October 21-23, 2008 -- Twin Falls with tour of Ritter Island**

**January 20-22, 2009 -- Boise, Idaho**

**May 12-14, 2009 -- Boise, Idaho with tour of Bruneau State Park**

**Please Note:** Discussion times for agenda items are approximate. The Board reserves the right to move agenda items and adjust time schedule as needed.

(1) This is the final agenda. Copies of the agenda will be available at the Idaho Department of Parks & Recreation, 5657 Warm Springs Avenue, Boise, Idaho. The agenda can also be found on the Department Website ([www.idahoparks.org](http://www.idahoparks.org)) If you have questions or would like to arrange auxiliary aids or services for persons with disabilities, please contact the Department Administrator of Management Services at 208-334-4199. Accommodations for auxiliary aids or services must be made no less than five (5) working days in advance of the meeting.

(2) The Consent Agenda addresses routine items the board may approve without discussion. An item may be moved from this agenda area to another at the request of the Board.

(3) The Action Items address policy and program items the Board may wish to discuss prior to making a formal recommendation or decision. An item may be moved from this agenda area to another at the request of the Board.

(4) The Director's Report provides information only. An item may be moved from this agenda area to another at the request of the Board.

**DIVISION OF OPERATIONS  
DEAN SANGREY, DIVISION ADMINISTRATOR  
BOARD REPORT  
April – May – June 2008**

**NON-MOTORIZED BOAT REGISTRATION WORK GROUP**

Governor Otter reconvened the Non-motorized Boat Registration Work Group this spring to continue its analysis of the need and potential viability of creating a statewide registration process for non-motorized vessels. The group's first 2008 meeting was held June 16<sup>th</sup> at the Governor's office. The facilitation and coordination of this effort has formally been assigned to IDPR by the Governor, with an expectation that draft legislative ideas can be developed for introduction in the 2009 session.

User groups and agencies in attendance were given assignments to compile information regarding funding and expenditures associated with building and maintaining boating facilities around the state, financial obligations of government entities involved with maintenance and operation, search and rescues, etc. The information was provided to IDPR and consolidated data sheets developed to help facilitate the discussions for the next meeting. That meeting is scheduled for July 17<sup>th</sup> at the IDPR HQ.

**OPERATING UNDER THE INFLUENCE (OUI) CHECKPOINT PROJECT**

Idaho conducted its first OUI checkpoint project on Payette Lake in June. Statewide marine law enforcement agencies coordinated the organization and operation of the checkpoint on a Saturday, and they were assisted by staff from our Boating Law Enforcement office. All reports indicate the exercise was generally well received and considered very successful. Lots of boater contacts, whistles, PFD's, etc., handed out as needed, and no citations written for OUI's, which is good.

**IDPR LEGISLATION AND ADMINISTRATIVE RULES**

Extensive efforts have focused on development of proposed rules and expanded coordination on legislative proposals dealing with various ATV issues on HO602, etc. Additional information will be addressed in more detail with the formal Board agenda.

# **EAST REGION PARKS REPORT**

## **APRIL – MAY – JUNE, 2008**

### **MAJOR ISSUES / TOP PRIORITIES**

- Ashton Tetonia – Lease Agreements, Easements, and Temporary Permits continue to keep us busy. Development progress is in final review with ITD, hope to go out to bid and construction this August.
- Castle Rocks – Funding for equestrian facility development for ranch site.
- Harriman – Experience Idaho project is underway.
- Yankee Fork – Bayhorse clean-up project is underway. Partners want a formal planning process.
- Massacre Rocks – Holistic Management Plan is moving forward with additional planning with ITD.

### **EAST REGION SERVICE CENTER – GARTH TAYLOR, EAST REGION BUREAU CHIEF**

- April 1 – Idaho Falls Chamber of Commerce Luncheon: speaker topic was L.E.E.D.s.
- April 7-9 – Law Enforcement Refresher course in Twin Falls. Dean and Garth spoke at the opening day of training.
- April 8 – Capitol for a Day in Firth.
- April 14 – Antiquities meeting with Kevin Zauha and Dean Sangrey.
- April 15 – North Region meeting PowerPoint presentation on Workplace Safety, Incident Report System, and Report Writing (with Dean Sangrey).
- April 22 – ITD meeting in Pocatello with ITD District Engineer and Kevin Lynott.
- April 24 – Fremont County meeting with Tamra and the county R&B supervisor on the A-TT.
- April 30 – Meeting with Doug Hancey and the BLM and Forest Service on New Park site.
- May 6 – Statewide CIN meeting in Boise.
- May 7 – NPS meeting with Pacific NW Superintendents for City of Rocks in Almo.
- May 12-14 – Board meeting in Moscow.
- May 19-21 – Yellowstone Business Partnership in Jackson, WY, with Bob Meinen.
- May 27-28 – Interview team for Workplace Safety coordinator position.
- June 3 – Spoke to Volunteer Training at Almo.
- June 4 – Spoke to Interpretative Training staff at Harriman.
- June 11 – Meeting for the Sacajawea Center in Salmon.
- June 12 – Bayhorse preconstruction meeting.
- June 13 – Harriman preconstruction meeting.
- June 21 – Henrys Fork Foundation annual meeting – Steve Trafton presented Harriman State Park with an award for conservation. Forrest Hall accepted the personally carved and specially crafted wooden bowl on behalf of Harriman.
- June 25 – Meetings with Massacre Rocks, City of Rocks, and Lake Walcott, then Boise meetings with Dean Sangrey, Jim Sup.
- June 26 – TAG meeting in Boise.
- Ashton -Tetonia Trail: Ranger Larry Fredericksen has announced July 1, 2008 as his retirement date. Larry has been an exceptionally dedicated and conscientious ranger since he began working the Rails-to-Trails out of Ashton-Tetonia for IDPR on May 20, 1994. We will miss Larry a great deal, and we sincerely wish him and his wife, Nadine, our very best as they embark on this new trail called retirement.

### **BEAR LAKE STATE PARK – KIRK RICH, PARK MANAGER**

#### **Top 5 Items Not Being Addressed or Funded At This Time**

1. New administrative site. How soon and how much?
2. New replacement restrooms at East Beach. We now have very serious maintenance concerns about these structures. Replacement should occur in off-season.
3. Although this is considered an O&E expense, we find that fuel costs are bringing us to our knees. Without the help of funding from Bear Lake County we could not continue to operate on existing budget.

### Customer Service

- Hard to believe, but April's group reservations continued strong with groups starting to pick up some odd dates early and late in the season for the day use shelters. It is possible that gasoline prices are starting to cause folks to consider destinations a little closer to home.
- The reservation system for Bear Lake crashed about the time that the system was moved to East Beach for the season. The week of down-time proved frustrating for some potential customers. However, the corrections have been made and all is well.

### Preservation of Natural Resources

- Theo Hook Canyon project—which proposes to pump water from Bear Lake to the top of the mountain and return to generators adjacent to Cisco Beach by gravity flow—has been nixed by Governor Huntsman from Utah. This project created much concern about the possible disruption of the ecology of the lake.

### Utilization of Facilities

- The ice began to breakup on April 30 and facilities are being readied, deer carcasses removed, fences repaired, office cleaned, etc.
- May lived up to its historical expectations with about two inches of precipitation for the month. Memorial Day was a complete bust with rain two of the three days. However, about half of the electrical sites and the group camp in the campground were sold out. Reservations for large day use groups continue to trickle in for a few odd remaining dates.
- Group use camping is in full swing with steady use of group camp since June 10.
- Cold weather brought slow start to season. However by June 27 we were launching boats in 90 degree weather.

### Park Manager's Report

- The weather remained on the terrible side through April, but the snow did melt. We can officially say we are out of the mud season.
- Grooming of snowmobile trails ceased by April 10. Snow and cold weather kept the snowmobilers on the trail. However, the cost of diesel and repairs caused us to reconsider any further grooming. Both snowcats required considerable post-season maintenance. The big Piston Bully cat is down awaiting some parts. Hopefully, these spring repairs will allow us to just install the tracks and turn the key next fall. The Tri-County Snowmobile meeting took place on May 1 in Montpelier.
- Three seasonal employees resumed employment, and two have gone to McCall for reservation training.
- Ed Lyon and Park aide Alan Lloyd taught a boat safety class at the high school the last week of April.
- The Tamarisk removal project which started last fall has resumed as accumulated piles were burned as the snow melted.
- Vehicles and equipment received the pre-summer service and repairs.
- The contractor for the culinary tank upgrade project which was completed in 2007 returned this May to reinstall a new float control shutoff. The system was activated, a water sample taken, and several cracked pipes were repaired.
- The old culinary water tank was relocated and reinstalled in tandem with the irrigation system. This was a big project that went better than expected. This will allow up to 20,000 gallons of irrigation water to be stored at one time. The system is still being tested and adjusted.
- Park staff was able to salvage several hundred dollars of chain link fence being removed from an LDS church adjacent to the Paris shop. This will be used for bull-pen fencing at the Paris Canyon shop.
- Park staff were able to complete CPR/First Aide training through Bear Lake Memorial Hospital.
- A new wireless connection was provided at the East Beach office. This lightning fast connection will allow good internet service for the first time at that facility. This upgrade is courtesy of Bear Lake County Waterways and will allow us to directly post boat safety reports. The reservation system still operates via the traditional DSL.
- The park plans to host the IDPR birthday party on July 12. We are thinking of balloons, posters, etc. and 2,500 (one pickup load) pieces of cake for the visitors that will be attending that day. Right now we're working on money for the cake. Maybe we won't buy gasoline that month.

- Boats have been “summerized” for the season. Upgrades which include \$2,600 worth of new props have been installed on the big boat courtesy of this year’s boat safety grant. Radio equipment will also be upgraded. Boat inspections have been done.
- Pending low water may end launching by the end of July.
- Water inflow into Bear Lake remained consistent for most of June. The turbulence created by the inflow prevented launching most of the month. Water level topped out at 5010.5 feet—two feet lower than last year.
- Kirk met with the county weed control guy to coordinate the Russian thistle and salt cedar control efforts. Spraying and disking will began the first week of June.
- Thanks to Garth and some quick purchasing procedures we were able to bid and purchase a new 16 foot car-hauler type of trailer. This will be useful for mowers, four-wheelers, small tractors, etc. In addition two large shop tool boxes were made available out of some capital outlay funds.
- Park Manager Rich met with the commissioners’ budget hearing on waterways and boat safety budgets. Commissioners recognize our plight with O&E expenses and will allow those funds to help out.

#### **CITY OF ROCKS NAT’L RESERVE /CASTLE ROCKS S.P.–WALLACE KECK, PARK MANAGER**

##### **Top 5 Items Not Being Addressed or Funded At This Time**

1. Increased energy costs (electrical, gasoline, propane) at 26%.
2. Large equipment purchases (skid-steer loader, tractors).
3. Benefited Seasonal pay increases (1.5%) does not move lead seasonals pay proportionate to minimum wage increases and less than 5 month pay).
4. Larger road and bridge funded projects - need to complete paving at maintenance facility, and chip-seal roads, dust guard more park roads.
5. Master plan approved projects - corral, pavilion, primitive bunkhouse, amphitheater, office remodel/additions.

##### **Customer Service**

- Visitors arrived in good numbers on April weekends, although weekdays continued to be marginal. Visitor Center attendance was 365 in April, and significantly up in May over previous years – 166 on May 24.
- Resale brought in \$886. New resale items include a 20<sup>th</sup> anniversary T-shirt and coin, trail brochures and park developed climbing guide. Resale Inventory was conducted on June 30 in order to establish a clean inventory count for FY09.
- CIRO and CRSP worked through a third year of Camis reservation system failures at its busiest and most critical customer service times. Most of the problems continued from May into June (including double bookings), but were resolved by the end of the June. Staff recommends that new system roll-outs do not occur around Memorial Day Weekend.
- Jones and Keck presented an update of events and projects to the Cache Peak Civic Association.
- Campgrounds were full Memorial Day weekend. Cancellations during the wet cold weekend were quickly rebooked.
- Only one incident reported: a minor domestic disturbance and public intoxication. It was easily handled and the offending party left the campground without further incident.
- All roads and facilities were open over the holiday weekend with no complaints from visitors.
- The park hosted Wildflower Weekend, May 10 and 11. KMVT 11 provided news promotion. The park developed events schedule and press releases for Birders Weekend, June 7 and 8 conducted by Wallace Keck. Ranger Juanita Jones conducted Summer Trail Ride, and seasonal interpretive staff conducted weekend programming and weekday summer camp for kids.
- Staff also participated in the Albion Arts in the Park by maintaining a park information booth on the Albion Campus on the Grove facility.
- The NPS visitor Survey for CIRO is under review by the US Office of Management and Budget (OMB), and should be approved in time for the planned September survey.



### Preservation of Natural Resources

- All crews (weed, fence, YCC, trails) have been hired for the season.
- Four separate NPS natural resources monitoring teams conducted activities in the parks in June, including the sagebrush, soundscapes, stream quality, and aspen monitoring teams. A number of datasets will result from the teams' efforts that will lead to better rangeland management and an understanding of climate change on park resources.
- A previously undocumented species of freshwater shrimp was collected in granite pothole formations for further identification.
- Stream monitoring instruments as well as sound recording equipment were placed in the park for data-gathering this summer.
- Removal of deadfall in Eagle Rock Grove is underway, and two volunteer groups are assisting. The purpose of the project is to reduce the threat of catastrophic fire due to heavy fuel build up in the last remaining cottonwood stand on lower Almo Creek.
- April's cold temperatures, wind, and snow periodically returned with few days over 60 degrees.
- At least a mile of perimeter fence used to contain cattle onto the ranch has been destroyed by the heavy snows of the past winter. Ranger Goodwin has begun fence construction projects and established work plans for weed control in CIRO and CRSP in May.
- Wildflowers are two to four weeks behind the average blooming date, according to six years of phenological records kept at the park.
- Jones, Shilling, and Keck were called out after midnight (April 30) to fight a wildfire burning in the Big Cove. Two days previous, a local rancher was burning brush. The fire was fueled by dead willows and 40 mph winds. The fire was contained at 3 a.m., and did not reach park resources.
- May brought the first recorded sighting of Lewis' Woodpecker in the Almo Valley (across road from ranger residence) was documented and photographed by Park Manager Keck who is the Cassia County recorder for Idaho Birds.
- Irrigating with Almo Water Shares began at the Ranch Unit in April. Irrigation of ranch pastures has been successful and good growth is expected. The lease has been delayed one week at the request of the permittee, Tim Waters. A one-week delay is beneficial for both growth of feed and time for fence repairs.

### Utilization of Facilities

- Increased energy costs (electrical, gasoline, propane) are 26% over last year.
- Chace Thomas and crew assisted Cassia County Road & Bridge in opening remaining CIRO roads that were closed for months by snow and assisted in preparation and application of roads for dust guard. The crew has also constructed five picnic sites at Stines Creek as planned.
- With the final landscaping in place—and with the installation of signs, kiosk and tables—Stines Creek Picnic Area is now one of the finest picnic areas in southern Idaho.
- All facilities open. A temporary facility was constructed to accommodate Indian Grove Outfitters for operation of the horse rental at CRSP: Ranch Unit.
- A post and rail hitching post was constructed at the south end of the previous corral site. The outfitter has operated a few days in June with limited success.
- Development of three new CIRO entrance signs is underway, with completion expected in late July or early August.
- American Fence completed the Eagle Rock Grove wetland fence, and all mitigation projects are complete.
- Staff worked heroically to ensure that all facilities were open and functioning for the Memorial Day weekend. This required digging through eight feet of snow drifts at Bread Loaves. Water systems—including showers, toilet, and Dump station—were all open; and water quality was tested and approved.

### Park Manager's Report

- Development of the 2008 Youth Conservation Corps (YCC) program at CIRO was a major focus this month. Schools were contacted, press releases were sent, and posters developed. CIRO expects to

hire three or four 15-18 year olds for eight weeks to learn conservation and participate in natural resources and maintenance related projects.

- Keck continued to meet with the Cassia County Road & Bridge Dept on dust guard, gravel, and culvert projects affecting the parks.
- Cassia County and Box Elder County Commissioners were hosted at the Admin Shop Conference room for their joint annual meeting.
- C. Thomas's six-month evaluation was completed. Jay Goodwin began duties on April 21 as the new CIRO Chief of Natural Resources. CIRO now has a full staff, and expects to be staff up to 32 employees by the end of May.
- Keck attended Dr. Morris' dissertation in Logan, UT on April 18—which concluded a four-year study to determine CIRO's historic vegetation and plant communities during the California Trail era of 1843-1869.
- Jones and Keck met with Jim Peters of Interpretive Graphics to develop six wayside exhibits in CIRO and CRSP.
- City of Rocks hosted the board of superintendents from the Upper Columbia Basin Network on May 5-7. Parks represented included Craters of the Moon, Hagerman Fossil Beds, John Day Fossil Beds, Lake Roosevelt, Nez Perce, and Big Hole Battlefield.
- Management team conducted the seventh annual all-employee orientation on May 27 and 28, to twenty-eight employees. An additional five employees will be added in June, setting an all-time record for the number of summer staff. Administration has been busy processing start-up paperwork, ordering uniforms and training new employees.
- Road grader sank into the collapsed roadway at Emery Pass, and required professional towing. No damage to the equipment resulted.
- Staff and seasonal employees participated in interpretive training, volunteer training and first aid/CPR.
- One minor employee injury occurred. The employee cut his foot, received a tetanus shot, and returned to work. One incident of vehicle damage was reported. The door of R190 was bent while attempting to back-up the vehicle. No other property or personal injury resulted.
- Keck attended CPM training in June (no classes now until September 25).
- Both parks received one inch of snow on June 11.
- IDPR Director Meinen visited parks on June 19. CIRO private property purchase negotiations were underway in June.

#### **HARRIMAN STATE PARK – KEITH HOBBS, PARK MANAGER**

##### **Top 5 Items Not Being Addressed or Funded At This Time**

1. Fences and Ditches: As Harriman has evolved away from the working cattle ranch it once was, staff time and attention has been focusing in a multitude of directions. As result, most of the park's fences and irrigation ditches, which have been patched together for a number of years, are now to the point of needing major repair/replacement.
2. Energy Audit: As energy costs increase and the park's energy usage increases, too much of the park's operating expenses each year are committed to fuel and electricity. A professional evaluation of the park's operation—which would provide recommendations to implement—would be a tremendous asset. It would be beneficial if this report also included information on the feasibility of alternative energy sources which might be available at the park site.
3. Parking Area Expansion: Expansion of the Headquarters Parking Area may still occur through the Experience Idaho Initiative. If it does not, this is an improvement which would be greatly utilized. Also, renovation of the Ranchview Parking Area would be advisable. Currently the layout of the parking area at Ranchview is not the most efficient use of the space.
4. Ranchview Day Use Area Renovation: The installation of a Covered Pavilion, replacement of the poor-functioning composting toilet, and re-designed interpretive facilities/signage would be a great improvement to the existing facilities. At present, the area is merely used as a parking lot, but could and should be much more.

5. Existing Rentals Upgrades: As with all rentals, users are hard on facilities. Harriman's existing rentals (Ranch Manager's House, Cattle Foreman's House, Dormitory) are in a constant need of repair. Broken windows, furnishings, carpet, kitchen appliances, and an unending number of other items are constantly needed to be repaired or replaced. For the most part, the cost for these necessities typically comes from the park's operating budget. Occasionally however, an infusion of more significant money is needed to address the backlog of maintenance requirements.

#### **HENRYS LAKE STATE PARK – KEITH HOBBS, PARK MANAGER**

##### **Top 5 Items Not Being Addressed or Funded At This Time**

1. Energy Audit: See Harriman's Energy Audit comment
2. Expansion of Shop Building: The existing two-bay garage is inadequate for the operation at Henrys Lake. Lack of storage space requires much equipment to be stored in the garage, eliminating most of the work space. An additional bay would be a great improvement.
3. Replacement of Seasonal Trailers: The park makes use of two 1960 trailers to house seasonal employees. Both trailers have exceeded their life expectancy and are less than comfortable housing. Due to the high cost of housing in the Island Park area, Henrys Lake relies heavily upon being able to provide housing to low-paid seasonal workers, in order to attract quality applicants. It is time for the park to upgrade the housing provided by purchasing two newer, although probably used, trailers for seasonal staff.
4. Boat Launch Improvements: Perhaps the most significant facility at Henrys Lake State Park is the boat launch. Typically 99% of the park's day-use visitors come to take advantage of the launch. Aging docks and sedimentation in front of the launch are items which currently need attention in order to maintain a high quality launch site at Henry Lake.
5. Day-Use Pavilions: One or two day-use pavilions would be well received by the park user. Other than the boat launch, no day-use facility exists for users at Henrys. Family reunions, special events, and camping clubs would all benefit greatly from such a facility.

##### **Customer Service**

- Preparation for opening at Harriman, Henrys Lake, and Mesa Falls has been difficult as snow limits access to facilities.
- All work performed in the area of customer service revolved around opening facilities in time for the Memorial Day Weekend—a challenge this year. Park use has been slight due to the inability to access of each park's resources until very late May.
- By mid June, the weather improved considerably and began to dry out from a long, wet spring. Visitor usage increased at all park units. All facilities were open for public use.

##### **Preservation of Natural Resources**

- Park staff attended the Greater Yellowstone Weed Management Area Advisory Team meeting in May to discuss plans and develop a strategy for combating and preventing the spread of Eurasian Milfoil in the Henrys Fork drainage.
- Staff began the spraying of noxious weeds at both Harriman and Henrys Lake in June. Target species include Spotted Knapweed, Hounds Tongue, and various Thistle species.
- Volunteers with the IDFG were at Harriman to conduct migrant bird species surveys.
- Park staff attended the first meeting of the Henrys Fork Foundation's Advisory Council. The council has been formed to provide input on the management of the Henrys Fork to involved agencies and private interest.
- Park staff participated in the Interagency Grizzly Bear Management Team. The team hopes to develop a Memorandum of Understanding between all participating agencies to better manage Grizzly Bears in Eastern Idaho and develop protocol to respond to incidents occurring on these managed lands.
- The first Grizzly Bear of the season was recorded in June on the Henrys Fork trail, approximately .5 miles from the park headquarters. Only tracks were observed. Warning signs were posted for three

weeks at all trailheads. They have since been removed, due to the lack of evidence of the bear's presence since.

- An Eagle Scout project delivered to Harriman two Loon nesting platforms and one Swan nesting platform that were launched into Silver and Golden Lakes. Harriman traditionally receives Loons each spring, but to date, no nesting has been recorded. Lingering snow and ice prevented getting the platforms on the water at the best time. We don't anticipate that they will get used this season, and are hopeful for next spring.
- Park staff and volunteers will operate a boat wash station at Henrys Lake State Park through the summer to encourage lake users to be more aware of the potential of transporting the Eurasian Milfoil noxious weed in the lake.

#### Utilization of Facilities

- Henrys Lake State Park and the Mesa Falls Recreation Area were still closed through April, but were open by Memorial Day Weekend. Use at both units was typical of a windy and rainy Memorial Day Weekend.
- Overall facility usage began slowly due to the cold, wet conditions which were present for the first half of June. During the second half of June, park usage increased dramatically at all units.
- Considerable work was performed on the Harriman Cookhouse to repair a failed fire suppression system for the buildings large cookstove.

#### Park Manager's Report

##### Harriman

- Lingering snow has made access to the park's resources difficult for users.
- By the second half of May, the historic buildings were accessible and some trails could be used. Park staff removed snow pole markers and began de-winterizing park buildings and equipment.
- Four school groups received interpretive training at the park. However, several groups were forced to cancel their visit due to snow conditions.
- The unexpected departure of a seasonal employee has left the staff a little short. Efforts are underway to secure another, but this is sometimes difficult mid-season.
- The Juvenile Corrections Camp assisted park staff with fence construction and arranging summer displays of large ranch equipment at the Horse Barns.
- Returning volunteers from last year arrived and were welcomed back in to the Harriman staff.
- Cattle began to arrive on the refuge and on Harriman East. Considerable fence work was completed by park staff prior to their arrival.
- In preparation for the construction work to be performed on the Harriman Cottage, Bunkhouse, Middle, and South Dude Barns, the contents from each of these buildings was removed, catalogued, and store until the next year. The Bunkhouse, Middle Barn, and South Barn all received cleanings to remove bat guano, and each was disinfected.
- The park's horse concession was moved out of the South Dude Barn and relocated in the Horse and Cow Barns until the construction is completed.
- Harriman staff completed a highway cleanup of two miles of HWY 20 outside the park entrance. 33 bags of trash were collected.
- Larry Mink conducted the Seasonal Interpretive Training at Harriman.
- Harriman Staff, IDPR Development Bureau, and the SE/Z Construction sat down for a preconstruction meeting concerning the Experience Idaho Developments at Harriman. Work on this project is scheduled to begin the first week of July.

##### Henrys Lake

- As scheduled, the park opened for camping on May 22, after considerable snow removal by hand and equipment.
- On May 24, fishing opened on the lake. Weather was poor so use was not tremendous, but significant nonetheless.
- Since the ice on the lake came off only five days prior to opening day of fishing, large numbers of Cutthroat Trout began spawning on the shoreline just in time for opening. Fishing off the bank at the

park was tremendous. An eleven pound fish was caught next to the boat dock. Park staff spent the first two days of the fishing season trying to keep fishermen from “camping” on the boat docks.

- No significant problems were encountered while opening the park, which was welcome, due to the narrow window available to get the park up and running.
- The state Building Inspector visited Henrys Lake and Harriman State Parks to review buildings and workplace safety.
- Considerable work was performed on the park’s boat docks to repair failing sections. Safety concerns are increasing due to the docks age and heavy usage.
- Fishing in the lake has been the best seen in years. During the first half of June, anglers were able to catch very large fish just off the bank in the park, with the largest recorded at 13 lbs.
- Two new camp hosts arrived to replace two who found it necessary to depart early. One park seasonal left due to difficulties with altitude sickness. As is Harriman, Henrys Lake is searching for a replacement.
- Working with the Greater Yellowstone Weed Management Area Advisory Council and Fremont County Weed Control, Henrys Lake has hosted a portable boat washing station. Boats from targeted counties in Idaho and outside the state are required to wash their boat before entering the water. This is an effort to prevent the introduction of Eurasian Milfoil into the lake. You may go to <http://www.greenfield-industries.com/boat-wash2.shtml> to view the unit in use at the park.
- Park staff continue to work with IDPR Development Bureau to resolve issues with the Fish Cleaning Station. A contractor is scheduled to visit the park in July to install a solar heating unit to raise the temperature of the vault to increase composting activity.

#### Mesa Falls

- Access to the Big Falls Inn became available only a week prior to opening. Staff rushed to set up the resale area, clean the building, and prepare the trails. Opening weekend was not as large as it has been in the past, due to the poor weather conditions of wind and rain/snow. Regardless, the site was opened and is ready for the summer season.
- As scheduled, the Mesa Fall Big Falls Inn opened on Memorial Day Weekend. A returning group of employees has made that very easy.
- We are in the planning stage in the development of a trail from the Upper Falls to the Lower Falls. The trail already exists (decommissioned road) and work is being done to develop appropriate interpretive and regulatory signage along the trail.
- A video kiosk will soon be installed within the Big Falls Inn to provided educational programming to the public on subjects such as local attractions, living with wildlife, etc...
- Most of the remaining seasonal staff at each location have arrived and received training and orientation.
- Several park staff attended the Law Enforcement Training offered at Twin Falls, and park staff attended CPM training in Boise. Four staff members from Harriman and Henrys Lake attended the Camis Reservation System training presented in McCall.
- HQ MIS visited the park and updated computer systems and resolved computer issues experiences at the park.
- Planning work was also completed to develop Wi-Fi access within the historic district of the park to facilitate transmission of web-based images of the construction project to be commenced this upcoming summer. Henrys Lake was also evaluated for similar services at some point down the road.
- Keith Hobbs attended the Governor’s Conference on Recreation in Pocatello.

#### **LAKE WALCOTT STATE PARK – TRAPPER RICHARDSON, PARK MANAGER**

##### **Top 5 Items Not Being Addressed or Funded At This Time**

1. The tree maintenance for the park. Many of the trees are very large, top heavy, and create unsafe conditions during winter storms and high winds. Professional tree maintenance is needed to reach these trees.
2. We need a new RV Dump station to adequately address the growing number of RV units.

3. Reunion and group sites built or constructed to effectively accommodate the large numbers of friends and families who gather at Lake Walcott.
4. A new shelter for the boat dock area.
5. Walcott needs to be saving or repairing the rock walls that were built by the CCC. It is a big part of the history of the park.

#### Customer Service

- The lake opened to boaters on April 1, and it's now full and good for May launching.
- We had a busy May with a Disc Golf Tournament, practice groups that have come out to the course, Boy Scout Troops, Boaters Inspection day, and the Annual Century Bike Ride.
- Customers have been enjoying the green and serene atmosphere of the park. They are pleased with the cleanliness and neatness of the park and have a great time. We've had several good comments. Our hosts, Arnold and Eleanor Heckendorn, have done a good job of meeting and greeting and welcoming our guests and giving them park maps and literature to complement their stay here.

#### Preservation of Natural Resources

- Note: The pelicans returned to the lake (and river) on April 4.
- Superior Tree Service people were here in May and completed about \$7000 worth of cutting and trimming out the hazard trees in various areas of the park, but specifically in the upper Lake View and Boy Scout areas. There is much more to be done. The crew has been pruning the lower overhanging and dead branches out of the trees.
- Travis sprayed for dandelions and scotch thistle in May, and the Fish and Wildlife has been spraying for scotch thistle and other weeds around the park. The crew has done about 16 hours and 120 gallons of broadcast weed control.
- Hamilton construction crew repainted the striping and handicap logos in our parking lots.

#### Utilization of Facilities

- Early spring campers are coming to the park, along with several disc golfers coming out to practice up for the tournaments. We had a surprise disc golf tournament held here on April 26. They came unscheduled, but we do have a scheduled disc golf tournament in May 16-18.
- With the warmer weather, a lot of fishermen and picnic groups are in the park especially on the weekends. In June we had five scout camp groups, one Basses's tournament, three big family reunions, and one company picnic. Things are picking up.
- The Group Camp Area serviced a Boy Scout Troup from Twin Falls and a large family reunion in May. Both cabins were reserved every weekend but one, as well as a couple of times during the middle of a week.
- The three shelters had some good use for May (nine groups). The day use area has been enjoyed by picnic or barbeque groups, as well as the disc golfers who want to practice their skills.

#### Park Manager's Report

- There have been five (5) breaks in the potable lines and irrigation lines, some under asphalt. And the RV Dump is working at 50% capability.
- Trapper and Travis attended the Law Enforcement Refresher course in Twin Falls, April 7, 8, and 9. Trapper presented a talk on Blasting for that meeting.
- Trapper interviewed for this summer's seasonal applicants during April. The extra large crew we hired this year have already been performing a multitude of tasks: weed whacking around the trees and lawn edging, trimming the low branches out of the way of the lawn mowers, trimming the branches back from the walking trails and the roadways, cleaning up fallen branches and debris, painting, cleaning up after the construction crew, and all other normal spring duties.
- Trapper met with the CCP committee of the Federal Fish & Wildlife, about their new ten-year project plan for the Minidoka Refuge, and attended Mini-Cassia Chamber Meeting on June 12.
- Travis helped with an ATV Training course that was held here at the park on April 28, worked on the signage project for the highway directional signs to the park, along with a volunteer for his Eagle project he worked on a joint grant with Federal Fish and Wildlife installing birding signs.
- Travis has de-winterized the boat dock restroom so it is open now as well as the BOR restroom. They will open the rest of them probably by May 10.

- Travis was gone for a week's vacation to spend with his family in California and had only three or four days to catch up on everything before he had to leave for Camis training in McCall on April 28.
- Tonya also attended CAMIS training in McCall and has been just generally busy with office work during April and getting things ready for the up-coming reservation season.
- Trapper signed off on the 2008 Interagency Fire Agreement in May.
- Trapper met with Dean Sangrey on May 8; took him to lunch and the Chamber meeting, and met with Garth Taylor and Wallace Keck on June 25.
- Trapper met with Gary Rucker, from HQ, when he came regarding the ADA development project #340672. He met with South Region Construction Crew and people from HQ about repairs on the shelters.
- Trapper and Travis worked with the Marine Deputies on Free Boating day for registration.
- Travis signed off on CPR Instructor training in Boise on May 19, and then conducted a First Aid and CPR training for all of the Lake Walcott staff on May 30.

#### **LAND OF THE YANKEE FORK HISTORIC AREA – DAN SMITH, PARK MANAGER**

##### **Top 5 Items Not Being Addressed or Funded At This Time**

1. Planning dollars: Land of the Yankee is in great need of a Master Plan.
2. One classified 12-month full-time office position to cover the Visitor Center.
3. Major maintenance funding for large capital expenses: painting, irrigation, wells, furnaces, roof work, septic systems, etc.
4. Law enforcement: with our limited authority and resources our rangers struggle to provide adequate protection to the park's historic resources and visitors. Bayhorse will need more enforcement. Need to draw the line broader.
5. Promotional dollars at the park or region level. LYF would benefit from greater marketing efforts.
6. More office and work space at Yankee. It was crowded before, but with Bayhorse coming on board, there just isn't enough space. First plan then expand. Do a master plan every year—a MP for each ER park each year.

##### **Customer Service**

- The trail program is getting up and running and doing very well. Both Ray Fox and Joni Hawley are now certified OHV Safety Instructors.
- Special events in June included the Lilac Festival Art show that boosted our visitation by a significant margin. We also started the Junior Ranger program and have had several kids sign up.
- We had full staff as of May 14, everyone is running hard with several special events and school tours and many out-of-country visitors (strong EURO!)
- We partnered with Craters of the Moon National Monument to present a special school program on April 23.
- Yankee Fork again hosted Archeology Day on May 8, and hosted a variety of programs including Bill Rossiter and Ernie Lombard on various items related to this year's Archeology Month theme: "Mining in Idaho."
- We meet with SHPO on Bayhorse on May 13 and had a good tour of the area with the Rangers and SHPO folks, and heard talk that night on Idaho hidden historic treasures.

##### **Preservation of Natural Resources**

- Joni has worked with BLM to coordinate weed efforts in the Bayhorse area. Ray and Joni have been getting all the equipment up and running for the trail maintenance season. We met with the Bayhorse Working Group, June 5 in order to coordinate our efforts and plan for the summer. Ray purchased a Trimble Juno to accurately map trails maintenance issues, weeds, etc.
- Chuck received the new lawn mower and we're tickled – this is going to make lawn maintenance much easier. Chuck and Logan have the irrigation system to the Corner Project working again and things are looking green. We will need to replace some of the shrubs that did not make it through the winter.
- BLM Archeological team mobilized on June 14. They will be here until July 3.
- Bayhorse clean up is proceeding. We had a good turn-out for the pre-bid on March 26.

- Dan met with both the Forest Service and BLM along with Steve Frost, Mike Robinson, and Troy Elmore to discuss the trail ranger position based at Yankee Fork. Will proceed to hire in partnership with BLM and FS.
- Joni Hawley attended a Weed Workshop and completed her requirements to be a Professional Certified Herbicide applicator.
- Ray Fox, the New Challis Area Trail Ranger, brings a BS in Park and Recreation as well as twenty years in logistics in the US Army Signal Corps. He will be a great addition to our team.
- Joni Hawley has been going to Bayhorse to check out snow levels and preservation of the historic structures. Things look about right considering. The buildings weathered the winter well with no additional collapsing. But they could go at any time. Our meeting with SHPO helped us set some priorities and we'll be plunging ahead as soon as weather permits.
- Chuck and Logan are getting the irrigation system all fixed. Should be good to go by Memorial Day.

#### Utilization of Facilities

- We held our seasonal CPR course in the Yankee Fork Visitor Center on June 9. Orientation was the following day at the Center. Kudos to the highly skilled instructors who taught the CPR and First Aid. This is a great program. Dan Brown from Massacre Rocks assisted in the training.
- The Visitor Center hosted the Lilac Festival Art Show and Sale over June 14 and 15. We had over 250 visitors to the Center and likely more than that to the Art show. Everyone was pleased with the turn out, the weather cooperated, and it was a highly successful event.
- Junior Rangers begins on June 26 and will continue on Thursdays through August 7.
- Dan met with Dick Nachbar of the Foundation for North American Wild Sheep on the sheep viewing station on April 15. Had a very positive meeting including the Challis Area Chamber, County Commissioner Wayne Butts, and private land owner Mike Cutler. We have established several alternative locations to place the station other than on park lands.
- We opened Custer on May 19 and 20 with help from the Forest Service. The Custer Interpretive Association and the Yankee Fork Dredge Association are moving in the week before Memorial Day and will be in full swing by then.
- Had several special evening programs relating to Archeology Week – Way to go Kathleen.

#### Park Manager's Report

- Long time Land of the Yankee Fork supporter Alan Getty passed away on Sunday June, 8 2008. Alan was 83 at the time of his passing. Alan served with Honor in the US Army Air Corps in WWII as a paratrooper instructor. After his service he moved to Challis and married into one of Custer Counties' oldest families, the Pfeiffers. He and Carol lived in various places in Custer County and amassed a large and varied artifact collection, many of which are part of the collection housed at the Yankee Fork Visitor Center. Alan was very concerned with recreational issues all his life and wanted recreational development to keep pace with current needs. Alan's infectious enthusiasm and generous nature will be very missed by the park staff and all of Custer County.
- Dan met with the Arco ATV group on April 3. This was a very nice meeting emphasizing the accomplishments of the last two years.
- Dan, Joni, and Chuck attended the Law Enforcement Refresher on April 7, 8, and 9.
- Dan attended the Certified Public Manager (CPM) Course April 11 and 12.
- May was a big month for Dan as he got the go-ahead to hire a trail ranger, hired Ray Fox, and sent him to trail ranger school all in less than two weeks! Dan and Mike Robinson are working at getting Ray's work plan up to speed and developing the program from here. Ray will have plenty of input into this process. We are equipping Ray and making sure all proper PPE are in place for both Ray and Joni.
- The initial meeting for the Bayhorse working group was set for June 5. This is the group charged with accomplishing the programs of all three agencies. Dan as the Manager of Yankee Fork; Jeff Christiansen, the Recreation Planner for BLM; and Russ Camper of the US Forest Service will be setting the side boards and figuring out where we are going on this project. Jeff and Russ will also be helping us set up the Trails Program here in the Challis area.



- Held our CPR and Orientation on June 9 and 10. 100% turn out and it was well received. Joni and Dan Brown as CPR instructors did a great job. Thanks to Rich Gummersall for coordinating this. It is very helpful having this held in the park rather than traveling to receive this important training.
- Dan has been busy with Bayhorse, touring the area with Steve Frost and Ernie Lombard on June 16 and 17. Visited with Roland Rovetto about the possibility of using the old Pelton Wheel from Clayton Silver to power Bayhorse. Will explore more in July.
- Had the Bayhorse preconstruction on June 12. Bayhorse cleanup effort mobilizes on July 14. Joni, Ray, and Dan are prepared to help Gary Rucker out wherever he needs help. Dahle Construction should be done by the November 1 deadline. They plan a very aggressive schedule which they hope to be done in early September.
- Dan toured Mitzi Rossilion (contract Archeologist) around the upper mine sites at Bayhorse on Memorial Day.
- The Challis District BLM Travel Planning Record of Decision was signed June 17. Ernie, Steve, Dan, Joni, and Ray met with Russ Camper of the Forest Service and Dave Rosenkrance on the plan and how we can help implement it. It looks pretty good.
- The Sacajawea Centre planning group met and continues to make progress regarding a partnership. The final modifications to the MOU are being re-written for submittal to the Director when the group approves.
- Kathleen and Jan Haugh took the CAMIS training in McCall on May 5-9. They are now administrators.
- Kathleen had several late orders for signs and did a fantastic job of working through the Forest Service signs for along the Custer Motorway. She has been very busy. Kathleen had all returning Interpretive Crew this year so we will have a seasoned outfit ready for all challenges.
- Chuck Felton is working on the outdoor Stamp Mill restoration project. This will require extensive rebuilding but Chuck is up to the task.
- Chuck also hired Logan Cutler as his seasonal aide. Logan is recently graduated from Challis High and brings a great attitude and willingness to work. He is getting the grounds in shape and attending Custer. He got the pad poured for the Corner Project picnic shelters. We will be erecting the shelters in the near future.
- Kathleen has been cranking out signs, preparing for the CIP course in August and training staff. She participated in the Interpretive Training at Harriman early in June. All interpretive staff participated at that training opportunity.
- Joni and Ray have been purchasing equipment and supplies preparing to attack Bayhorse fencing issues, trails issues bollards, and other tasks. We have some ATV and motorcycle issues which will be resolved by the end of June.
- Seasonal staff is catching on quickly and the team is again coalescing nicely.

#### **MASSACRE ROCKS STATE PARK –KEVIN LYNOTT, PARK MANAGER**

##### **Top 5 Items Not Being Addressed or Funded At This Time**

1. Replacement dock string at boat ramp area.
2. Additional seasonal funding for a benefited office seasonal
3. Funding to replace existing boat ramp.
4. Adequate operational funding each year.
5. Road surface repairs in park.

##### **Customer Service**

- With the warming temperatures—except for the day when there was four inches of fresh snow—campers are coming out during the weekends to get their camping equipment ready to go for the summer adventures.
- All seasonal employees have been hired and we were full-staffed by the Memorial Day weekend.
- Both loops of the campground have water to the individual campsites and shower buildings should be open by May 2, barring any additional freeze break problems in the buildings.
- We had a very busy Memorial Day weekend with the park being full from Friday through Monday.

- The visitors have been happy with our service levels and we are happy to finally be at full staff for the summer months.
- The weekend evening interpretive programs are going well, and Dan and Kevin have continued their friendly competition to see who can hit the target that has been set up near the program area with their flintlocks. So far Kevin is in the lead...even though he helps Dan by adjusting his sights whenever possible.

#### Preservation of Natural Resources

- We now have the go ahead to begin some range management action this year and will set up two grazing areas in the park this coming fall. Kevin has meetings with the ISU-GIS program and also with a U of I range specialist that will assist the park in establishing the correct size of paddocks and numbers of cattle to accomplish our resource goals.
- Dan and Kevin are busy writing a grazing plan for the park in order to begin a grazing program in the park beginning in September or October of this year. The Plan should be completed soon and we will then begin setting up monitoring sites within our grazing plots. The electric fence system that is needed has been purchased and should be delivered sometime in July.
- Overall things are going well; native grass stands in the replanted burn area of two years ago are doing well with the abundant rainfall we have been getting.
- Fire breaks have been mowed along park roadways and the fire pumper has been delivered by the Three Island Crossing staff. We will be installing the power switches in order to be ready for the 4<sup>th</sup> of July holiday.

#### Utilization of Facilities

- School group tours have begun and area fourth-grade students have been visiting the park to learn about the Oregon Trail and Idaho history.
- Dan and Kevin visited two schools in April to present interpretive presentations to schools that cannot make the trip to the park. Our summer interpretive programs began on Memorial Day weekend with Dan and Kevin presenting programs on Friday and Saturday nights. We will also present a Saturday afternoon program at the Visitor Center on seasonal happenings at the park.
- Our reservation system was down for a few weeks in June and folks trying to reserve a campsite had been unable to do so unless they contact the park—hopefully this problem will be fixed in the near future.
- Camping and day-use numbers increase as the temperatures increase and the weather becomes more stable. Facility use is picking up with the summer season beginning; and with schools getting out, our day-use numbers will hopefully increase. But the price of gas may be affecting our weekend use numbers. We had hoped for a busy summer with an increase in regional visitation, but it has yet to materialize...maybe in July.
- Boaters in the search for fish in the Snake River have been using our facilities as well.

#### Park Manager's Report

- Two staff members attended the Camis training in McCall to learn the changes to the Everest registration system that will take effect soon. Bring on the visitors!
- The park is now at full staffing levels with the last maintenance seasonal starting on Memorial Day. In-park projects have begun with the increased staff and we should be done with the canoe shelter project by June 1.
- School group programs started to slow down in May and will finish by the first week in June; overall we have had less students this year possibly caused by higher travel costs due to gas prices.
- To ready the park for the summer season, we repaired waterline problems caused by the winter months and recently finished hiring seasonal employees for the summer. In June our new canoe and kayak shelter was completed and is a great improvement over what we have had in the past. The rental boats are now protected from the sun. This will extend the life of our boats.
- We have begun the project to move the entrance sign at the park to a better location—one that does not block the visibility at the kiosk.
- Repairs of our dock system in the park have begun with the goal of improving access to the docks and also correct any safety issues that may have come up during the off season.

- Staff will also be moving the flagpole from the kiosk area to the visitor center in the near future.
- Kevin helped out as a canoe instructor at the Women in the Outdoors workshop at Eagle Island on June 21; all went well and the participants all seemed to enjoy themselves.
- The park had a drowning incident on June 27 when a 17 year old attempted to swim across the river and did not have the strength to make it across. Rescue attempts by his companions failed and at the time of this writing, a recovery operation is underway on the Snake River.

## **Development Projects**

### **City of Rocks**

- Installation of employee residence windows, doors, carpet, and deck continued in April, with most work scheduled for May.
- Two unnumbered projects remain tentative, but planning continues:
  - (1) Almo Creek Bridge Replacement; and
  - (2) CRSP Equestrian Corral.

Jeff Egan met with staff on April 30 to preview the proposed location and plan. Funding is contingent on the bids for the Harriman Bunkhouse.

### **Massacre Rocks**

- Septic System # 60-08-039: Work began on the septic system inspection of the upper and lower campgrounds, visitor center, and dump station. We discovered many new things about the system in the lower loop campground: the big discovery is that all but one of the drain fields are blocked by root intrusion and are not active at this time. We will seek permission to clear the lines that are blocked in order to prevent any system failure in the near future. Inspection of all other systems in the project is delayed due to the excessive time that has been spent working on the lower loop system.

### **Lake Walcott**

- ADA Upgrades #340672: We have on-going ADA upgrade construction that is affecting several areas of the park. They are about 60% complete. Trapper has been meeting during June with contractors and engineers on the new office needs and the ADA construction.
- Trapper and Pat Dingman are planning and developing a sign for the front entrance to the park.

### **Land of the Yankee Fork**

- Manager's Residence: New carpet and vinyl has been selected at Lowes and is being reviewed by Jeff Egan in Boise. New wood stove has been ordered from Salmon River Propane; we are ready for delivery. The storage shed was delivered on May 16. The shed needs exterior stain and interior shelving but looks good. A contractor has been lined up to put a chimney in the garage to convert this into a multi use shop/storage room. Dan finally found a house painter and will be receiving a bid soon.
- Corner project: Irrigation is up to speed. Have several small leaks and the south line is broken somewhere. We will get fixed by irrigation season. We need a better compressor to get this blown out properly. Bids for the picnic shelters are still good. We will be installing the footings and concrete pads ASAP with Stew Swigert. The shelter erection will be done by the Park Crew. Chuck is still working at the Stamp Mill display and is making some progress but it's been slow since hiring and training Logan has come up. Together they will get this up.

## **Grant Projects**

### **City of Rocks**

- RTP grant for CRSP trails did not make the funding cut. There are no other current IDPR grant projects for CIRO and CRSP that are currently open or eminent.

### **Lake Walcott**

- Birding Information Signs  
We have a shared grant with the Fish & Wildlife to develop signage for the park on birding information.
- The grant work for the ADA construction is close to being finished. They are laying sod now and asphaltting trails. They plan to be finished sometime during the first week of June.

**APRIL 2008 – meetings/events**

<u>PARK</u>	<u>DATE</u>	<u>TIME</u>	<u>MEETING OR EVENT</u>	<u>LOCATION</u>
ERO	04-01	12:00	GT at Chamber Luncheon regarding L.E.E.D.s	Idaho Falls
CIRO	04-03	19:00	Cache Peak Civic Association Meeting	Almo
YAN	04-03	19:00	Arco ATV Trails meeting	Arco
CIRO	04-04/05	-	Certified Public Manager Course	Blackfoot
MAS	04-05	day	Running the Rocks – Fun Run	Massacre Rocks
ERO	04-07	08:00	1 <sup>st</sup> Monday Reports due	ERO
IDPR	04-07/09	days	CEO Refresher course 20-Rule	Twin Falls
ERO	04-08	09:00	GT at Capital for a Day – Governor	Firth
IDPR	04-14	day	TAG meeting and Antiquities w/K.Zauha	Boise
YAN	04-15	09:00	Sheep Viewing Meeting at Visitor Center	Yankee Fork
ERO	04-15	day	GT presents WPS, IRS, RW to North Region	Cd'A
CAR	04-15	-	Equestrian Corral Development Meeting	Castle Rocks
YAN	04-16	15:00	Sacajawea Center Meeting	Salmon
YAN	04-17	day	Bayhorse Trails Meetings at Visitor Center	Yankee Fork
ERO	04-21		Janice Leonard begins in Grants position	Idaho Falls
HAR	04-21/23	days	Certified Public Manager Course	Boise
MAS	04-22	09:30	IDPR meets ITD – Holistic Range Mgmt Plan	Pocatello
HAR	04-25	day	Comprehensive Wildlife Con. Strategy Workshop	Idaho Falls
CIRO	04-28	-	NPS PAMP Inspections	Almo
CAR	04-28	-	Interpretive Wayside Development Meeting	Castle Rocks
ERO	04-29	09:00	GT w/Fremont County Tamra C. and Marla V.	St Anthony
ERO	04-30	09:00	GT and Doug Hancey meet with BLM	Idaho Falls

**MAY 2008 – meetings/events**

<u>PARK</u>	<u>DATE</u>	<u>TIME</u>	<u>MEETING OR EVENT</u>	<u>LOCATION</u>
COR	05-01	09:00	Interagency Fire Meeting	Shoshone
HAR	05-02	14:00	Scovell Bids	Harriman
ERO	05-05	08:00	1 <sup>st</sup> Monday reports	Idaho Falls
CIRO	05-05/07	-	Upper Columbia Basin Network Meeting	Almo
ERO	05-06	day	Statewide CIN meeting	Boise
IDPR	05-06/08	days	Governor's Conf: Kirk, Keith, Kevin	Pocatello
3 Island	05-06/08	days	Chain Saw Course	3 Island
CIRO	05-09/10	-	Wildflower Weekend Events	Almo
HAR	05-12	day	Greater Yellowstone Weed Area Meeting	St. Anthony
YAN	05-12	day	Challis Environ-thon – Dan	Challis
IDPR	05-12/15	days	Park Board meeting	Moscow
HAR	05-13	day	Interagency Grizzly Bear Management Mtg	Idaho Falls
YAN	05-13	day	Bayhorse Meeting	Yankee Fork
WAL	05-16/18	days	Disc Golf Tournaments	Lake Walcott
HAR	05-19/20	days	Certified Public Manager Course	Boise
ERO	05-19/21	days	GT and Bob Meinen to YBP Conference	Jackson, WY
CIRO	05-21/22	-	Certified Public Manager Course	Blackfoot
HEN	05-22	08:00	Henry's Lake State Park opens	Henry's
HEN	05-24	04:30	Opening day of Fishing at Henry's Lake	Henry's
HAR	05-24	days	Opening of Mesa Falls Recreation Area	Mesa Falls
IDPR	05-26		Memorial Day Observed	
CIRO	05-27/28	-	7 <sup>th</sup> Annual All-Employee Orientation	Almo
IDPR	05-27/28	10:00	Interviews for New Workplace Safety Position	Boise

**JUNE 2008 – meetings/events**

<u>PARK</u>	<u>DATE</u>	<u>TIME</u>	<u>MEETING OR EVENT</u>	<u>LOCATION</u>
ER	06-02	08:00	1 <sup>ST</sup> Monday Reports	ERO
ER	06-02/03	-	East and South Region Volunteer Training	Almo
IDPR	06-02/06		Larry Mink – Interpretative Training	Harriman
COR	06-03/04		Certified Public Manager course	Blackfoot
YAN	06-5	3:30	Bayhorse Working Group meeting	Visitor Center
MAS	06-07		Free Fishing Day	Massacre Rocks
COR	06-07/08	-	Birder's Weekend – Birding Expedition	Almo
YAN	06-9	Day	All Employee CPR & Orientation	Visitor Center
COR	06-11/12	-	Certified Public Manager Course	Blackfoot
YAN	06-11	3-5:00pm	Sacajawea Center Meeting	Salmon
YAN	06-12	10:00 am	Bayhorse Clean-up PreConstruction Meeting	Bayhorse

YAN	06-12	Day	Bison Jump Archeological dig team arrives	YAN
YAN	06-14/15	Days	Challis Arts Festival Juried Art show/sale	YAN
COR	06-17 + 19	-	Day Camp	Almo
MAS	06-21	Day	Women in the Outdoors Workshop (Kevin Instructing)	Eagle Island
HAR	06-21		Henrys Fork Foundation celebrates Henrys Day	Harriman
COR	06-21	21:30	Star Party – Star Gazing with telescopes	Castle Rocks
YAN	06-25	day	Sawtooth Oral History Workshop	Stanley
YAN	06-26	10:00	Junior Ranger Program	Visitor Center
COR	06-28	10:00	Summer Trail Ride w/Dutch oven lunch	Almo
YAN	06-30	17:00	Arco ATV Meeting	Arco

#### **JULY 2008 – meetings/events**

<u>PARK</u>	<u>DATE</u>	<u>TIME</u>	<u>MEETING OR EVENT</u>	<u>LOCATION</u>
HAR	07-01	02:00	Tri-County Grizzly Bear Management Mtg	St. Anthony
YAN	07-03		Bison Jump Archeological Dig Ends	YAN
YAN	07-03	10:00	Junior Rangers	Visitor Center
ER	07-07	08:00	1 <sup>st</sup> Monday Reports	ERO
YAN	07-10	10:00	Junior Rangers	Visitor Center
HAR	07-12	Day	Festivity cake, horseback rides	Harriman
MAS	07-12	10:00	Canoe Workshop, Festivity Cake from 1 to 3	Massacre Rocks
YAN	07-12	Day	Custer Day, Bread Pudding, Festivities	Yankee
COR	07-12	-	100 <sup>th</sup> Anniversary Event	Almo
HAR	07-14	Day	CPM Training	Boise
COR	07-15/18	Days	NPS Superintendents National Conference	Snowbird, UT
HAR	07-23	18:30	“Living with Wildlife” Presentation at Harriman	Boys’ House
YAN	07-24		Sacajawea Center L&C Commission Meeting	Salmon
YAN	07-24	10:00	Junior Rangers	Visitor Center
MAS	07-24/25	Days	Sawtooth Science Center Workshop	Massacre Rocks
IDPR	07-28/31	Days	IDPR Board meeting	Lake Cascade
YAN	07-31	10:00	Junior Rangers	Visitor Center

#### **AUGUST 2008 – meetings/events**

<u>PARK</u>	<u>DATE</u>	<u>TIME</u>	<u>MEETING OR EVENT</u>	<u>LOCATION</u>
COR	08-02	10:30	OCTA Pinnacle Pass Tour	City of Rocks
ER	08-04	08:00	1 <sup>st</sup> Monday Reports	ERO
OCTA	08-05/09	-	OCTA Convention	Nampa
YAN	08-07	10:00	Junior Rangers	Visitor Center
YAN	08-11/16	Days	Certified Interpretive Planner course	Challis
HAR	08-19/21	Days	IDFG Directors and Commissioners Mtg.	Harriman

#### **SEPTEMBER 2008 – meetings/events**

<u>PARK</u>	<u>DATE</u>	<u>TIME</u>	<u>MEETING OR EVENT</u>	<u>LOCATION</u>
ER	09-01	08:00	1 <sup>st</sup> Monday Reports	ERO
CIRO	09-07/17	-	NPS Visitor Survey Project	CIRO
CIRO	09-20	-	CIRO 20 <sup>th</sup> Anniversary Event	CIRO
CIRO	09-25	-	Certified Public Manager Course	Blackfoot

## **NORTH REGION QUARTERLY BOARD REPORT**

April - May - June, 2008

### **Primary Issues and Concerns**

- Need for O&E's to keep up with real inflationary costs for park fixed costs.
- Need for additional staffing and/or seasonal funding.
- Need to replace vehicles and equipment.
- Need to upgrade roads.

### **North Region Service Center – David White, Region Manager**

- David attended the CdA Chamber Natural Resource Committee Meeting.
- Sacred Encounters Board meeting, and TAG meeting.
- Met with City of Kellogg to discuss Trail of the CdAs MOU and other issues.
- Assisted with ORPS position interviews.
- Led 4-H Archery, Backpacking and Geospatial projects, met with 4-H to assist with Youth Activity Days program.
- Held North Region Park and Program Manager's Meetings.
- Traveled to Utah and attended Rocky Mountain State Park Executives Conference.
- Region Crew finished up signs; traffic counter at Heyburn; landscaping in front of office; spring cleaning in parking area at North Region; Removed trees for new storage building; started entrance booth for Winchester; and graded roads for Farragut.
- Presented North Region FY 10 CIN project request to staff.
- Attended Sacred Encounter's Board Meeting.
- Attended Board meeting in Moscow.
- Participated in Capital-For-A-Day in Priest River.
- Met with Tribe to discuss extending Old Mission MOU.
- Reviewed flood damage at Heyburn and CdA Parkway.
- Attended Farragut sewer project bid opening.
- Attended CdA Tribe Education donation presentation
- Discussed Atlas permit issues with Dean and Marty.
- Finalized sign manual for Board presentation.
- Began coordinating Float Home management option summaries.
- Gave State Park Anniversary/Opportunities/Ranger Duties presentation to Cub Scout Den.
- Coordinated budget issues.
- Georgia & Sharon attended CAMIS training and are excited about the imminent hook up of the vend system in the office.
- Attended CdA Chamber of Commerce Natural Resource Committee meeting.
- Participated in Heyburn Sewer Meeting and reviewed park with Dave Ricks
- Assisted/coordinated Homeland Security/Kootenai Flood Assistance request.
- Conducted Annual Conference Team meeting.
- Prepared budget request information.
- Attended Volunteer Orientation/Training in Lewiston.
- Conducted Hidden Lake Float Home meeting with respective associated agencies.
- Assisted with Kootenai County Youth Activity Days promoting outdoor and alternative activities.
- Completed staff end of probation evaluation.
- Worked on Sign Manual and began Round Lake sign inventory.

- Reviewed Hells Gate, Heyburn, Farragut and Round Lake with staff.

### **Priest Lake State Park – Bud Justice, Park Manager**

#### **Top 5 Items Not Being Addressed or Funded At This Time**

- ATVs in parks and registration issues.
- New homeland security where we are currently unable to identify or get information from a vehicle license plate.
- Facility Costs, rise of utility costs does not leave much to cover operational costs and improvements
- Volunteer Sites
- Funding for items listed on CO/MM list such as new vehicles, new amenities etc.

#### **Customer Service**

- Erin presented an IDPR 100 year program to her hometown school (Paul Elementary)
- Erin and Craig completed a 100 year presentation at Priest Lake Elementary school
- Seasonal and volunteer orientation was completed
- Registration and store clerk training was completed
- We hosted our 8<sup>th</sup> annual Emergency Services Meeting with county, state and private representatives attending
- Camis had a software upgrade which caused several problems.
  - We were off-line several days
  - A complete store inventory had to be re-done
  - The store lost sales due to none functioning system

#### **Utilization of Facilities**

- Boat launching and fishing have been very active
- We were nearly full for the Memorial Day weekend with the exception of a few flooded sites at Indian Creek and ¾ full at Lionhead
- Camping was slow with the late snow melt and cooler weather (and maybe gasoline prices), but has picked up significantly. Day use is down significantly.

#### **Park Managers Report**

- Craig and Bud have attended the Priest Lake Groomer Committee meetings.
- Bud, Erin, Sandy, Craig, Joe and Kristen attended the spring North Region meeting and training
- Erin and Sandy attended the Camis training in McCall
- Camis completed some hardware and software updates
- Lionhead and Dickensheet won't be opened until mid-May, because of the late winter
- Bear proof dumpsters and trash cans have been ordered through a cooperative effort between several government agencies and private groups; were delivered in May.
- Road signs are being updated
- Store inventory has been completed and new merchandise is being ordered
- Bud attended the Governor's Capital for a Day meeting in Priest River
- Housing projects are quickly being completed
- Craig completed a resource assessment at Ritter Island
- Bud attended the Spokane Community College Advisory board meeting
- Erin taught CPR and First Aid to the park and North Region seasonal employees
- The new stump grinder was heavily used in the campground with favorable comments from several visitors
- We transplanted over 3000 small trees and tree seedlings

## **Round Lake State Park – Dave Russell, Park Manager**

### **Top 5 Items Not Being Addressed or Funded At This Time**

- Obtain lost ranger position
- Seasonal housing
- Volunteer sites

### **Customer Service**

- Annual park passes are selling briskly.
- Park usage has been on the upswing as weather has been improving.
- The reservation system has been down frequently, causing much frustration on the part of our visitors.
- The park campground was full for the Memorial holiday weekend.
- Free fishing day was well attended in spite of marginal weather.
- Weekend interpretive programs have been well attended.

### **Utilization of Facilities**

- Winter held on with force, allowing ice fishing, x-country skiing and sledding to occur. Plowing and sanding roads consumed much time as well as shoveling roofs.
- Trails were cleared of down fall.
- Four school groups visited during the month of May, each of which involved interpretive presentations at the visitor center.
- All facilities and restrooms are operational for the season.
- Flooding at the east end of the park has made the trail impassible. Flooding at the east end of the park subsided in June and the trail is now passable.

### **Park Managers Report**

- North Region Program Managers meeting was attended.
- CIN update was prepared.
- Sanded and varnished table boards
- Park residence cabinets, flooring, trim, and painting occurred.
- On May 2<sup>nd</sup> a building safety inspection was conducted by Division of Safety.
- Orientation for seasonal employees has been completed.
- Dave attended reservation training from 5-5 to 5-9.
- A test well was drilled within the shop yard, as part of the sewer bed project approval process.
- Hazard tree removal project is still underway.
- All trails have been cleared for the season.
- We began the insulation and sheetrock project upstairs at the visitor center.
- On 5-16 a pipe ruptured at the dump station. It required a concrete saw to access the pipe, provided by the north region maintenance crew. A new valve and section of pipe were replaced.
- We received the newest version of the Camis reservation software...the system was frequently down.
- The park installed DSL this month...what a difference it makes.
- Tom J and Rich N visited to discuss the sewer bed relocation project.
- Northern Lights removed various hazard trees thru the power line easement.
- The newly purchased N. Region stump grinder received a workout. 120-150 stumps were removed.
- The well pump motor was removed from the test well.
- Mary attended and made a presentation at volunteer training in Lewiston.



- Dave made a presentation on the 18<sup>th</sup> to Bonner County Farm Tour, regarding timber management, held on adjacent Land Dept. endowment property.
- Park roads have received dust abatement treatment with calcium chloride.
- The visitor center walkway received new pressure treated decking.

### **Farragut State Park – Randall Butt, Park Manager**

#### **Top 5 Items Not Being Addressed or Funded At This Time**

- Roads, repaving.
- Increase in operational costs; ex. 18% increase in electrical in 2007, 25% increase in fuel this year, 22% increase in propane in 2007

#### **Customer Service**

- Destructive testing of the park water tower done in March resulted in damage to the tower, on April 23rd the water tower had to be drained while an inspection was done to determine how to fix the damage. That work is now scheduled for the first week in May. The water tower was re-patched after destructive testing patches failed. This required the four days of May 6-9, that the park had to operate all systems on its backup pressure system.
- As the reservation provider implemented a version upgrade to the reservation system the day after Memorial Day, the park has had continual and severe issues with the system. The park was down completely on the 27th and most of the 28th.
- The Park has been inundated with phone calls and e-mails about making a reservation since they can't through the reservation provider. Reservation system still not working as needed with park compensating accordingly to meet user needs.
- Kootenai County Search and rescue held a training exercise on May 10<sup>th</sup>.
- A letter was sent out under the Directors signature denying conversion of the Viewpoint to a Bayview Community feature.
- A denial letter was sent out in response to moving 92 float homes to a location along the park boundary.
- Mountain West Rescue Dogs training was done on May 21 and June 20<sup>th</sup>.
- Farragut was included in an article in Express Lane magazine as part of the Selkirk loop. Magazine is the May 2008 issue put out by Express Jet.
- Staff searched for a lost woman who had been reported missing after leaving to hike three hours earlier. She was found after five hours on the trail system, with multiple staff members called back on to duty and the KCSO notified.
- Worked with Panhandle Health on their aquifer sampling program on June 3<sup>rd</sup>.
- Staff were called out by KCSO to search for source of possible gunshots on the morning of June 25<sup>th</sup>. Two deputies responded, but no evidence of any shots being fired in the park could be found. Ongoing logging operations north of the park and use of private residences around the park for the firing of weapons were the possible cause.

#### **Utilization of Facilities**

- An emergency replacement of the park's only domestic water pump had to be made the first week in April, due to a failure in the pump. The life of the pump was expected to be ten years, and it had made twelve.
- A new CXT vault toilet was installed at the Disc golf parking area.
- Additional road work was done with the assistance of the North Region crew and IDFG staff. The Locust Grove loop, three years in the process, was completed with base rock and gravel. The Highpoint Trailhead was reconfigured utilizing the log landing from the Walk in the Park sale. It

is now a twelve car pull in parking area instead of a 6 car road edge parking lot that required vehicles to back onto South Road. Additional gravel surfacing was added to the DISCOVERY Golf Parking lot, Thimbleberry Group Campground entrance and to the Corral Equestrian Campground and Day Use roads.

- Park staff assisted with equipment I unloading supplies for range improvements bought by IDFG at the shooting range.
- Residential improvements continue.
- All public use areas are now open with the Museum opening on Memorial Day weekend.
- The park got DSL service at VC but in the process lost the ability to network with computers in the shop.
- A rebuild of the PRV valve for Snowberry was done at park cost.
- On May 22nd, Eagle launch dock and breakwater project bid results came in well over the initial budget allotment. On June 24th, the Eagle launch dock and breakwater project preconstruction conference was held.
- On May 22nd, the sewer system bid results came in within the budget allocation and is awaiting approval by DEQ for awarding. On June 26<sup>th</sup>, the sewer system preconstruction meeting was held.
- Nighthawk shelter roof replacement was completed.
- Highpoint parking area was redesigned and expanded.
- Park staff completed an epoxy repainting of the interior of the Waldron shower house prior to the campground opening.
- The Selkirk Driving Association came out to the park on May 22nd, to assist in clearing the Buggy Trail system.
- USFS held helicopter training for their staff and IDL crews on June 12<sup>th</sup>.
- An Eagle Scout completed his project at the Corral area with the installation of four new hitching posts on June 14<sup>th</sup>.
- Park staff spent three days patching roads, concentrating on equestrian trailer access to Corral, access to the amphitheater for the upcoming concerts, and those roads that are plowed in winter to reduce wear on the plow truck.
- A new SOP was drafted with IDFG on June 26<sup>th</sup>, regarding reopening of the Farragut Range in the future.

#### Park Managers Report

- A meeting regarding the Waste Water Treatment System and the Domestic Water System Master Plan was attended by Park Manager Randall Butt on April 22.
- Park Manager Randall Butt participated in a conference call with IDFG on the shooting range on April 16th.
- The Kootenai County Sheriff's Department work crew was utilized on four days to help clean up park grounds for opening of facilities.
- A meeting regarding potential concerts at the Amphitheater was held on site with a promoter on May 12th. The concerts at the Amphitheater have been permitted for the dates of August 9th and September 6th.
- Park Manager Randall Butt participated in a pre bid walk through on May 5th for the Eagle boat launch dock project.
- Park Assistant Manager Keith Jones participated in a pre bid walk through on May 8th for the Sewer system project.
- Park Manager Randall Butt and Park Ranger Jason Oliver attended Bayview Emergency Planning meeting on May 13<sup>th</sup>.

- Increased operating costs, primarily fuel, are forcing a reduction in services, including reduced mowing of activity areas, earlier closing dates of facilities, and gating of areas not in use to reduce patrol and cleaning time requirements.
- Timber is all marked for the Waldron/VC resource work, and a salvage sale contract being finalized for bidding.
- Seasonal and host orientation was done on May 27th.
- Volunteer host training attended by some of hosts.
- Maintenance crew in for CPR and first aid on June 17<sup>th</sup>.

### **Coeur d'Alene Lake Parkway – Randall Butt, Park Manager**

#### **Top 5 Items Not Being Addressed or Funded At This Time**

- The increase in fuel costs.

#### **Customer Service**

- Park staff has completed trail sweeping and other grounds maintenance to bring the facilities all into summer use.
- Because of flood levels on Lake Coeur d'Alene a no wake was implemented on the entire lake by the County. This resulted in very low boater use, but did draw out many local residents to see the high waters. As the water slowly recedes staff will be evaluating damage caused by the water levels and cleanup needed.
- Staff has evaluated damage caused by the flood water levels and will start repair of trail accesses and rebuild retaining walls at various locations.

#### **Utilization of Facilities**

- People continue to use the facilities, with use fluctuating based on lake, trail and weather conditions.
- The Cd'A Marathon Race was held on the Sunday of Memorial Day Weekend.

#### **Park Managers Report**

- The draft plans for the replacement of docks at Higgens Point and at the launch have been received for review, approved and put out for bid.
- A meeting regarding the Higgens Point shoreline repair was attended by Park Manager Randall Butt on April 22.
- As part of the license renewal by Avista, money may become available to fund shoreline work around Higgens launch, and provide ongoing funding for maintenance.
- The Ironman event was again a success on June 22<sup>nd</sup>, with over 2200 participants.
- Park Manager Randall But and Ranger Jim Richards attended a pre bid walk through on June 5<sup>th</sup> for the Higgens Points docks.
- The plans for the replacement of docks at Higgens Point and at the launch have been awarded following bid opening on June 13th.

### **Coeur d'Alene Old Mission State Park – Lonnie Johnson, Park Manager**

#### **Top 5 Items Not Being Addressed or Funded At This Time**

- Employee housing at Old Mission State Park.
- Will the church be painted and receive the new roof this year?
- Will we have money to purchase furniture, new phone system, and audio visual equipment in new auditorium in new visitor center/museum?

### Customer Service

- Temporary visitor center located in Parish House is working great.
- All seasonal employees hired and back to work by May 11<sup>th</sup>.
- Two to three school groups visit mission for living history program each day during May.
- Mowing and weed spraying has started.
- Staff is providing living history programs to bus tours on a weekly basis.
- Irrigation of turf areas started on June 19<sup>th</sup>.
- Staff provided living history tours to 14 schools the month of June.
- Ranger Marianne Warren has been working hard on the 100 Anniversary and 26<sup>th</sup> Annual Historic Skills Fair to be held in July.

### Utilization of Facilities

- Visitation is picking up as of April.
- New visitor construction is still on schedule. As of June 26<sup>th</sup>, siding is going up, electrical is being installed, window and door frames installed, plumbing is being installed and more earth work is taking place.
- Visitation remains steady through May and June.

### Park Managers Report

- Staff attended spring region meeting in CDA.
- All seasonal employees returning from last year.
- Marianne and Aaron attended new employee orientation in Boise.
- Staff has been providing excellent customer service with the new construction taking place. We have moved the resale store to bottom of Parish House and made a new parking area just north of the Church.
- The flooding that took place in nearby Cataldo had a positive impact on the park with increased visitation. The flood waters began to rise rapidly on May 15<sup>th</sup>. The only damage we incurred was a dock floated away from the adjacent boat launch on May 18<sup>th</sup>. The flooding also brought animals to higher ground, we have had numerous moose and deer take up residence in the park.
- The park had two gentlemen come and look over the future fire suppression system at the mission on June 25<sup>th</sup>, Nick Artim from Heritage Protection Group in Vermont and Fred Walters from the Heritage Foundation in Cambridge, Idaho.
- Tami Johnson and I taught 42 Fish and Game personnel CPR on June 6<sup>th</sup>.
- I team taught CPR and First Aid to Priest Lake staff on June 12<sup>th</sup> and 13<sup>th</sup> and North Region park seasonals on June 17<sup>th</sup>.
- I attended a visitor center construction meeting on June 25<sup>th</sup>.

### **Trail of the Coeur d'Alenes – Lonnie Johnson, Park Manager**

#### Top 5 Items Not Being Addressed or Funded At This Time

- Parking lot for trail users in Harrison.

### Customer Service

- We continued to plow snow on some sections of trail into late April.
- The trail was finally clear of snow for us to begin sweeping and pruning in May.
- Spraying of noxious weeds was started in May.
- All was going good until the flood waters of 2008 hit. We had to close the trail from Enaville Trailhead all the way to the Harrison Trailhead on May 18<sup>th</sup>. We had a trail failure just east of the Springston Trailhead with 80 feet of trail washed away by the flood waters on May 19<sup>th</sup>. We have

informed the media and all affected by this closure. We keep a current updated message on our answering machine. The trailheads have been signed with the closure information.

- We worked closely with the UPRR and DEQ on the cleanup and repairs as the waters recede.
- Staff has provided weekly press releases and park website information on trail closure.
- The trail was opened up to Bull Run Trailhead on June 20<sup>th</sup>.
- As of June 26<sup>th</sup>, the trail is open from Mullan Trailhead to Bull Run Trailhead and again from Harrison Trailhead to Plummer Trailhead. It is closed from Bull Run trailhead to Harrison trailhead.
- LFR and Zanetti Brothers are working daily on the trail making repairs to the damaged areas caused by the flood which started on May 15<sup>th</sup>.
- Staff has been on trail daily to clean restrooms, mow turf, and spray weeds and talk to trail users.
- Staff answers numerous phone calls pertaining to trail status daily.
- Ranger Aaron Soggs started to give a weekly trail update on KWAL radio in Osburn called Trail Talk with Ranger Soggs, his first broadcast was June 23<sup>rd</sup>.
- Ranger Roger Howard has sprayed hundreds of gallons of weed herbicide on the trail to combat noxious weeds.

#### Utilization of Facilities

- Warmer temperatures bringing out trail users, bikers and walkers in April.
- Trail use was picking up until the flood of 2008 hit with the trail being affected on May 16<sup>th</sup>.
- On the opened portions of trail the use is high.

#### Park Managers Report

- Monthly trail inspection completed in April.
- Park staff is working closely with all entities involved to keep the public informed on the changing trail conditions. Time frame of total repairs to trail is approximately two months. As of May 30<sup>th</sup> Old Mission Staff, UPRR along with Zanetti Brothers are working on the trail from Cataldo to Bull Run with cleanup and gravel repairs.
- Lonnie gave a live telephone interview for KHQ 6 TV news on June 26, at 5:30am about the trail closure and work taking place to fix the flood damaged areas.
- Lonnie gave a presentation to the Kellogg Chamber on June 26, about the trail conditions.

#### **Heyburn State Park – Ron Hise, Park Manager**

##### Top 5 Items Not Being Addressed or Funded At This Time

- Connector trail from Hawley's Landing campground to the Trail of the CDA's.
- Continued restoration of historic CCC structures.
- Upgrades to the Chatcolet campground.
- Seasonal housing replacement.
- Park Manager residence replacement.

#### Customer Service

- Hawley's Landing campground opened on April 4<sup>th</sup>.
- All boat slip covers at Rocky Point marina were installed in April.
- Leslie and Beth attended CAMIS training in McCall the week of April 28<sup>th</sup>.
- Chris found a source for 800 yards of sand to place on the beach at Rocky Point.
- The camp hosts for Hawley's Landing had to return home after the Memorial Day holiday. We are still looking for a replacement.
- The marina store opened on May 16<sup>th</sup>.

- Staff is on full summer mode with fee and compliance enforcement, buildings and grounds maintenance, and interpretive programming.
- Staff gave 19 interpretive programs in the park the month of June.
- The late spring and high lake level has put everything behind by as much as a month. Staff is struggling to keep up.
- Reservation system problems caused some inconveniences to our customers throughout the month of June. Things seem to working smoothly right now.
- Staff spent considerable time cleaning up debris after the flooding.

#### Utilization of Facilities

- Cool, snowy weather kept most people at home in April. A few sunny days fooled people into thinking spring was here.
- The lake level remained low due to the cool weather. As a result the boat ramps were unusable until the middle of April.
- Staff continues to work on completing the installation of the new playground at Rocky Point.
- A couple of seasonal employees were brought on in April to help with the seemingly endless amount of spring clean up needed to get facilities open and usable.
- Cool, wet weather kept visitation down for the first part of the month in May. Flooding kept visitation down for the last part of the month. Our marina, boating facilities, and parking lots were unusable over the holiday weekend due to the lake level being five-plus feet above summer level. The lake is slowly going down and we expect to have our facilities usable by June 13<sup>th</sup>. Clean up of the parking lots and beach areas have begun. The marina breakwaters need repair and that will begin as soon as conditions permit.
- High water and floating debris dampened boating facility use until the end of June. Park day use is picking up due to the improved weather. Cruise boat charters have been picking up as well.

#### Park Managers Report

- Progress continues on the construction of the new welcome center/park hq.
- Ron attended several meetings relating to the new building construction, the sewer system design, and the water system.
- Ron attended a regional transportation planning meeting in Plummer on April 2<sup>nd</sup>.
- Staff attended the N. region spring meeting in CDA on April 15<sup>th</sup>-17<sup>th</sup>.
- IDFG conducted a water bird survey in the park on April 22<sup>nd</sup>.
- Ron attended the Local Emergency Planning Committee meeting in St. Maries on the 4/24.
- Ron and Georgia met to discuss 100<sup>th</sup> anniversary celebration planning.
- Ron met with Dean Sangrey and Representative Dick Harwood in the park on the 4/28.
- The State Building Safety Inspector toured the park for his annual inspection on the May 1<sup>st</sup>.
- IDPR & IDL staff burned 30 acres at Benewah Lake on May 2<sup>nd</sup>.
- Ron attended the monthly Trail of the Coeur d'Alene's meeting at the Old Mission on the 5/6.
- Heyburn received the "Take Pride in Idaho" award for historic preservation at the Governor's Conference on Recreation & Tourism in Pocatello.
- Ron attended a wild land urban interface meeting with local government agencies in St Maries.
- Ron attended the Park Board meeting in Moscow on the 5/13.
- Ron toured the park with board members Klatt and Williams on the 5/15.
- The Benewah Soil & Water Conservation District's 6<sup>th</sup> grade Forestry Education Day was held at Plummer Point.
- IDPR & IDL staff burned 100 acres behind Indian Cliffs on the 5/19.
- The inmate crew from Orofino planted 4,000 trees on May 21<sup>st</sup> and 22<sup>nd</sup>.

- Ron attended the monthly construction meeting for the new welcome center. Construction has slowed until log trusses can be fabricated and delivered. Road work and retaining wall construction continues.
- Construction on the new park HQ/VC has been delayed because of problems obtaining suitable log trusses for the entrance and lobby parts of construction. They were finally delivered on the 6/27 and will be installed the first week of July.
- Ron attended meetings on the park wide waste water disposal system and visitor welcome center during the month.
- Ron participated in the annual volunteer training at Lewiston.
- Ron participated in the JFAC tour of Heyburn on the 6/11.
- Ron attended the monthly meeting of the Spokane chapter of the CCC alumni.
- Ron met with members of the St. Maries Arts Council on the 6/20 to discuss their participation in the 100<sup>th</sup> anniversary celebration.
- Ron attended a multi agency meeting to discuss the Hidden Lake float homes in CDA.
- Ron met with Tom Joyner and Megan Rounds of Welch-Comer engineers to look at the park roads on the 6/27.

### **McCroskey State Park – Ron Hise, Park Manager**

#### **Top 5 Items Not Being Addressed or Funded At This Time**

- None at this time.

#### **Customer Service**

- Most of Skyline Drive was impassable until late in the month of May. Most of the snow was gone by the 30<sup>th</sup>.
- Most of the park's facilities were available for use by the Memorial holiday weekend.
- IDL is logging on their ground near mile post 6 and truck traffic is making travel on Skyline Drive during the week a little tricky. Logging activity on IDL ground has hampered access to the park from the east end during the week.
- Ranger Joan Kerttu is spending considerable time in the park maintaining facilities and making visitor contacts.
- All roads, campsites, and picnic areas were cleaned up and have been well used by visitors, especially on the weekends.

#### **Utilization of Facilities**

- Snow was still the word in April. Several feet were reported on certain stretches of Skyline Drive. It was several weeks before we could drive the entire length of the road.
- Staff spent many hours cleaning up broken and downed trees from the roads, trails, and use areas.
- All camping areas were filled for the Memorial holiday weekend. It was the busiest holiday weekend in recent memory.
- The water system was activated on May 28<sup>th</sup>.
- Weekend use has been busy and steady. Staff has noticed more use than in past years.
- Wood permits have been popular and the firewood gatherers have helped clean up the roadsides.

#### **Park Managers Report**

- Ranger Joan Kerttu began work on the April 7<sup>th</sup> and has been busy working on projects and getting familiar with the park.
- Ron and Joan attended the annual Friends of McCroskey meeting in Tensed. It was a positive meeting and most everyone was happy with the direction the park is heading.
- Ron and Joan met with the farmer who has the farm lease on the park on April 30<sup>th</sup>.

- Ron met with staff from the Department of Water Resources and toured the water system as part of the water rights licensing process.

### **Hells Gate State Park – Marty Gangis, Park Manager**

#### **Top 5 Items Not Being Addressed or Funded At This Time**

- O&E needs are not being met. Utilities, garbage pick-up and fuel have increased in costs dramatically.
- Increase in seasonal staff for more efficient law enforcement coverage.
- Resurface bike path that runs through the park.
- Installing sky lights in all park restrooms to minimize utility costs.
- Install host site in C-loop campground.

#### **Customer Service**

- Marty attended “Picnic in the Park” at the campus of Lewis and Clark College along with Chuck from Dworshak. Presented our 100 year DVD and answered questions.
- The Park offered Lewis and Clark Interpretive Programs to ten 4<sup>th</sup> grade classes, approximately 260 school children. They were entertained by William Clark of the Corp of Discovery. Craig Rockwell, with the COE, presented a living history program to the students.
- Marty and Kip put on an ATV responsible safe riding course to several Fish and Game employees and several Nez Perce County Soil and Water Conservation employees here at Hells Gate in June.
- Staff has been busy with visitor services.

#### **Utilization of Facilities**

- Our neighbors, Atlas Sand and Gravel, deliver our gravel, purchased from road and bridge money, for our unimproved roads in the park. We have nothing but positive comments about this project.
- Marina reopened their facility on Memorial weekend. Although our campground was full to capacity, day use visitation was considered normal.
- From time to time we have been experiencing lawn damage in our day use area. We became lucky and caught the individuals responsible due to the help of our newspaper carrier and our Nez Perce County Sheriff’s Department. Charges are pending and we are requesting that these individuals spend some time with us as community service volunteers.
- Visitation continues to be steady.

#### **Park Managers Report**

- Staff switches to summer schedule April 4th.
- Completed our CIN list for region review.
- Met with Tom and Larry to discuss projects and interpretive signs at the point.
- Marty, Judy and Kip conduct two ATV safety training classes to USDA personnel at the park.
- Met with Nez Perce Co. Sheriff’s Posse representatives concerning their special event to be held at the park.
- Marty and Judy attend all region meeting in Coeur d’Alene.
- Judy attends Camis training in McCall and passes with flying colors.
- Hosted the SCA (society of creative anachronism). A two day event consisting of mid evil jousting and sword fighting.
- Hosted the “Seaport River Run”. This event was hosted out of our marina which is operated by our concessionaire.
- Met with the “back country horseman” club, and, the local mountain bike club to see what we could do to improve our equestrian/mountain bike trails and how to better serve these two groups.



- Dean came to the park for a visit and met with staff. Dean and Marty met with Brad Hauser, Atlas Sand and Gravel representative, to discuss the settling ponds and our agreement with them. It was a very positive meeting.
- Marty met with Corps staff in Clarkston, WA to discuss general operations, concession and lease agreements. We specifically discussed the possibility, and possible resources, to fund the replacement of our current irrigation pump which pumps out of the river, with a well system.
- Continue to conduct major maintenance projects throughout the park.
- Began all staff summer schedules and campground registration at the Discovery Center, May.
- Marty and Ken attended CAMIS training in McCall the week of May 5th through May 9th.
- COE visits the park to collect information on the underground fuel storage tank at the marina.
- Larry Mink delivers two interpretive signs and stanchions to the park to be installed. Staff, working with Jack O'Connor Center volunteers, placed the new interpretive signs near the foot trail connecting the Jack O'Connor Center to our Lewis and Clark Discovery Center.
- Ernie Lombard, IDPR board member, stops by the park for a visit.
- Hosted a luncheon for the (NAIA) National Association of Inter-college Athletics visiting the Lewiston Area over the Memorial weekend.
- Park Staff held orientation training and CPR training to all seasonal staff, followed by a park BBQ.
- Marty met with our reroof contractor, architect and a representative from the department of public works to hold a walkthrough of our completed reroof projects on all three restrooms in our campground area. We are hoping the same contractor will continue their reroof work on our six shelters located throughout the Park.
- Attended the Lewiston Chamber after hours at the Jock O'Connor Hunting and Education Center celebrating the grand opening of the foot trail connecting the Center to the Lewis and Clark Discovery Center.
- Attended volunteer training at the Red Lion Hotel in Lewiston. The volunteer training involved all Idaho State Park volunteers in North Idaho.

### **Winchester Lake State Park – Ted Scherff, Park Manager**

#### **Top 5 Items Not Being Addressed or Funded At This Time**

- Employee compensation.
- CO/MM backlog (especially big equipment and vehicles).
- A much stronger volunteer in parks program.
- Outdoor/environmental education.
- Biodiversity preservation projects.

#### **Customer Service**

- New FTE Park Ranger on duty as of April.
- In collaboration with the Museum of Winchester History, installed National Park Service display on Ordway (member of Lewis and Clark expedition).
- All seasonal staff on duty as of April.
- Campground hook-up sites, dump station, and shower house were open in April.
- Updated visitor information packets in all yurts.
- Schedule of Interpretive programs for month of May set and were publicized.
- Hosted and presented at, Local School District Environmental Education Day with 100 attendees on May 16, 2008
- Presented 2008 Winchester Lake Volunteer and staff training day on May 20<sup>th</sup>.
- Presented 10 interpretive programs with 400 attendees.

- Schedule of public events/activities for upcoming month of June set and were publicized.
- Much of June saw rainy, snowy, cold weather which kept many campers away.
- The parks' reservation system was down most of the month aggravating park customers to the point that many perspective customers camped on non-IDPR facilities in the area rather than put-up with the reservation situation.
- Water line leaks and other issues associated with the contract construction at the park caused many inconveniences for park visitors.
- Presented 13 interpretive programs with 480 attendees.
- A Winchester park ranger presented at *Women In The Outdoors*, in Boise, Id.

#### Utilization of Facilities

- Moved into renovated Ranger Office and workshop in April.
- Renovated rest rooms opened in April.
- Repaired fishing dock that broke loose from shoreline.
- Final inspection of all construction/renovation projects completed in April.
- Park Ranger Office/Workshop building flooded for second time due to water line break - part of contract building renovation.
- Submitted numerous deficiency reports regarding park renovations.
- Exterior of new park office still ungraded by contractor, holding up landscaping efforts by park staff
- Idaho Dept. of Building Safety inspection of park facilities occurred on June 3<sup>rd</sup> with no deficiencies found! This is the first time in a decade plus that no deficiencies were noted.
- A new security system has been installed in the new park office and the ranger office/workshop.
- The contractor for the new office has been absent nearly all of the month of June with no progress on the landscaping nor any of the many reported deficiencies.

#### Park Managers Report

- Three park staff attended North Region Meeting.
- As of April 30, 2008 still snowing with ground covered.
- Removing numerous dead/hazard trees.
- FY 09 & 10 budget requests submitted.
- Final park residence renovation project approved to proceed.
- Two staff successfully completed CAMIS reservation training in May.
- Two IRS Reports in May.
- Issue: park reservation system has been down for over two weeks – Need IDPR Reservations Office assistance.
- Final park residence renovation project near completion.
- A Native American camping in the park was issued a citation for refusal to pay fees. A court date has been set for July 10, 2008.
- All capital outlay/minor maintenance, and roads and bridges expenditures have been completed for FY 09.
- All FY 08 park expenditures have been completed and the fiscal year budget closed out.
- Park manager represented park at Lewis and Clark event and opening of National Park Service Display in Winchester.
- A third park staff completed the CAMIS reservation training.

#### Dworshak State Park – Kristi Stephens, Park Manager

##### Top 5 Items Not Being Addressed or Funded At This Time

- Sun Shelter Dock and floating swim area.

- AED- Where are they? Thought we were getting them.
- Lift for Marina at Big Eddy.
- Host site improvements at Three Meadow Group Camp.
- Housing for Ranger or Manager at Park.

#### Customer Service

- Held last Extreme Explorer program for the year in April.
- Answered lots of visitor questions on reservations.
- On the April 15<sup>th</sup> Seasonal Moorage customers started arriving at the Marina
- The Month of May began with the water in the reservoir below normal full pool anticipating high snow pack run off. The Freeman Creek boat ramp was not in the water until May 22. The water was rising in the reservoir at approximately 6 feet per day. Thus requiring park staff to adjust the marina and check houseboat buoys 4 times per day throughout the month. One houseboat buoy broke loose from moorings as the COE worked on it. Several others hung up and the COE was called to help adjust.
- The reservation upgrade deployed on May 27. On the 29 we were informed that the system was not operating correctly and that it could be allowing double bookings, so all reservations would be made through the park.
- Park staff has worked feverishly to ensure the park was ready for Memorial Day weekend. This is very challenging with water system problem, reservoir levels, vehicles dying, equipment failures, etc. Memorial Day weekend- the park was busy. There were minor incidents involving 4 wheelers.
- Three Meadows has been busy throughout with school and church groups.
- A Boy Scout group was schedule to come in the weekend of May 16, 17. Cancelled because of a family death.
- The price to us to purchase ice went to \$3.00 per bag; we will pass the increase to customers. Ice will now be \$4.00 per bag. Marina Fuel raised to \$4.20 per gallon to reflect cost.
- During June the park headed fully into the summer season. In early June the water was still rising up to 2 feet per day tapering off toward the end of the month to about 6 inches per day. Dock adjustments have been twice to four times per day.
- All slips in the marina were filled, including most of the short term moorage for the season.
- The park made the reservations for the park throughout most of June (May 28-June 23). This was a huge drain on park staff as there was also only one reservation computer operational during this time.
- The Dworshak Camp and Jam occurred on June 13<sup>th</sup> and 14<sup>th</sup>. The crowds were a little smaller this year, but all who attended enjoyed some great music.
- The park was nearly full June 20-22 and June 27-29. The boat ramp parking was at capacity both of these weekends.
- Larry Mink Presented a Dutch oven cooking event on June 28<sup>th</sup>.
- Big Eddy Lodge was utilized 3 of 4 weekends in June.
- Three Meadows Group camp has had back to back groups throughout most of June.

#### Utilization of Facilities

- Had first Three Meadows customers in April and a group in the Big Eddy Lodge for one weekend.
- Marina use took off with returning and new customers.
- April 28-May 2 Don and Chuck attended reservations training. Kristi and Kim went the next week May 5-9.
- Received new batch of fuel that broke rust loose in tank that impacted all park vehicles.

- The CXT toilet was delivered at the end of April but not installed due to weather.
- Two vault toilets took on water after winter and were pumped. Rental toilet still in place in C-loops without new vault in place.
- Rangers, Kristi and long term seasonal trouble shooting water tank draining problem- May 13, 14, 15, 16. Kristi and Don repaired leak on May 13, 14. David Owens (water systems operator for COE) assisting Don with water system and paperwork.
- Interviews held on week of May 27 for 1 remaining maintenance, and 1 remaining entrance station positions. Kristi has processed all seasonal employee paperwork as seasonal workers came on.
- The park has been near capacity the weekends of June 20<sup>th</sup> and June 27<sup>th</sup>.
- The CXT toilet was installed on June 20, in the Camas Group Loop.
- During June the fuel tank had debris break loose in the tank rendering the fuel unusable without extreme measures of filtration.
- The Big Eddy lodge had a water pipe break within the wall requiring that the wall be cut away to repair it. Carpets were cleaned in the Big Eddy Lodge.

#### Park Managers Report

- Repaired waterlines, water system, vehicles.
- Kristi hired Justin Keller for the Glade Creek Position. Kristi has done all the seasonal paperwork.
- Staff has assisted bride of upcoming wedding at Three Meadows.
- May 1 Kristi and Kim met with representative from CPTPA (fire protection) to walk through tour of park set for May 17 looking at lands for federal grants to work on fire mitigation. May 17 attended tour on Fire mitigation around the lake.
- May 23 Kristi contacted Jill Murphy to find status of WIF Wave Attenuator. Final grant for project was awarded.
- All park staff has felt a large influx of “must be done now” requests from region and headquarters offices.
- Kristi turned in the request to the COE for the addition of the Wave Attenuation system to the marina operations. Kristi is reviewing the request from the county to contract out for the design and engineering of the attenuator per the grant they received.
- Kristi attended the pre construction meeting for the reroof project in Lewiston on June 4th.

#### Glade Creek State Park – Manager Kristi Stephens

##### Top 5 Items Not Being Addressed or Funded At This Time

- None

#### Park Managers Report

- Park was under snow in April.
- Justin Keller began working on May 31 in the Lolo Visitor center. The Trail is still covered in snow, but melting quickly, access to the trail way by snowshoeing in.

#### State Interpretive Program Report – Larry Mink, Interpretive Program Manager

- Prepared for seasonal interpretive training for 28 participants.
- Worked with Jack O’Connor Center at Hells Gate to develop and design two wayside exhibits for a trail between the two visitor centers.
- Reviewed concepts from Interpretive Graphics for wayside exhibits for Walcott, Harriman, Bear Lake, and Bruneau Dunes.
- Received and reviewed interpretive text for 28 Thousand Springs interpretive panels.

- Traveled to Hells Gate to plan Lewis and Clark interpretive panel project with grant from the Governors Trail Committee.
- Reviewed panels and worked with Yankee Fork on 25 panels for the Custer Ghost Town walking tour.
- Gathered and compiled interpretive attendance figures for 2007.
- Conducted Seasonal Interpretive Training June 2-6 at Harriman State Park for 27 folks.
- Conducted Dutch Oven program at Dworshak, Freeman Creek.
- Traveled to Old Mission and Heyburn.
- Received and edited text for 27 Thousand Springs interpretive signs.
- Reviewed many interpretive panel designs from Interpretive Graphics for Bear Lake, Harriman, Lake Walcott and Bruneau Dunes.
- Year-end fiscal management.

### **Development – Tom Joyner, NR**

#### **Heyburn:**

Sewer Infrastructure: New sewer collection facilities are being reviewed to encompass the entire park into one common collection system.

Visitor Center: Project awarded to Graham Construction. Foundation, walls and building framing is 95% complete. New road access has been cut in and the retaining wall is in place.

Playground: New playground installed. Ground cover will be placed in July.

Housing Renovations: Complete

Water Well: Well construction scheduled to be complete in July. Well has been drilled to a depth of 360 ft. Development of the well and installation of the water line is scheduled to be complete late July.

#### **Hells Gate:**

Housing Renovations: Exterior painting is complete. Interior repairs, cabinets and floors are complete. Project Complete

#### **Farragut:**

Sewage collection system: Contract has been awarded to Safco Excavation and Construction of Hayden, Id. Construction is scheduled to start in July.

Water Tower: Structural review on the tower and condition of the water system is under way.

Eagle Boat Dock: Contract has been awarded to C.E. Kramer, Naples Id. Construction is scheduled to start in July.

Disc Golf Restroom: Single vault CXT restroom has been installed. ADA access will be bid in July.

Housing Renovations: Roofs, interior painting, cabinets and floors are complete. Exterior painting will be completed when weather permits. Complete

#### **CDA Parkway:**

Higgins Pt. Shoreline. Project to stabilize the shoreline is in design review.

Higgins Pt. Docks. Project to replace docks at the boat launch and at day use area has been awarded to Harrison Dock Builders.

#### **Priest Lake:**

Housing Renovations: Roofs, interior painting, cabinets and floors are complete. Exterior painting will be completed when weather permits. Complete

Replace CG Shower House: CXT restroom shower is ordered, PHD permit applied for, schedule to install late September.

#### **Round Lake:**

Campground Improvements: Project will place water and electrical service to five campsites, replace the water system throughout the park and construct a new sewage collection system and drain field to

accommodate current and future needs within the park. Design is approved by DEQ and PHD. Project will bid in July. Scheduled to start construction in August.

Housing Renovations: Replace cabinets, line chimney to meet code and replace windows. Project is complete

**Winchester:**

New Administration office: Project is nearing completion

Entrance Fee Booth: building is under construction.

Housing Renovation: Cabinets, counter tops, heating system, Complete.

**Dworshak:**

Freeman Creek: Single vault CXT restroom has been installed, ADA access design is under review.

Playground: New playground has been installed at Freeman Ck. Project complete

**Old Mission:**

Visitor Center: Project awarded to T.W. Clark, old visitor center has been removed, Project is under construction

New Restroom: CXT single vault restroom is ordered.

**UPCOMING EVENTS**

Date	Park	Time	Meeting or Event	Location
7/2	North Region	7:30 am	CdA Chamber Natural Resource	CdA
7/4	Statewide	All Day	4 <sup>th</sup> of July Holiday	
7-5	Winchester	9:00am	Winchester Days Parade	Winchester
7-5	Winchester	10:00pm	Fireworks over the Lake	Winchester
7/6	Heyburn	10:00 am	Leaseholders Annual Meeting	Chatcolet
7/9	Heyburn	1:00 pm	Float Home Issues	CdA
7/12	Statewide	All Day	100 <sup>th</sup> Birthday Celebration	All Parks
7/12-13	OM	All Day	Historic Skills Fair	Old Mission
7/14-18	Winchester	9:00am	Youth Day Camp	Winchester
7/16	North Region	All Day	ITD Funding Conference	CdA
7/17	North Region	All Day	ITD Funding Conference	Lewiston
7/29-7/31	Statewide	All Day	Board Meeting	McCall
8/5	OM	10:00 am	Sacred Encounters Meeting	CdA
8/6	North Region	7:30 am	CdA Chamber Natural Resource	CdA
8-9	Farragut	All Day	Warbird Fly In	Flyers' Field
8-9	Farragut	All Day	Concert event	Amphitheater
8/15	OM	11:00 AM	Annual Feast of the Assumption	Old Mission
8/20-24	North Region	All Day	North Idaho Fair	CdA
8/22-24	OM	All Day	Mountain Man Rendezvous	Old Mission
8-30	Farragut	Weekend	Soaring Society	Flyers' Field
9-2	Farragut	AM	Gilmore/Beaver Bay closed, construction	
9/3	North Region	7:30 am	CdA Chamber Natural Resource	CdA
9-6	Farragut	Day	Concert event	Amphitheater
9-6	Farragut	Day	Farragut Training Station Reunion	Brig
9-8	Farragut	AM	Waldron/Brig closed, construction	
9/20	OM	All Day	Gonzaga University Pilgrimage	Old Mission
Sept/Oct	Farragut	various	Eagle launch closed, construction	
10/1	North Region	7:30 am	CdA Chamber Natural Resource	CdA
10/21-23	Statewide	All Day	Board meeting	Twin Falls
10/27-30	Statewide	All Day	Annual Conference	Post Falls
11/5	North Region	7:30 am	CdA Chamber Natural Resource	CdA
12/3	North Region	7:30 am	CdA Chamber Natural Resource	CdA

# **SOUTH REGION MONTHLY REPORT**

## **APRIL – MAY - JUNE 2008**

### **MAJOR ISSUES/TOP PRIORITIES**

#### **Ponderosa State Park:**

- Bids are being solicited for a water filtration system for the park water. Extreme amounts of iron have created iron slime mold in the system.
- Campgrounds did not open for Memorial Day Weekend due to snow, hazard trees and facilities being closed due to water system not being activated. Day use area open on peninsula, partially closed at North Beach and Scenic overlook closed - all due to snow.
- All campers with reservations were individually notified by the reservation program; public information team notified all media outlets. Complaints were very minimal. It snowed four inches on June 2<sup>nd</sup>.

#### **Eagle Island State Park:**

- Park access and trail closure issues with bridge construction
- Park agriculture lease coordination and communication
- Water rights negotiations
- Meet with Eagle Police and Sheriff's Deputies– overview of summer
- Park development issues and meetings
- Park flooding – erosion and washout on north channel
- Eagle Island Experience Festival
- Working with Bureau Dept. of Labs regarding more timely responses to water quality testing at the park
- Working with contractors in repairing park utilities and waterslide

#### **Lake Cascade State Park:**

- Park staff needs access to ILETS to gain information on vehicle registration thru County Dispatch.
- It was discovered the park is unable to communicate with Valley County Dispatch via radio. We are working diligently with Bureau of Communications and Valley County to resolve this issue immediately.
- It was determined the Eagle Nest at the Osprey Point Yurts was not occupied by eagles this spring and the closure was lifted. As for next year, USFW doesn't believe a closure for next winter is warranted. They are requesting the nest be monitored for nesting activity this winter. If activity is seen we will discuss our options at that time. Fish and Wildlife Service will likely have a system in place for a take permit under the Bald and Golden Eagle Protection Act, which would be an option for us to pursue.

#### **Lucky Peak State Park:**

- Water Quality problems at Discovery-Potable Water shut off for the season.
- Major storms led to damage to docks at Spring Shores, leading to overtime hours.

#### **Idaho City Trails & Yurts:**

- Yurt use dropped substantially after Spring Break.
- Continued high snow levels curtailing spring use.

#### **Bruneau Dunes State Park:**

- Interviews for the vacant Park Ranger were held the week of April 14th. The panel recommended the selection of Matthew Cooper. Matt has been employed in the Environmental and Resource Management Field. We look forward to having Matt start in mid-late May.
- A new automated sprinkler system was installed at the Visitor Center. This improvement will save many staff hours hand watering.
- Repairs were completed to the Steele-Reese seat wall with the application of a finish to the concrete surface.

### **Three Island Crossing State Park:**

- Regarding seasonal housing, we are short on housing for many of our applicants. Three Island does not have many local qualified applicants.

### **Thousand Springs Complex State Parks:**

- Seasonal staffing and the high cost of fuel.

### **Ponderosa State Park – Dennis Coyle, Park Manager**

#### **Top 5 Items Not Being Addressed or Funded At This Time**

- Pedestrian Pathway from Peninsula Beach to Lily Marsh and Fox Run Bike Path. Currently bikers and walkers share a very busy 1.5 lane gravel road.
- Kokanee Cove Buildings Deteriorating and Creating an Unsafe Situation. Buildings need to be removed/remodeled. This is a wonderful area with great potential that needs immediate attention.
- Resurface the Road to the Point. Gravel or paved.
- Bike Path From New Welcome Center to Existing Pedestrian Path.
- Staffing Needs. In '03 Ponderosa lost a full time office person to supply the FTE for the Reservation Program. The park brought a field aide position into the office to cover. The park has grown since that time.

#### **Customer Service**

- Ponderosa State Park in conjunction with the World Masters Organizing Committee received the Governors "Take Pride in Idaho" award.
- Interpretive programs have begun; three to four school programs are given each week.

#### **Utilization of Facilities**

- The massive amount of snow on the ground prevented staff from doing any outside work until June.
- The 31<sup>st</sup> Annual Ponderosa State Park Fun Run was held June 14<sup>th</sup> approximately 125 runners participated.
- "Bark in the Park" will be held on June 21<sup>st</sup>. Expecting 250 participants and dogs.
- North Beach Canoe concession up and operating. Business is picking up. North Beach Campground is open.
- "Sisters on the Fly" a national organization of women fly fishers held their annual meeting at the park group camp.
- The Mountain Triathlon is moving to the new day use area for the August 5<sup>th</sup> event.

#### **Park Manager's Report**

- All facilities were open at the end of the first week of June. Visitation began to pick up and by the third week of June all facilities were full.
- Hundreds of reservations were made for Memorial weekend and then had to be cancelled. A huge thank you to Tammy Kolsky and her team. They called all customers with reservations and offered refunds or a different date.
- The new welcome center is progressing well. Floors are down, painting completed and trim work finished. Some minor interior work remains.
- Planning for waterfront at Lakeview is progressing.



- Seasonal employees begin 5/18.
- Park staff, region construction crew, reservation program and headquarters staff all worked diligently to minimize the impacts of the late spring on facilities and customers.
- New Welcome Center, day use and entrance station nearing completion. July 12 is the planned grand opening. Paving will take place the week of June 24<sup>th</sup>. The first cabin arrived.
- Facility repair is extensive due to winter damage.
- Ponderosa State Park has been asked to be the host site for the snowshoe event for the World Special Olympics in February 2009. Negotiations are underway.
- Construction of road to new residences is complete thanks to the South Region crew.
- Over 100 trees fell this winter, many in the use areas. Park staff has removed most.
- Paving is complete for areas dug out for underground valve replacement.
- Boat ramp parking construction project is scheduled to begin this month. The boat ramp will be closed Monday through Thursday for six weeks.
- Potential concessionaire is negotiating with the park manager for a food concession at North beach.

### **Lake Cascade State Park – Theresa Perry, Park Manager**

#### **Top 5 Items Not Being Addressed or Funded At This Time**

- Gain Access to ILETS. The system that can provide us access to vehicle registered owners.
- Funding to Go Green (green vehicles, equipment, buildings, etc)

#### **Customer Service**

- Staff worked with IDPR Communications Program Manager to develop public information (flyers, press releases) about the upcoming closure of Van Wyck north and central for its redevelopment.
- Information regarding the closure, scheduled for May 27, of Van Wyck (north and central) was released to the local media. Staff continues to send the information to our visitors that purchase annual passes as well. Staff is fielding questions and some complaints about the closure. The visitors, that are voicing concerns, dislike that the area will have designated site development and a few comments about the fee increase that will occur. Staff is confident in their message and the positive end results.
- Park staff work with the reservation program staff to contact most of our reservation holders to inform them of the wet weather conditions and site conditions. We were successful in reassigned or reschedule with our customers and also accepted new reservations as Ponderosa customer needs were addressed. The team work displayed with park staff and Tammy's office was outstanding.
- The late spring weather required most campground hosts to delay their arrival as staff scrambled to prepare facilities.
- Cascade's Chamber of Commerce 4<sup>th</sup> of July Special Use Permit has been approved and forwarded to the Chamber.
- Tamarack Resort's Small Concession Permit has been reissued for the season.
- The June 7, Hooked on Fishing special event was held at Fisher Pond, south of Cascade. Several agencies, volunteers, and commercial sponsors hosted more than 150 children to great fishing, activities and cool weather.
- The park was the site for two large bass tournaments and the Southern Idaho Sailing Association's first summer sailing regatta.

#### **Utilization of Facilities**

- Although some signs of spring have been cold and wet conditions persist and several inches of ice still cover the lake. We started April with single digit lows, the high for the month was 32 degrees and we had 15 days of measurable snow. Visitation and use of Day Use facilities was light, allowing

staff to begin preparation of equipment for spring. The weather could present some challenges next month.

- The weather presented unique challenges for May. The lake was finally free of ice by the middle of the month and we saw large temperature swings such as 21 degrees for our low and 84 as our high.
- The late spring and slow ice melt required the annual Howdy's fishing tournament to be rescheduled for the weekend of May 17. Approximately 300-400 anglers access the lake thru the park's units.
- Park staff completed the opening of all campground and day use areas in May. Several days were spent in plowing and removing snow from several of the west side campgrounds. Overall visitation is down for the month of May; however Annual Pass sales are brisk.
- The cooler, wet temperatures slowed visitation early in the month, great weather did finally and our visitation is following suite.
- A strong wind storm on the 21<sup>st</sup> of June did substantial damage to the park's handling docks. Staff worked diligently to make the ramps and docks fully usable within four days. Damage estimate at this time is \$10,000.
- Staff is working with Ponderosa staff on recreational activities for the NASPD conference in September.

#### Park Manager's Report

- Staff is working with several partners (City of Cascade, Valley County Soil & Water, Reclamation and a local contractor) to resolve construction and design problems on a storm water retention pond near Van Wyck Boat Launch parking area. The retention pond is designed to redirect storm water runoff from the areas above our parking lot. Issues such as improper soil compaction and problems with the culverts and drains have been identified for repair.
- Administrative Duties: NEPA (Categorical Exclusion) work was completed with Reclamation for the placement of new restrooms at Crown Point and Curlew Campgrounds. Budget allocation worksheets and Capitol purchase requisitions were completed. Staff completed a BOR request to recap all enforcement activities that occurred in 2007 and other trends that would present concerns.
- Hiring and recruitment of seasonal and volunteers continue. We are seeing more host applications from within the state and request to stay longer. The reasons given are primarily related to the rising cost of gas and fuel.
- Hiring and recruitment of all seasonal and host volunteers was complete and Host orientation was completed on May 28<sup>th</sup>.
- Staff conducted interviews for the new Assistant Manager position on the 29th, Rick Brown and Dennis Coyle assisted in the process.
- Park staff participated in the preconstruction meeting for the redevelopment of Van Wyck North and Central, accompanied by Development Bureau and The Land Group staff. Staff completed work to ready the site for the contractor; removing some trees and picnic tables.
- Staff continued to work with the Development Bureau on ramp projects; Van Wyck and Blue Heron and to also resolve problems with the restroom vault at Blue Heron.
- Staff signed a Temporary Special Use Permit with the Cascade Ranger District to allow our seasonal employees to stay in their RV's at the USFS Crawford site. This arrangement provides an affordable housing option for our seasonal staff.
- Staff prepared for Hooked on Fishing special event.
- Training attended: Chainsaw Maintenance and Operation.
- Training attended: Compliance enforcement refresher, Camis Training.
- The month of June continued to present unique weather conditions and operational challenges for us. A light covering of snow on the 10<sup>th</sup> of June actually proved to be quite picturesque. The end of the month brought a high temperature of 89 degrees, what a change! Most sites have finally dried, with a few sites on the west still requiring those in tents to use ground covers.

- Ranger Tracy Osborn was selected and accepted the Assistant Park Manager position. Tracy's promotion will prove to be a significant and positive staffing change for the park.
- Staff attended pre event meetings to prepare for the 4<sup>th</sup> of July activities and the Spud Run Motorcycle Rally. The number anticipated for the rally is still unknown; estimates range from 200-1200 riders. Concerns of violence and overwhelming the community infrastructure and response times were discussed. Staff is working with local law enforcement to provide a safe experience for all.
- Staff attended the month Valley County Waterways Meeting. A group of citizens are proposing an ordinance for the lake. Staff has sent the ordinance to Operations and Boating staff in our Boise office.
- Several maintenance and administrative projects were addressed this month. Site work at the Osprey Point Housing area continues, South Region Maintenance crew made repairs to park housing and accomplished grading on roads and trails. Park staff purchased office furniture, shuffled and reorganized office space in preparation for the new Assistant Manager.
- Training attended: In preparation for the Spud Run on July 12 staff attended a presentation on gang (specifically motorcycle gangs). Staff from the Sheriff's office, City police, ATF and ISP was in attendance. Staff also attended Critical Incident Stress Management: Group Crisis Intervention for two days.

### **Eagle Island State Park – Gary Shelley, Park Manager**

#### **Top Five Items Not Being Addressed or Funded at this Time**

- Replace Roofing on Slide Shack, Pump Room, West Restroom, Concession Building, Shop, and Shop Pump House.
- East Restroom Expansion to handle large groups that use the park, include bringing sewer line up to code. Is currently three inches dia. Instead of four inches dia. that is required.
- Restroom for Park Office. There is no restroom in the winter, only a portable toilet.
- Artesian well is no longer producing enough clean cold water to supply swimming lake. Need new source.
- Additional Picnic Shelters for small groups, the two large shelters at the park are commonly reserved by small groups, and later larger groups are turned away.

#### **Customer Service**

- Seasonal employee hiring and training is taking place and all are being trained in customer service and reservations.

#### **Utilization of Facilities**

- Facilities were heavily used during the civil war living history event and the Eagle Island Experience due to the unusually warm weather.

### **Park Manager's Report**

- The Eagle Island Civil War Demonstration for the Treasure Valley 5<sup>th</sup> grade students was held in early May. Weather was perfect for this event and attendance over the 3-day period was in excess of 2500 visitors.
- The Eagle Island Experience had excellent weather this year and had record visitation. We estimate that the event had approximately 2800 visitors over the 3-day period.
- Mustard's Grill began to operate the park concession building this month on Memorial Day weekend.

- Annual Pass sales have been very brisk this month as well as reservations for the shelters and the waterslide.
- Park staff is working closely with CH2M and Idaho Power installing ground water and river monitoring equipment in the park and the Boise river.
- The park experienced minor flooding along both channels of the Boise River during the week of May 19<sup>th</sup>. A small portion of the levy washed out along the north channel. It is hoped that the necessary repairs can be done during construction of the new entrance bridge.

### **Lucky Peak State Park - Brian Miller, Park Manager**

#### **Top 5 Items Not Being Addressed or Funded At This Time**

- Repairs to Discovery potable water system
- Chip Seal and Stripe Sandy Point parking lots and roads.
- A Wave Attenuator at Spring Shores.
- Repair Bank Erosion at Spring Shores
- Expand Spring Shores Marina

#### **Utilization of Facilities**

- Warming weather has led to a significant increase in usage at all units.
- Boating activity is increasing with high reservoir levels.
- Spring Shores parking areas full on 4/19 due to Race to Robie Creek parking.
- Warm weather mid-month led to near capacity crowds at Discovery, Sandy Point, and Spring Shores.
- Memorial Day picnic at Sandy Point (Harvest Life Church) with approximately 450 people
- Ironman Boise led to overflow crowds at Spring Shores and Sandy Point on 5/31.
- Discovery hosted 6 group gatherings at the reserved shelters
- Idaho Coalition for Motorcycle Safety Ride began at Sandy Point, approximately 900 bikes.
- Idaho Famous Potato Marathon began at Discovery
- Activation of flip buckets (rooster tail) at Lucky Peak Dam led to overflow crowds on the Memorial Day weekend. It also led to huge traffic problems on SR 21 in front of the park.
- In spite of cool weather, these events (Ironman, flip buckets, ICMS, church picnic) led to one of the busiest months of May in recent history.

#### **Park Manager's Report**

- Repair of remaining Ada county docks at Spring Shores.
- Volunteer painted the office at Spring shores.
- Processed moorage slip renewal notices.
- Bids awarded for launch docks at Spring Shores.
- Restrooms activated at Sandy Point and Spring Shores.
- Activated irrigation systems at all three units.
- Negotiated agreement and operating plan for snack bar concession at Sandy Point.
- Met with engineer to design solution to Discovery potable water system problems.
- Completed installation of security fence between Sandy Point Power Plant and the park.
- Painted lower restroom at Sandy Point.
- Installed flooring in Spring Shores apartment.
- Removed winter debris (sticks, brush, branches) from Spring Shores turf areas.
- Activated Sandy point Diffuser on 4/28.

- Began to clean up and activate Sandy Point concession.
- Bid and ordered mule to replace one stolen from Spring Shores last fall.
- Bid and ordered storage building for Spring Shores.
- Began mowing Sandy Point and Discovery in early April.
- Sprayed broadleaf weeds at Discovery and Sandy Point.
- Aerated turf areas at Discovery.
- Five seasonals began work during April
- Ken participated in Boise School District Career Fair.
- Surat attended Law Enforcement refresher.
- Jan Joseph attended Camis training in McCall.
- Brian attended random drug test training.
- Upgraded electrical systems at Sandy Point and Spring Shores concessions.
- Trimmed shrubs and trees at Discovery and Sandy point.
- Tested all fire extinguishers at all three units.
- Finalized group use permits for Sandy Point.
- Marina slip renter meeting.
- Numerous dock repairs at Spring Shores.
- Activated irrigation systems at all three units.
- Staff completed repairs to Sandy Point concession building to make it useable for the new concession operation.
- Storage Building delivered to Spring Shores.
- Continued to treat broadleaf weeds at Discovery, Spring Shores and Sandy Point.
- All seasonal are now on board
- Brian attended Camis training in McCall.
- Began spring cleaning of trails and yurts

### **Idaho City Trails and Yurts - Brian Miller, Park Manager**

#### **Top 5 Items Not Being Addressed or Funded At This Time**

#### **Utilization of Facilities**

- Low use at all five yurts.

#### **Park Manager Report**

- Customer Service ongoing (volunteer coordination, yurt reservations and scheduling).

### **Bruneau Dunes State Park – Bryan Cross, Park Manager**

#### **Top 5 Items Not Being Addressed or Funded At This Time**

- 50 Amp Service upgrade at Eagle Cove Campsites
- 50 Amp Service upgrade at Broken Wheel Bitterbrush loop.
- Develop a group camp area for scouts, church groups, etc.
- Playground equipment in each campground.
- Add additional Camper Cabins.

#### **Customer Service**

- Several new informational bulletin boards were installed around the park.
- Weather plagued the Observatory with several public viewing nights cold and cloudy.

- Other Interpretive programs were well attended as the school field trip is well underway.
- Both campground dumpsters were relocated and cedar board screening was constructed at their new location.

#### Utilization of Facilities

- Camping was good despite the cool spring weather. However the cool weather probably reduced day use visitation.
- Camping was at or near capacity every weekend during May.
- Two RV groups helped booster camping use with some mid-week attendance.
- Staff had to turn away many groups wanting to reserve the Observatory for private viewing nights due to staffing limitations. Alternative schedules and additional staffing are being considered for 2009.

#### Park Manager's Report

- The cold night time temperatures resulted in broken water valves with both the potable and irrigation systems.
- April projects concentrated on lawn care, fertilization and reseeding, thatch removal and noxious and nuisance weed spraying.
- Routine jobs for the month included vehicle and equipment maintenance.
- Many paint and stain jobs were completed, all wood picnic tables, signposts, cedar trash racks and fencing, potholes patched, regulatory signs installed and service areas cleaned.
- Other projects included lawn care, firebreaks mowed, tree trimmed and noxious and nuisance weed spraying.
- Efforts were made by staff to reduce fuel consumption by creative scheduling, complete work day job planning, prior to leaving the shop areas and utility vehicle usage.
- May increased interpretive program attendance from 2438 in May 2007 to 3322 in May 2008.
- Several new interpretive programs have been developed and are being presented to School groups and Visitors this year.
- A pair of talented interpretive hosts has been a welcome addition to staff through this end of the school year busy period.
- The second week of June is the tentative date to complete audio-visual hook up in the Steele-Reese second classroom.
- Office Assistant Orcutt and Manager Cross attended a very rewarding CAMIS training session at McCall.
- Office Assistant Peggy Orcutt announced she is retiring July 31<sup>st</sup>. Peggy will be working with current staff to insure continuity of the duties she has performed so well over her career.

#### **Three Island Crossing State Park – John Frank, Park Manager**

##### Top 5 Items Not Being Addressed or Funded At This Time

- Remodel Day Use Restroom to include Showers for the Cabin Use
- Revamp Campground Irrigation System.
- Expand the campsite in the upper campground, include improving approach angles.
- Harden the Campsites in the lower campground.
- Day Use Bank stabilization.

#### Customer Service

- The Center is open for the Season. We are open Wednesday through Sunday 9am -4:30pm.

#### Utilization of Facilities

- Camping and camper cabin use has begun to increase with the warmer weather. The weekends have been full since Easter.
- Tent camping has also increased over last year. This may be due to the fact many mountain locations are still snowed in.
- The Center has had a major increase in school groups over last year. Most of the schools unfortunately will all visit within a two week period.

#### Park Manager's Report

- A few of the seasonal staff will be returning in April. Most of the volunteers and interpretive seasonal will not begin until mid May.
- The best news for the month was that Ed has returned to work. We are glad to have him back in the trenches.
- Vance and one of our seasonal staff have been repairing and servicing the parks small equipment for the season.
- Irrigation season has started with mowing not far behind.
- The S212 chain saw class was conducted the first week of May. There were nine, (9) attendees in the class.
- The park will be conducting numerous training classes for the staff. The park had to turn down five seasonal applicants due to the lack of housing.
- A few of the seasonal staff will be departing the later part of July early August. Most of the volunteers and interpretive seasonal will be leaving the end of June.
- The park experienced winds in excess of over 80mph in May causing major tree damage in the campgrounds. The park lost over fifteen large trees.
- Park Manager and staff would like to thank Steve Frost, the recreation staff personnel along with the trail rangers for their assistance removing trees prior to the Memorial Day weekend. Without their assistance, we would not have had all of the campsites available for the weekend.
- The BSU anthropology department started field work at the park on June 2<sup>nd</sup>. They will be at the park thru June.
- The weekend Center programs continue to grow in popularity. It will be interesting to survey the effects of rising fuel costs this season.

#### **Thousand Springs Complex- Dave Landrum, Park Manager**

##### Top 5 Items Not Being Addressed or Funded At This Time

- Renovate the Bonnieview house to use for Staff Housing.
- Repair Fisher Lake Levee
- Replace the water pressure system at Malad.
- Put an entrance Kiosk at Malad Gorge.
- Lifetrail at Billingsley Creek

#### Customer Service

- Apr 5 Assisted Massacre Rocks State Park with their annual fun run and walk.
- May 14 Tom conducted a tour of Box Canyon for a Boise Jr. HS class.
- May 28 4 Twin Falls 4<sup>th</sup> grade classes tour Malad Gorge with Tom and Eric as guides.
- May 29 Filer 4<sup>th</sup> grade class conduct their 16<sup>th</sup> annual 5 mile walk around Malad Gorge.

#### Utilization of Facilities

- Apr 12 Hagerman volunteer Fire Dept used Malad Gorge for their first annual physical fitness test.
- Apr 24 Cassia Co. Sheriffs dept water rescue team practiced at Vardis Fisher.

- Apr 27 Community potluck at Billingsley Creek as a kick off for a Horse ride from Idaho to Tennessee to raise money for children's cancer programs.
- May 10 Hagerman Vol. Fire Dept hosted range fire training for several fire dept throughout southern Idaho at Billingsley Creek.
- May 9-11 there was a Horse clinic at Billingsley Creek.
- May 21 Hagerman HS Prom held at Billingsley Creek Garden Center.
- May 23-26 Brother Speed's 39<sup>th</sup> annual campout at Niagara Springs.
- May 24 Old time tractor pull at Billingsley Creek.

#### Park Manager's Report

- Apr 3&4 seven seasonal interviewed and hired and they will start working on the 21<sup>st</sup>. It looks like we will have a good crew this summer.
- Apr 7-9 Dave and Tom completed CEO refresher training.
- Apr 14 Dave participated in the South Central scenic-by-way meeting. He also participated in the 1000 Springs Arts and Crafts festival meeting that night. Sample drilling taking place on the levee at Vardis Fisher.
- Apr 28 seasonal employees started and we held our 1<sup>st</sup> weekly staff meetings - topics covered will include a weekly safety briefing. This week we talked about rehydrating.
- Rehabilitation project at Box Canyon is ongoing Completion is still being controlled by the weather.
- May 1 Dave and Tom attended a south central fire dispatch meeting
- May 6-8 Eric to Three Isl. For chainsaw safety training
- May 22 IDWR conducted a field trip throughout the Hagerman Valley and stopping at Malad Gorge.
- Every weekend Malad, Billingsley Cr. And Niagara Springs are reserved for either weddings or family reunions.

#### Maintenance Crew – Paul Fay, Foreman

- During the month of April the maintenance crew finished the earthen improvements at Bruneau Dunes State Park. The Improvements consisted of new and improved parking areas, a pull out area by the entrance to the park, and improved access for float tube fishermen by the observatory.
- Interviews were conducted for hiring a new South Region utility craftsman, towards the end of the month Brent Jackson was hired as the new utility craftsman for the south region.
- At Eagle Island State Park the crew performed road maintenance, a new culvert was installed on the parks access road to the south channel and the crew assisted the park staff in a clean-up of the park. The crew also erected a carport in the parks maintenance area to house the crews Komatsu dozer.
- During the month of May, the Region Crew helped the Staff at Sandy Point with cleaning up old degraded concrete pads and the disposal of the broken concrete pieces. The Region Crew also hauled away the burned out remains of the various fires from the park area.
- The Region Crew went to Ponderosa State Park to assist the park staff with removal of snow from the roads within the park, the boat launch area, and the point road to open access for day use and camping at the park. The crew also rebuilt the road to the new park housing; equipment used for these projects consisted of the regions dump trucks, loader and mini-grader.
- The next assignment for the Region crew took us to Lake Cascade State Park where the crew repaired the roof to the manager's residence and the roads at the Big Sage unit and Van Wick Central campground were graded with the regions mini-grader.

#### UPCOMING EVENTS

<u>Date</u>	<u>Park</u>	<u>Time</u>	<u>Meeting/Event</u>	<u>Location</u>
4/21	Pon	9:00 am	Cascade Asst.Mgr. Interviews	Cascade



5/1/08	THR	9am	BLM coop mntg	Shoshone
5/5	Pon	9:30 am	Valley Co Wtrwys	Cascade
5/6-5/8	Pon	8:00 am	Camis Trn'g	McCall
5/6-5/8	THR	8am	Chain saw trng	THR
5/9-11	Bill CK	9am-4pm	Horse Clinic	Arena
5-12	Cascade	11am	Southern Valley Co. Rec. Dist.,	Cascade
5/13-15	Pon		IDPR Board	Moscow
5/13/08	THR	Noon	GF Chamber	Glenns Ferry
5/16-23/08	THR	7:45am	Trng Driving	Twin Falls
5/15-6/13	THR	8am	Training Various The Park Walk	TF
5-20	Cascade	11 am	Preconstruction Meeting,	VanWyck
5/20/08	THR	8am	IDL Off-Set mntg	Boise
5/21-22/08	THR	8am	leadership trng John	BSU
5/21/08	THR	9am	IS fire pln'g-IDL	Jerome
5/25	Malad	4-5pm	IDWR Tour	Park Areas
5-28	Cascade	all day	Host Training	Sr. Center
5-29	Cascade	all day	Interviews- Asst. Manager	Fire Dept.
6/2-6	Cascade	all day	Camis Training	McCall.
6/3	PON	9:00 am	County Waterways	Cascade
6/2-6/6	THR	9am	BLM trng	Valley
6/7	Cascade	all day	Hook on Fishing	Fisher Pond
6/9, 10	Cascade		Volunteer Training	Hells Gate
6/10/08	THR	Noon	GF Chamber	Glenns Ferry
6/10-6/11	THR	8am	chain saw trainnig	THR
6/11-6/12	THR	7:45am	leadership training	Twin Falls
6/14	PON	9:00 am	Annual Park Run	Peninsula
6/16-6/20	THR	8am	Training Various	THR
6/18	PON	9:00 am	Manager Meeting	HQ
6/18/08	THR	9am	So rgn mgr's mtg	Boise
6/21	PON	9:00 am	Bark in the Park	Peninsula
6/28-7/12	THR		John on Vacation	
7/2	PON		RV Board Member Tour	
7/2	Cascade	9-noon	Park Tour with RV committee member, Tim Bernard.	
7/4	Cascade	all day	Chamber of Commerce	Van Wyck
7/12	Cascade		Centennial Celebration	Van Wyck
7/12	Cascade	all day	Spud Run-motorcycle Rally City of Cascade, Buttecup	
			Campground, other use areas.	
7/12	PON	10:00 am	100 year celebration	Lakeview
7/12	PON	1:00 pm	Grand Opening of new center	Ponderosa
7/29	PON		Park Board Tour	
7/29-31	Cascade		IDPR Park Board Mtg.	Cascade/Ponderosa.
8/2	PON	7:00 am	Mt. Triathlon	Lakeview

# **RECREATION RESOURCES BUREAU QUARTERLY REPORTS**

April – May – June 2008

## **MAJOR ISSUES / TOP PRIORITIES**

- Implementation of H602 for 2009 and multiple legislative issues left unresolved from last session.
- Governor's office has asked the IDPR to lead the non-motorized vessel task force effort.

## **RECREATION RESOURCES – STEVE FROST, BUREAU CHIEF**

- Conducted our four day employee orientation for trail rangers and trail cat operators with a focus on customer service and employee safety.
- Attended the Western States Boating Administrators Association in Juneau, AK. Agenda topics included USCG and State updates, cold water immersion, educational video production, climate change and changing trends in boating demographics and economy.
- Attended the International Snowmobile Congress in Boise. Met with the International Association of Snowmobile Administrators (IASA), continued our efforts for avalanche education, and met with numerous leaders in the snowmobile community. IDPR sponsored the event for the Idaho State Snowmobile Association and there were approximately 400 people in attendance.
- Assisted the Idaho State Snowmobile Association with a presentation to the Idaho Association of County Commissioners and Clerks meeting regarding potential snowmobile legislation. The organized snowmobile community would like to eliminate the use of full sized vehicles on groomed snowmobile trails. Provided an overview of the snowmobile program and answered questions from the audience.
- Traveled to Challis to discuss the trail connectivity in and around Bayhorse with the Forest Service and BLM. Toured Bayhorse trail system with Ernie Lombard and Christopher Douwles, Federal Highways Administration – Recreational Trails Program Manager from Washington DC, and discussed various funding opportunities for trail system enhancements and historic preservation.
- The Trails program and Land of the Yankee Fork are working together to provide a trail ranger at the park. Ray Fox was hired locally to work with adjacent land managers on signing, mapping and trail improvements in that area.
- Produced a "Snowmobiling in Idaho", video that debuted at the International Snowmobile Congress. Many thanks to Jenn Wernex and the trails staff in making this happen.
- Continue to work on the statewide mapping project. Met with several stakeholders involved in the project to help determine our next steps.
- Spent a considerable amount of time dealing with legislative issues relating to OHV and Boating.
- Prepared the Recreation Bureau's 2010 draft budget request, allocated 2009 budget and closed out our 2008 budget.
- Commented on numerous travel plan documents. Every National Forest and most BLM Field Offices are in the process of deciding where and how the public can recreate on federal lands. This takes a tremendous effort to stay on top of by the entire trails program staff.

## **MOTORIZED TRAILS – TROY ELMORE, OHV PROGRAM MANAGER**

- Assisted Steve with snowmobile trip on Fairfield Ranger District with the USDA Forest Service T&D team from San Dimas, CA. Lead a group to the warming hut, many of whom

had never been on a snowmobile before. Explained our IDPR partnership with the counties and USFS to accomplish snowmobile grooming in Idaho.

- Interviewed for and hired the North Region Trails Specialist, Marc Hildesheim to replace the vacancy left by Marty.
- Attended the Idaho State Snowmobile Association Board Meeting.
- Dave Claycomb and I met with the BLM and Payette County Commissioners to discuss the Clay Peaks OHV area. The county has agreed to continue and manage the facility. I agreed to help with maintenance supplies, SWECO work and a used ATV. The BLM is going to work on trying to secure funds to take over long term management.
- Held training for seasonal trail employees. Both SWECO Trail Cat operators and Trail Rangers gathered in Boise to take CPR/first aid, chainsaw training, review and learn IDPR policy regarding travel, purchasing, etc. Discussed program goals. Spent a day in the field at Three Island State Park practicing safe chainsaw operation and helping the park with a large volume of downed trees that fell from a recent storm.
- Attended the International Snowmobile Administrators Meetings at the International Snowmobile Congress held in Boise. This is an annual opportunity to meet with professional counterparts from across the US, Canada and Europe. Discussion topics ranged from by-law amendments, elections, discussion of ongoing projects spearheaded by the group such as the avalanche repository project and breaking out into sub-committee meetings. I also attended concurrent breakout sessions that dealt with a variety of topics to help manage snowmobiling.
- Met with Canyon County Sheriff to discuss OHV program and grant programs to help with enforcement in Canyon County.
- Met with Tom Fry from ITD to go over HB602 changes. Developed a list of frequently asked questions to post on our website and distribute to help the public understand the changes resulting from the new law. Put together a list of equipment requirements for OHVs to operate on roads. Plan to have the law enforcement community weigh in on our suggested equipment requirements and discuss them with the public at an upcoming meeting held by the Idaho Recreation Council.

### **MOTORIZED TRAILS – RICH GUMMERSALL, OHV EDUCATION COORDINATOR**

- Benefitted seasonal positions - Announcements for the positions have been released and will run through July 27<sup>th</sup>.
- ATV Education - I have conducted four ATV Train-The-Trainers throughout the State certifying 25 new ATV instructors.
  - Weippe – Pierce/Weippe ATV Club.
  - Coeur d’Alene – North Idaho ATV Club
  - Mackay – Mackay ATV Club
  - Coeur d’Alene – Kootenai County Sheriff’s and Eastern Washington ATV Club.
  - Clubs are identifying training dates to be published on our web page.
- Motorbike Education
  - A review of the riding curriculum needs to be conducted prior to printing range cards and the training of instructors begins.
- Workplace Safety
  - Program is rolling out this year as outlined in the roll out timeline.
  - I will be acting as the medical officer for the department to monitor our Department BLS instructors and medical training supplies.
  - CPR & First-Aid training has been kicked-off throughout the Department.

- NASPD
  - Transportation requirements and equipment are in place.
- Avalanche Education Repository
  - The repository is live and accessible through [www.snowiasa.org](http://www.snowiasa.org)
- Avalanche Center agreements
  - All agreements are signed and in place.
  - Steve conducted the end of season review with the Sawtooth Avalanche Center on March 11<sup>th</sup>.
  - I met with John Groom from the Payette Avalanche Center on June 24<sup>th</sup> for the end of season review.
  - I am meeting with Kevin Davis from the Panhandle Avalanche Center on July 19 for the end of season review.

#### External Activities

- IDPR Rec Bureau Trail Crew Training – May 19 – 23
  - I conducted Department Workplace Safety Program required training sessions on Harassment Prevention, PPE, Blood Borne Pathogens, Lifting & Moving, CPR & First-Aid.
- International Snowmobile Congress – June 11 – 14
  - I assisted with vendor scheduling and layout.
  - I participated in the Administrators Meetings and presented the current state of the Avalanche Education Information Repository.
- Cabela's – OHV Education trailer public awareness – July 15.

#### **NR OUTDOOR RECREATION PROGRAM – MARC HILDESHEIM, REGIONAL TRAILS SPECIALIST**

- Spent the last week of April in Training with Troy Elmore in Boise.
- May 7<sup>th</sup>-9<sup>th</sup> worked with Mike Robinson to hire trail cat operators and trail rangers. Lonnie Brown was chosen as the North Region Trail Cat Operator, and Dani Hilde and David Rudfeldt were hired as trail rangers.
- May 13<sup>th</sup>-18<sup>th</sup> Attended Trail Cat Operator Training in Boise.
- May 19<sup>th</sup>-23<sup>rd</sup> Attended Trail Ranger Training in Boise.
- May 30<sup>th</sup>-June 1<sup>st</sup> Attended ATV Train the Trainer class with North Idaho ATV Association and Rich Gummersall.
- June 2<sup>nd</sup> Went to Christmas Hills in St. Maries with the Trail Cat Operator.
- June 4<sup>th</sup>-6<sup>th</sup> Went to Avery with Trail Rangers.
- June 8<sup>th</sup>- 13<sup>th</sup> Attended Trail Layout and Design Class put on by Trails Unlimited.
- June 16<sup>th</sup>-20<sup>th</sup> Attended Trail Tractor Training put on by Trails Unlimited.
- June 25<sup>th</sup>: Attended a Focus Group Meeting for the St. Joe Ranger District Travel Plan.
- June 26<sup>th</sup>-28<sup>th</sup>: Attended an ATV Jamboree put on by Backcountry ATV.

#### **ER OUTDOOR RECREATION PROGRAM – MICHAEL ROBINSON, REGIONAL TRAILS SPECIALIST**

- April 3<sup>rd</sup> - Attended Lost River Economic Development meeting (Arco, ID).
- April 14<sup>th</sup> - Attended a Teton County Commissioners meeting on land access issues for both summer and winter motorized recreation in the Driggs area.
- April 22<sup>nd</sup> - Attended a Fremont County groomer board meeting.
- April 25<sup>th</sup> - Held an ATV safety training course with Rich Gummersall for the Pocatello NRCS employees.

- April 26<sup>th</sup> - Attended the Idaho Falls Earth day event with Rich Gummersall and the OHV education trailer.
- April 28<sup>th</sup> - Held an ATV safety training course for Pocatello and Twin Falls NRCS employees at Walcott State Park with Travis Taylor.
- May 7<sup>th</sup> - 9<sup>th</sup> - Traveled to North Region Office to assist in the Trail Ranger and Trail Cat hires with Marc Hildesheim.
- May 14<sup>th</sup> - 18<sup>th</sup> - Conducted the Trail Cat training in Boise for all three regions new operators.
- May 19<sup>th</sup> - 22<sup>nd</sup> - Assisted in the Trail Ranger/Trail Cat training in Boise.
- June 9<sup>th</sup> - 10<sup>th</sup> - Attended the Trails Unlimited trails training with all regional trails specialists and Trail Cat operators.
- June 4<sup>th</sup> - 6<sup>th</sup> - Worked with the East Region Trail Cat operator on BLM trail work.
- June 11<sup>th</sup> - 14<sup>th</sup> - Attended the International Snowmobile Congress in Boise Idaho.
- June 16<sup>th</sup> - 20<sup>th</sup> - Attended the Trails Unlimited advanced dozer training with Trail Cat operators in Pine Id.

### **SR OUTDOOR RECREATION PROGRAM –TODD WERNEX, REGIONAL TRAILS SPECIALIST**

- I interviewed applicants for Trail Ranger and Trail Cat, and then hired the most qualified applicant.
- SW Trail ranger and Trail Cat programs are off and running. All three crews are doing an above average job and it looks like we are going to have a great year.
- In addition to in house training the Trail Cat operator has attended a trail layout and design class and an additional SWECO training class, instructed by trails unlimited.
- On their first shift the SW Trail Ranger Crew performed search and rescue operations as they found a lost and disoriented hiker. They were able to get her back to safety and in contact with her party.
- For the second year I put together and instructed a modified chainsaw safety and maintenance class.
- I attended a trail layout and design refresher class.
- Idaho City Ranger district requested my assistance on trail layout and design on Rabbit Creek, a state grant funded project.
- I attended the Magic Valley ATV Assn. Club meeting. This is a new club so I informed the members of what IDPR does for the recreationists and fielded a few questions about house bill 602, and our other recreation programs.
- Started groomer inspections as the Elmore County groomer was the first and got good marks.
- Attended Snow congress in Boise and assisted with many different duties.
- Spent three days in the field with both SW and Roaming crew Trail Rangers, instructing them on what the expectations are in the field.
- Towed the OHV education trailer in the Eagle Fun Days parade, where two things became apparent we need to get a magnet or sticker on the side of the truck that explains the acronym OHV and we need to get a loud air horn. Parade participants like honking and it brings attention to the float.

### **NON-MOTORIZED TRAILS – LEO HENNESSY, PROGRAM MANAGER**

- Attended the world mountain bike conference in Park City Utah. There were lots of good topics on economic benefits and trail design.
- Organized a National Trails event on Saturday, June 7<sup>th</sup> on the lower USFS Crooked River

Trail near Idaho City. Three miles of trail was widened, brushed and better signed.

- Added an equestrian section and upgraded biking and hiking section on the IDPR website.
- Completed the Idaho Centennial Trail section of IDPR's website. I have been getting many good comments on the 30 pages of new information. Here is the link:  
<http://parksandrecreation.idaho.gov/recreation/idahocentennialtrail.aspx>
- Continued to work with user groups, USFS, Idaho Fish and Game and private landowners to allow legal Idaho State Centennial Trail access in North Idaho. Wrote a support letter for the Nature Conservancy to acquire a permanent access agreement across a section of private land near McArthur Lake.
- Working with local user groups and staff to protect a 4 mile section of rail trail with a tunnel that links the Trail of the CDA with the Washington State Park's Iron Horse Rail Trail that spans the State of Washington. The 4 mile section with tunnel is for sale for \$600,000.00 and is located on the abandoned rail line between Tekoa and Plummer. It is the only section that does not allow public access along this 13 mile long connector trail.
- Commented on numerous forest management plans and planned communities relative to trails issues.
- Working with Allen Crockett from Idaho Falls to have him GPS all of the trails in the state parks and make digital, user friendly maps that will be posted on our website. He will also develop better individual park location maps for each state park.
- Have hired and will supervise Jeremy Traska. Jeremy will be assisting the boating and trails programs for the summer season.
- Preparing a job description for the new part time non-motorized trail assistant.
- Hosted a recent meeting for the Boise River Trail planning effort. This is a project to develop a greenbelt and water trail along and on the Boise River from Boise, 70 miles to the Snake River. Multiple agencies are involved.
- Inspected the desert section of the Idaho Centennial Trail. Used volunteers to replace damaged and missing signs.

#### **BOATING PROGRAM – DAVE DAHMS, PROGRAM MANAGER**

- The annual Marine Law Enforcement Academy was held April 17-23 in Boise and was a great success. Twenty-three students participated during the eight-days. The addition of an extra day to the course and minor re-vamp of the agenda improved an already successful training course. Class evaluations were superb. The boating program will continue to tweak the academy so that it remains fresh, interesting and pertinent for future students. Randy Herman did an outstanding job coordinating the academy, which is the first academy under his tenure as boating law enforcement training coordinator. Ed Lyon continues to provide much needed logistical support throughout the academy and other law enforcement training sessions.
- The academy was not the only success story in law enforcement training. The Marine Officer Survival and Tactics (MOST) training and the Personal Watercraft (PWC) search and rescue class were held during the week of June 9 in Orofino. Again, class evaluations were very positive from the students (15 students for MOST, 10 students for PWC). The only downside is that several students had to leave prior to the start of the PWC course due to workload issues from their particular counties. Idaho Fish and Game officers were well represented in the MOST training and were highly impressed.
- Steve Frost and Dave Dahms attended the annual conference of the Western States Boating Administrators Association (WSBAA). The conference had a well-planned agenda pertinent

to issues specific to the western states. During the WSBA business meeting Dave was nominated and approved to serve as Vice-President of the Executive Board.

- Dave attended the U.S. Coast Guard workshop after the WSBA conference. This is a joint meeting with District 13 and District 17 BLAs and Coast Guard Auxiliary staff. Idaho has seen a significant reduction in Coast Guard Auxiliary membership. Larry Graves, Idaho State Liaison Officer (SLO) and Dave will meet to discuss options. Larry has been a very active SLO and meets with boating program staff on a regular basis.
- The U.S. Coast Guard District 13 issued a press release on June 20 that stressed boating safety due to the high number of boating fatalities in the Northwest (Washington, Oregon, Idaho and Montana). Boating fatalities are up 18% over previous years.
- Idaho has had five boating fatalities since the beginning of the year (four motorized fatalities and one non-motorized fatality).
- Attended monthly waterways meetings in Bingham, Ada and Valley counties.
- On May 2 Dave and Kim attended the Lucky Peak inter-agency pre-season meeting organized by the Army Corp of Engineers.
- May 15-16, met with Adams County marine deputies and spent time in Hells Canyon to discuss local boating issues.
- Provided on-the-water safety support for the Boise Triathlon May 30-31.
- On May 12 Dave and Kim gave a presentation on county boating program funding at the monthly meeting of the Western Whitewater Association.
- May 22-23 East Region visit with Ed to attend the Bingham County Waterways meeting and St. Anthony's fishermen's breakfast.
- May 28 – Dave, Ed, Kim and Gail attended Department of Agriculture sponsored invasive species training.
- The annual Recreational Boating Safety (RBS) grant application was finalized and submitted to the U.S. Coast Guard.
- The new emergency fund for counties has been well utilized with Owyhee, Power, Custer and Valley counties submitting requests for funding.
- Participated on the Governor's workgroup to discuss non-motorized boating and possible funding.
- Gail has spent many hours updating the boating program web page in conjunction with Jennifer Wernex. This has been an extremely valuable tool. Our boating "FAQs" have been updated and calls requesting general boating information have been greatly reduced. In addition, county marine deputies can download the re-vamped investigation report and submit the report via email. The last three years of the County Boating Program Financial Review have been scanned and placed on the web page. This is another big time saver for staff.

#### **BOATING LAW ENFORCEMENT TRAINING – RANDY HERMAN, COORDINATOR**

- Substantial time was spent preparing for the three law enforcement training sessions. Preparation included re-vamping agendas, contacting instructors, coordinating lodging and meals, and arranging for U.S. Coast Guard Auxiliary assistance for on-the-water scenarios.
- The new IDPR jet boat was picked up on April 9. Randy and one of the local marine deputies ran it on the Snake/Clearwater Rivers with a local marine deputy. The boat was used for the marine law enforcement academy and MOST and performed flawlessly. It will be a great asset for county training. Preliminary discussions are underway to establish a river running course.

- On May 8-9 Randy spent time at both the Kootenai and Bonner counties marine law enforcement officer training.
- RBS grant applications have been received from all counties except one. The applications have been processed and returned to the counties with signatures.
- A new U.S. Coast Guard Auxiliary Flotilla has been established in Lewiston. Randy was the guest speaker at the inaugural meeting on June 14.
- Boat accident reports are starting to filter in and are being reviewed. The new electronic reporting system seems to be working great and feedback from the counties has been very positive.
- IDPR sponsored 13 marine deputies from around the state to attend the NASBLA Accident Investigation training in Helena, Montana. This was a great opportunity to get high quality training at a low cost due to the location of the training. Normally IDPR is only able to send two of three marine deputies to this training due to the high travel costs.
- Discussions are underway with marine deputy instructors to establish a plan to update the existing training courses. Part of the plan would involve having instructors participate in other states' training courses. NASBLA is using part of Idaho's academy curriculum as a basis for a national model and it is the goal of the boating program to make sure that our training remains at the highest level possible.
- A boating fatality occurred on the Snake River near Weiser on June 20. A bridge is under construction in the vicinity of the accident. Randy has been in contact with ITD, Washington County, Malheur County (Oregon) and U.S. Coast Guard to make sure that proper navigational aids are in place to ensure that there is no further incidents.
- Met with MIS on June 19 to evaluate the reporting system for the law enforcement database.

#### **BOATING EDUCATION – KIM JACKSON, COORDINATOR**

- On April 1-3 Kim and Gail taught the Boat Idaho class at Soda Springs middle school for different grades as a test project to see how the curriculum can be implemented in schools.
- The Boat Idaho course was held at IDPR Headquarters on April 5.
- April 7-9, Kim attended the IDPR Law Enforcement Refresher Course in Twin Falls.
- April 12-21 – Kim and Gail attended the International Boating and Water Safety Summit, which included pre and post conference training sessions in boat safety education.
- On April 22 Kim attended the Meridian High School Safety Day and taught cold water immersion to 200 students.
- April 23-24, Kim attended the Applied Leadership training course.
- May 2-4, Kim participated in the Idaho Water Sports, Roaring Springs Wakeboard Boat Show and Safety Event.
- May 5, a Boat Education Safety Trainer (BEST) class was held in Burley. Eight marine deputies were certified as instructors.
- May 7-8, Kim attended the Applied Leadership training course.
- May 14, boat safety booth for the National Guard Safety Fair.
- May 17, Kickoff of National Boat Safety Week at Spring Shores. "Wear It" poster contest winners were announced and a Safety Fair held.
- Provided a safety boat for the PWC training in Orofino.
- Certified one of the Benewah County marine deputies as a boat safety instructor on June 10.
- Substantial time was spent coordinating the scheduling of Boat Idaho classes statewide with county marine deputies.
- The boating program of the IDPR website has been updated to include a listing of all boat Idaho courses that are being offered around the state.



- June 16-28, whitewater guide school in Oregon. Completion of the course will enhance the boating program's knowledge in whitewater safety and operation of rafts and kayaks.

#### **BOATING PROGRAM – GAIL JORGENSEN, SPECIALIST- SEASONAL**

- On April 1-3 Gail and Kim taught the Boat Idaho class at Soda Springs middle school for different grades as a test project to see how the curriculum can be implemented in schools.
- The Boat Idaho course was held at IDPR Headquarters on April 5.
- April 12-21 – Kim and Gail attended the International Boating and Water Safety Summit, which included pre and post conference training sessions in boat safety education.
- Assisted Dave with the RBS grant application.
- Created a new fill-out form for the MLE Academy certificates
- Continued to enter current and past Boat Idaho student information into the IDPR database.
- Updated the PWC rental page on the Internet and made other changes on the Boating Program web pages as needed
- Assisted Kim with the kickoff of National Boat Safety Week on May 17.
- May 29, Gail, Kim, and Juelie met with Fleet Street to discuss having this vendor do our mailing and storage of educational/marine law enforcement materials.
- Worked on ordering various education and law enforcement materials and supplies.

#### **BOATING PROGRAM, EAST REGION – ED LYON, SPECIALIST – SEASONAL**

- Provided logistical support for the marine law enforcement academy, MOST and the PWC search and rescue course.
- April 3 met with the Caribou County Sheriff to discuss the county marine program.
- Apr 10-13 coordinated the Boat Safety booth at “Boat Wars V” boat show in Pocatello.
- May 3 taught a Boat Idaho class in Pocatello.
- May 5, assisted Kim with the BEST Instructor class in Burley.
- May 12-16, Ed attended the NASBLA Level 1 Marine Accident Investigation Course in Helena, MT.
- May 21, completed WIF Grant inspection of docks at BLM Dyke Campground Blackfoot Reservoir with Janice Leonard.
- May 22 attended the Bingham County Waterways meeting in Blackfoot with Dave.
- May 23, Ed and Dave assisted Fremont County Marine Patrol with their boat safety booth at the 53<sup>rd</sup> Annual Fisherman's Breakfast in St. Anthony.

<b>DATE</b>	<b>PROGRAM</b>	<b>TIME</b>	<b>MEETING OR EVENT</b>	<b>LOCATION</b>
7/9-7/14/08	Boating	8am-5pm	Summer tour to meet with sheriffs & Marine Deputies	Central ID
7/12/08	Boating	8am-5pm	Boat Idaho Class	Payette, ID
7/12/08	Boating	8am-5pm	Wooden Boat Show	Sandpoint, ID
7/19/08	Boating	8am-5pm	Paddle fest	Winchester SP
8/17-8/24/08	Boating	8am-5pm	North Idaho Fair	Coeur d'Alene, ID
9/1/08	Boating	8am-5pm	Wooden Boat Show	Priest Lake, ID
9/6-9/10/08	Boating	8am-5pm	NASBLA Conference	Clearwater Beach, FL
9/14-9/20/08	Boating	8am-5pm	24 <sup>th</sup> Annual Antique & Classic Boat Show	Coeur d'Alene, ID

#### **Trails/OHV Education Trailer Schedule**

7/20-7/27/08	OHV	8am-5pm	ATV Jamboree	Wallace
7/12/08	OHV	8am-5pm	100 Year Celebration	Ritter Island
7/16-7/20/08	OHV	8am-5pm	ITMA State Ride	Mountain Home RD
7/18-7/20/08	OHV	8am-5pm	100 Year Celebration	Priest Lake

9/2-9/5/08

OHV

8am-5pm

NASPD

Boise, ID

☐ IDAPA RULE                      ☐ IDAPA FEE                      ☐ BOARD ACTION REQUIRED

☐ BOARD POLICY                      ☐ INFO ONLY, NO ACTION REQUIRED

**AGENDA**  
**Idaho Park and Recreation Board Meeting**  
**July 29-31, 2008**  
**Cascade, Idaho**

**AGENDA ITEM:** **Management Services Report**

**ACTION REQUIRED:** NO BOARD ACTION REQUIRED

**PRESENTER:** David Ricks

**DIVISION ADMINISTRATOR:** David Ricks

**BACKGROUND INFORMATION:** The following narrative is a quarterly update from Management Services Administration, Fiscal, MIS and Grants:

**MANAGEMENT SERVICES ADMINISTRATION:**

- Worked with the Attorney General, David Barber, on resolving the Eagle Island Water Rights issue. Special Water Master found in favor of the Department that the water rights were never transferred to the Hart Davis, or Mace Catlin Ditch companies. IDWR is being directed to change determination in favor of IDPR.
- Worked with staff from ITD on transferring information for next year's State Employee Giving Campaign (United Way)
- Initiated the Department's Greenhouse Gas Committee and are working towards reducing the carbon footprint of the Department. Recycling program at headquarters has not only been a success, but has saved the Department funding since we now pay less for waste removal.
- Met with IDL, DEQ, PHD, AG, and staff on issues surrounding the Heyburn Float Homes. Items discussed were the Commercial Marina requirements, Float Home Act, and options.
- Toured Heyburn State Park with the Joint Finance Appropriations Committee. Presented projects in the park for their review.
- Worked with Division of Financial Management on Fiscal Year End issues - encumbrances, budget, and projects.

## **STATE AND FEDERAL GRANTS:**

Following is a list of activities that have been recently completed by the State and Federal Grants Staff. This is in addition to the routine grants administration tasks of project management, inspections, payments, technical assistance, and routine correspondence.

- Staff presented the Grant Committee recommendations to the IDPR Board at the May Board meeting in Moscow. All staff recommendations were accepted as recommended by staff.
- Staff sent letters of award and decline for those grant projects that were approved and did not make the funding line respectively.
- Staff worked with the USFS grants and agreements coordinators to facilitate changes in how we fund their projects.
- Staff began working with grant applicants to obtain signatures for the grant agreements.
- Staff worked with ITD and FHWA officials to obtain obligation authority letter necessary to receive RTP funding.
- North region grant staff met with IDFG, Kootenai County, USFS, City of Sandpoint and Willow Bay Marina representatives to discuss various grant related issues.
- South region grant staff met with Canyon County, USFS, Ada County, and BLM officials to discuss various grant related issues.
- The previously vacant East region grant position was filled by Janice Leonard, who has hit the ground running. She's already made great strides to work on closing out older grants within the region that had previously languished.
- Staff continues to deal with Land and Water Conservation Fund issues including unresolved conversions, overdue inspections, and completing lengthy applications for projects awarded last year.

## **MIS SUPPORT:**

- Since March 2008 the support staff closed/resolved over 318 incidents. Thirty incidents are still open and five are on hold. A total of 369 incidents were managed through the helpdesk during this period.
- The LiveTime helpdesk software was upgraded to version 5.0.
- High-end workstations were installed at three locations to support system users with complex or demanding computing needs.
- On the HQ network, a new server was configured and installed for our application development efforts. Applications are being moved from the current development server onto the new platform.

- We have been systematically replacing our aging printer base both in the parks and at our administrative offices.
- A pilot project was started to implement Checkpoint Appliances designed to replace iKeys at the park level.
- Made Outlook Web Access email boxes available to rangers at the request of managers with Region approval.
- Setup a GIS environment at Harriman to support the East Region GIS needs.
- The IDPR HQ connection to the Department of Administration was upgraded to improve Email and Internet access speeds. This should also have a positive impact on the field's access to the shared files on the HQ "H:" drive.
- The wireless Tsunami unit was replaced at Massacre Rocks with the addition of a lighting arrestor system. This unit connects the shop to the visitor center.
- WiFi was installed at Bruneau Dunes, and Henrys Lake. Installations are pending completion at Ponderosa and Harriman.

## **MIS Applications:**

### **Work Completed**

#### **Boating Safety**

- Completed development and implemented the Recreational Boating Safety Performance Report using Reporting Services.

#### **Incident / Accident**

- Nearing completion of development for enhanced security and review processing

#### **Revenue Reconciliation**

- New version of RRI implemented on new production server. New version enhancements include:
  1. Ability to process the sale and redemption of IDPR Gift Cards
  2. Eliminate the special handling of reservation deposits made at banks that cannot be electronically swept for deposits by the State Treasurer (Lake Cascade and Henrys Lake)
  3. Correction of accounting processes for Registration items sold through the Reservation system
  4. Conversion from SQL Server 2000 to SQL Server 2005

#### **Registration System**

- Added a new sticker inventory status of 'Not Received'
- Inserted 'Secondary Customer' data from ITD
- Completed the project initiation and requirements phases for Registration Renewal via the web.

#### **Reservation Program**

- Completed preparation of ‘Value Pricing’ Occupancy data using Reporting Services.

## **Work In Progress**

### Incident/Accident

- Completing the development and testing of security and review enhancements

### SQL Server 2005

- Continuing the development of expertise with Reporting Services (new with SQL Server 2005)

### Registration

- Design and development of modifications required for the current Registration system to accommodate web-based renewal. Target implementation is for the 2009 sticker year for all registration types.

### Reservation Program

- Continued analysis and design of CAMIS extract for reservation system ad-hoc reporting
- Preparation of additional ‘Value Pricing’ Occupancy data for July Board Meeting

### Access 2007

- Completing the conversion of all agency Access databases to 2007

## **Work in the Queue and Waiting to Begin**

### Capital Inventory Needs

- Analysis of the requirements for Capital Inventory Needs system

### Facilities Inventory

- Development of requirements for database clean-up and improved data integrity

### PreSTARS

- Analysis of PreStars enhancements or replacement

### Training Tracking

- Will work with new Workplace Safety Coordinator to define requirements for Training Tracking

### Water Rights

- Analysis of requirements for a Water Rights tracking system

## **FISCAL:**

### General:

- Worked with MIS to implement code changes to RRI to accommodate “non-sweepable” park bank deposits to remove a manual transaction every time a deposit is made.
- Updated the Ritter Island Investment agreement with the Endowment Fund to reflect the Board’s request to draw funds quarterly instead of annually. The investment balance will be reviewed prior to requesting funds.

- Staff is attending grant training sessions as they become available and economically viable to ensure the agency remains current on federal reporting requirements.
- Tamara and Jim Supp (MIS) attended the majority of Camis Training sessions to review travel rules and discuss the Revenue Reconciliation Interface (RRI) as it relates to Camis deposits processed by park staff.
- Monitoring and collecting NASPD Conference registrations.

#### Accounting:

- All vacant positions have been filled.
- Accounting staff (fiscal buddies) have been assigned to handle specific parks/programs. The assigned parks/programs will rotate every 6 months to provide cross training opportunities.
- Completed documents submitted to fiscal are being processed within 1-2 days. Goal for accounting unit is 10 business days.
- Processing documents for Fiscal Year 2008 year end.

#### Registration:

- 2007 Snowmobile designations are current and will be distributed to counties one month early.
- Staff is processing a large volume of boating registrations due to the turn in weather.
- House Bill 602 implementation is under discussion and processes are being reviewed to help customers with the transition.
- Development activities are proceeding for the On-Line Registration Renewal. The team's goal is to have the system ready for implementation for the 2009 Snowmobile Renewal in October.

#### Budget/Reporting/ and Audit:

- Kathee and Troy have been updating FAS to reflect the closed development projects costs.
- Grant billings to reimburse IDPR are being submitted monthly.
- Purge indicators for closed grants and projects are being set as part of the year end closing process. The purge indicators tell the accounting system the grant/project is closed and no expenditures will be posted.
- Cathy, Denice, Betsy, and Tamara worked to develop proposals for the Director and implement the CEC and merit Matrix distributions.
- Cathy and Boots attended SCO's fiscal year end training. Changes were made by SCO to add the P-Card year end process to the Legislative Auditor's agency review list.
- Hadley and Cathy are reviewing development projects to ensure the Experience Idaho money is coded to the proper projects and remaining obligations are encumbered.
- Meetings were held to develop Fiscal Year 2009 budget allocations. Minor adjustments continue to be made to ensure the allocations and appropriation balance. Appropriation moves are being identified to transfer money from Park Operations to Management Services for the Safety Manager Position.

- Working on fiscal year end processes, answering budget questions (2008, 2009, and 2010), and moving allocations per request and authorizations.
- Forty-one Management Controls Surveys were distributed and to date thirty two documents have been completed and submitted. The document is used to assist in completing the annual Attestation Letter signed by the Director and Financial Officer.
- Boots distributed the new gas cards and worked with parks and the vendor to address problems.

Purchasing:

- Delivery of 17 vehicles purchased last quarter and being delivered.
- Working to process Fixed Asset System (FAS) hold file for year-end closing. FAS and the Document File will be closed by SCO from July 1 – July 14, 2008, during this time no Capital Outlay or Encumbrances may be processed.
- Discussions with vendor and MIS are being conducted to lease/purchase a color copier for Headquarters.
- Worked with Purchasing to maintain the agency's delegated authority. A memo outlining the purchasing guidelines was distributed and will be discussed in the July TAG meeting.
- Processing purchase orders and requisitions to ensure park/program needs are encumbered.

**STAFF RECOMMENDATIONS:** Information Only



## HUMAN RESOURCE REPORT

2<sup>nd</sup> Quarter 2008

### 1. Human Resource Officer: Betsy Johnson

- Worked with Fiscal Officer and Director to develop agency salary increase process, communicated process and timelines to all employees and Division of Financial Management. Developed agency analysis.
- Interviewed and selected Workplace Safety Program Coordinator. Eric Shaner started on 6/23/08.
- Implemented new pay structure, analyzed and resolved issues with the Division of Human Resources and notified all employees of impacts.
- Assisted Director with process for implementing bonuses for FY08.
- Set up online reference check process to be implemented on a trial basis.
- Assisted management with several personnel actions.
- Worked with Fiscal to develop and presented an overview of personnel budgeting to executive management including changes for FY09.
- Developing Alternative Work Schedule and Telecommuting Policy.
- Participating in Employer of Choice pilot project sponsored by Patricia Kempthorne.
- Compiling information for Governor's Trip Reduction Strategies request.
- Met with Green House Gas Emissions Committee.
- Met with Agency Conference Committee.
- Organized Holiday Family Committee to raise funds for community donations during holidays. Committee has offered one fund raising event (dessert bake sale, ice cream bar, BBQ, taco bar, and silent auction) from February 2008 to August 2008.

### 2. RECRUITMENT: Joyce Clark, Human Resource Associate

- In calendar year 2007, IDPR recruited for and filled 34 permanent positions:

11 Rangers	Grants Specialist
Assistant Manager	Grants Program Supervisor
2 Manager 2 positions	Engineer Technician
Manager 3	Planner
2 Office Specialist 1 positions	Planning Supervisor
Office Specialist 2	Maintenance Craftsman
Financial Specialist	Maintenance Foreman
Financial Specialist, Sr	OHV Program Manager
2 Finan Support Tech positions	Regional Trails Specialist
Financial Officer	Boating LE Training Coordinator
Sr. Buyer	
- To date in calendar year 2008, IDPR recruited for and filled 22 permanent positions:

9 Ranger positions	Maintenance Foreman
Interpretive Specialist	Public Information Specialist
Manager 3	Grants Specialist, East Region
3 Office Specialist 1 positions	Regional Trails Specialist, North Region
Financial Specialist	Assistant Manager
Workplace Safety Coordinator	Utility Craftsman, South Region
- As of July 1, 2008, the following positions are currently vacant and in the process of being filled:
  - Ranger, Lake Cascade State Park: vacancy due to internal promotion
  - Administrative Assistant, South Region: vacancy due to retirement

Office Specialist 2, Bruneau Dunes: vacancy due to retirement

- Joyce also organizes and presents a formal 2-day orientation class for all new employees. The last one was held on April 7-8, 2008 for 8 new hires.

### **3. VOLUNTEER PROGRAM: Kathryn Hampton, Volunteer Services Coordinator**

- Volunteers donated a total of 62,343 hours during calendar year 2007, equivalent to approximately 30 full time employees.
- We currently have 347 active individual volunteers for 2008, including:  
All hosts (campground, interp., visitor services, and maintenance)  
Local/community volunteers  
Northwest Ambassadors  
Trail/yurt volunteers  
OHV instructors
- These folks provided the following services to IDPR:  
Staffing exhibits  
Recruiting other volunteers  
Staffing park entrance stations  
Hosting campgrounds, visitor centers and retail stores  
Presenting interpretive programming for children and adults  
Repair and maintenance of grounds, structures and vehicles
- Over the last 5 years, volunteer contributions have increased 51%.
- Volunteer Training presented/attended:  
South/East Volunteer Training in Almo, June 3-4  
North Volunteer Training in Lewiston, June 9-10  
Women in the Outdoors, Eagle Island State Park, June 21  
Life on Wheels RV Conference at Lewis-Clark College in Lewiston, July 8/9

### **4. BENEFITS AND COMPENSATION: Betsy Johnson and Denice Gardner, Personnel Technician**

State Employee Salary Increases: This year the Legislature approved a 3% pool of money for State employee pay raises.

- 1% of that 3% amount went to all eligible employees
- The remaining 2% was supplemented with salary savings and went to all eligible employees for performance-based increases.
- The average total increase in the agency was 4.29% with the range from 1.00% to 6.25%.

Additional Impacts:

- The State implemented a new salary structure concurrent with the salary increases.
- The State's portion of health insurance premiums increased to \$8700 per FTP (from - \$7125 in FY08).
- Employees paid higher health insurance premiums this year as well.

Payroll Processing:

- Payroll processed new hire information, any changes to addresses, salary and benefits for all employees, performance evaluations and salary increases for all permanent and many part time employees, in addition to the bi-monthly payroll for all employees.
- New Hire Processing: last fall Governor Otter required that we comply with the Federal Employment Verification Process. Under that program, Payroll is required to verify the work eligibility of all new hires within two days of their hire. We know that there are

times when getting the paperwork to Payroll is difficult in such a short time and we want to thank everyone for helping us meet this deadline. You've done a great job.

**5. WORKPLACE SAFETY: Eric Shaner**

Eric Shaner was hired at the end of June to finalize and formalize the agency-wide safety program and to coordinate all activities, including incident/accident analysis, training and communication to all employees, reporting on future trends and improvements.

## Communications

July 2008 Report for the Board

### Accomplishments / Tasks Underway

- ❑ Centennial Celebration
  - Classroom outreach
    - Over 5,500 Idaho fourth graders reached
    - Day-use coupons redeemed to date:
      - Measurement
      - E-mail survey to teachers
    - Revisions underway for 2009 “Classroom Kit”
      - New look/partnerships/ lessons
  - Unique events at each park on July 12
  - Promotion
    - Radio buys (Boise / North Idaho)
    - Radio Interviews (statewide)
    - Features (Idaho Statesman / Spokesman Review)
    - News releases (general statewide and specific regional)
    - Community calendars
    - Ads in local papers (statewide)
    - Television buys (Boise / Eastern Idaho)
- ❑ “Welcome to Idaho” Outreach Efforts
  - New 2008 Park and Recreation guide mailed to “new” residents
    - Day-use coupon affixed to cover with welcome letter
    - 8,000 sent to date
    - Tracking coupon redemption
- ❑ Marketing Plan Creation
  - Comprehensive five-year plan still under construction
- ❑ OHV Outreach “Stay on Trails” Campaign
  - Third season begins this spring
    - Radio ads
    - Billboards
    - Public Relations
- ❑ Snowmobile Congress
  - Video produced
  - Daily newsletter
- ❑ Children in Nature “Be Outside” Campaign
  - New IRTI project: IDPR is partner agency
    - One-stop info shop for all “Kids in Nature” activities
      - Website

- Brochure
- PSA's

□ NASPD Planning / Promotion

○ IDPR Website

- Online events calendar more comprehensive than ever!

☐ IDAPA RULE                      ☐ IDAPA FEE                      ☐ BOARD ACTION REQUIRED

☐ BOARD POLICY                      ☒ INFO ONLY, NO ACTION REQUIRED

**AGENDA**  
**Idaho Park and Recreation Board Meeting**  
**July 29-31, 2008**  
**Cascade, Idaho**

<b>AGENDA ITEM:</b>	<b>Development Project Status</b>
<b>ACTION REQUIRED:</b>	<b>NO BOARD ACTION REQUIRED</b>
<b>PRESENTER:</b>	<b>David Ricks</b>
<b>DIVISION ADMINISTRATOR:</b>	<b>David Ricks</b>

**BACKGROUND INFORMATION:** The following narrative and the accompanying chart illustrating current projects, their status and progress comments are for Board information.

## Statewide Projects

- Statewide Housing Renovations – Work being completed with final invoices.
- Statewide Cabins – State Purchasing has issued purchase order. Cabins to be placed at Ponderosa in new Day Use area at Lakeview.
- Statewide Picnic Tables and Fire Ring Replacement – These will be placed at the new Van Wyck Campground at Cascade.

## North Region Projects

- Round Lake State Park Drain Field Improvements – Performing additional well point testing to confirm hydraulic conductivity used in NP Study on nitrate dispersion for IDEQ approval of Large Scale Absorption System (LSAS) complete and replacement drain field permission obtained from Panhandle Health District. Project currently out for bid. Bid Opening date is July 14<sup>th</sup>. Construction anticipation complete Fall 2008.
- Round Lake Electrical Upgrade - Project currently out for bid. Bid Opening date is July 14<sup>th</sup>. Construction anticipation complete Fall 2008.
- Round Lake Potable Water – Project currently out for bid. Bid Opening date is July 14<sup>th</sup>. Construction anticipation complete Fall 2008.

- Farragut Central Water System Improvements - Identification and evaluation of existing water collection, water storage and water distribution system in progress. Visual inspection, destructive testing to identify level of structure deterioration, structural analysis, and life cycle cost analysis of existing water storage reservoir nearing completion. Report of life cycle cost analysis, cost estimates, and phasing strategies in progress is completed.
- Farragut Central Sewage System - Identification and field investigation of existing sewer systems completed. Design criteria and phasing plan validated. Final design engineering near completion. Permits applications and environmental assessments/studies in progress. Historic preservation inspection and approval completed. Awarded to Safco, Inc. Construction to commence late summer 2008.
- Farragut Eagle Boat Docks – Contract issued to C.E. Kramer Crane & Contracting, Inc.
- Heyburn State Park Central Sewer System Improvements – Preliminary design engineering and life cycle cost analysis in progress for selection of treatment system. Existing wastewater facilities identified and condition assessments completed. Park phased development and wastewater flows and capacity projections completed. Alternative phased central sewage collection and wastewater treatment and disposal systems evaluated – life cycle cost analysis of each alternative performed. Alternative sites for WWTF evaluated. Alternative routing of collection systems evaluated. Recommended WWTF identified – schematic layout in progress. Final design of collection system in progress. Preparation of Sewer Management Plan in progress. Initial draft of Preliminary Engineering Report prepared. Preparation of construction documents in progress.
- Heyburn State Park Water System Improvements – Recently IDEQ conducted water quality MPA study of main well and identified the main well to be under the direct influence of surface water requiring treatment. Engineering consultant contract has been awarded. Well records have been reviewed and well reconnaissance conducted. A preliminary hydrogeologic evaluation has been performed. As a result, well drilling proceeded and is currently being completed.
- Heyburn Benewah Electrical Upgrade - Preparation of as-built campground drawings in progress for design engineering to commence.
- Coeur d'Alene Higgins Point Moorage Dock Replacement – Contract awarded to Harrison Docks.
- Coeur d'Alene Shoreline Parkway Bank Stabilization – Preparing to go to bid. Securing permits. Anticipate construction Fall 2008.
- Heyburn New Welcome Center - Construction began March 2008.

- Heyburn Rocky Point CCC restroom renovation - Bid phase complete - construction scheduled for summer 2008.
- Priest Lake Lionhead Boat Ramp Siltation – Contract in place and working towards biddable construction documents.
- Priest Lake Indian Creek Hazmat Bldg replacement - Construction scheduled for spring/summer 2008.
- Priest Lake Indian Creek Restroom-shower bldg renovation/replacement – In design.
- Farragut Disc Golf Restroom - Single vault CXT scheduled for spring 2008 install.
- Farragut Nighthawk Shelter re-roof - Scheduled for Summer/Fall. Depends on park schedule.
- Old Mission Visitor Center - Construction underway. Due to be complete fall 2008.
- Old Mission Restroom - Replace existing portable toilets with vault CXT - scheduled for spring 2008.
- Old Mission Church – Reroof and Fire Suppression – Pending design, for construction 2008.
- Dworshak Restroom re-roofs – Contract awarded to Granite Enterprise. Construction to begin late summer 2008.
- Dworshak Camas Loop ‘C’ CXT - New vault toilet scheduled for spring 2008 install.
- Dworshak Three Meadows Restroom Improvements - Minor ADA upgrades - due spring 2008.
- Winchester Admin/Visitor Center. Project 99% complete. Park staff has moved in. Some minor punch list items being finalized.

### **South Region Projects**

- Ponderosa Welcome Center – The Welcome Center is nearing completion with various finishes underway. Site work has been hampered by weather and late snow melt off. Sidewalks are under construction and paving is scheduled for week of June 23. Landscaping will follow.
- Ponderosa Boat Ramp/Parking – Awarded to EKC. Construction started June 2008.



- Eagle Island Pump Station Repairs – Bid awarded to Challenger Companies. Work has been completed and waiting for final billing.
- Eagle Island Bridge – Contract in place with Concrete Placing Company, Inc. Approval of CORP's 404 Permit secured. Work has begun.
- Eagle Island Park Design – Underway, scheduled for completion Fall 08.
- Spring Shores Launch Dock Replacement – Bid awarded to Harrison Docks, Inc. Docks were installed June 4<sup>th</sup> and 5<sup>th</sup>.
- Discovery Water System Upgrade – Engineering is on hold pending outcome of further testing of the well water.
- Bruneau Dunes HQ Sprinkler System – Replace automatic sprinkler system at Admin site for spring construction. Work is complete awaiting final billings.
- Bruneau Dunes Broken Wheel Plumbing – Construction complete.
- Three Island Crossing Wagon Wheel RR – Construction to begin September 2008 after the holiday.
- Three Island Crossing Irrigation Pumps – 1<sup>st</sup> pump pulled and rebuilt, 2<sup>nd</sup> pump pulled April 08 and is now rebuilt, awaiting final billing.
- Lake Cascade Van Wyck Boat Ramp – Land Group has completed preliminary design for updated boat ramp parking lot. Construction to begin September 2008.
- Lake Cascade Replacement RV Campground – Design at 95%, on hold pending mitigation plan with BOR and the tribe.
- Lake Cascade Sugarloaf Irrigation – Contract with EKC for system, including pump.
- Lake Cascade Big Sage Concept – Design complete.
- Lake Cascade Van Wyck RV Campground – Construction underway.
- Lake Cascade ADA Crown Point Site Renovations – Park staff to demo old restroom. BOR funds to purchase ADA CXT.
- Thousand Springs Billingsley Water Treatment – Two bids were received. Both were rejected for bidding issues and cost. Path forward on the project is pending further discussion of options and available funding.

- Thousand Springs Master Plan – Final drawing revisions in progress to add Ritter Island.
- Thousand Springs Fisher Pond Dike – STRATA Engineering has been retained by USDA to provide preliminary costs on dam repair options. IDPR is providing input related to our requirements in this study.

### **East Region Projects**

- Ashton-Tetonia Trail – Design complete. Going out to bid Summer 2008.
- Harriman Scovell Center/Park Improvements – Notice to Proceed issued to SE/Z Construction. A Pre-Construction was held June 19<sup>th</sup>.
- Harriman Spring Water Collection System – Project is out to Bid.
- Lake Walcott ADA Path and Restroom – Path is complete.
- Lake Walcott Admin Office – Under DBS/DPW review. Project was presented to PBFAC on July 2<sup>nd</sup>. Will advertise for Bid on July 3<sup>rd</sup> and open bids July 17<sup>th</sup>.
- Massacre Rocks Shop/Sewer Line and Lift Station – Pump house/shop sewer line replacement. Pump house and connections are under design.
- Bayhorse Townsite, Pacific Mine Clean-Up/Beardsley/Pacific Mine Clean-Up – Notice to Proceed issued to Dahle Construction. Pre-con meeting held on June 12<sup>th</sup>. Construction will start on July 14<sup>th</sup>.

**STAFF RECOMMENDATIONS:** Information only

Project No.	Project	Milestones	Budget	Spent to Date/Enc. Committed	Balance
<b>DEVELOPMENT PROJECTS BY REGION</b>					
<b>STATEWIDE</b>					
300062	Bruneau Dunes - Broken Wheel (\$100,000)	Nearing completion, floors finishing being completed.	100,000	66,274	33,726
"	Three Island - Wagon Wheel (\$20,000)	Design is complete. Going out to bid for fall construction	20,000	2,735	17,265
300069	Cabins/Yurts Statewide (2006)	State Purchasing has issued a purchase order. Cabins to be placed in Ponderosa State Park.	200,000	120,080	79,920
300071	Statewide Picnic Tables & Fire Rings	To complete Van Wyck project.	50,000	39,680	10,320
300075	Statewide Employee Park Housing Renovation	Renovations coordinated with parks underway. Funds obligated for work through June 2008.	531,930	450,590	81,340
300077	Statewide New Park Housing	Contract with New Wave Industries. Houses delivered and in place.	1,050,000	1,050,000	0
<b>NORTH REGION</b>					
310172	Priest Lake Boat Ramp Siltation	Contract in place and working towards biddable construction documents.	20,000	0	20,000
310181	Priest Lake Indian Creek Hazmat Building	Construction scheduled for Summer 2008.	20,000	0	20,000
310182	Priest Lake Indian Creek CG Electrical/Water Upgrade	Design/construct Fall 2008.	200,000	0	200,000
310183	Priest Lake Indian Creek CG Shower/RR Renovations	CXT ordered. Scheduled for September 2008 delivery.	180,000	148,523	31,477
310361	Round Lake Potable Water Upgrade	Currently out for bid. Bid Opening date July 14th. Construction anticipation complete Fall 2008.	110,000	938	109,062
310362	Round Lake Drainfield Improvements	Currently out for bid. Bid Opening date July 14th. Construction anticipation complete Fall 2008.	208,500	77,140	131,360
310372	Round Lake Day Use Electrical Upgrade	Currently out for bid. Bid Opening date July 14th. Construction anticipation complete Fall 2008.	20,000	13,904	6,096
310571	Farragut Sunrise Playground ADA Upgrade	Final equipment choice done. Materials are ordered.	20,000	13,432	6,568
310573	Farragut Eagle Boat Docks	Notice to Proceed issued to C.E. Kramer Crane & Contracting.	575,000	553,215	21,785
310574	Farragut Water System Improvements	Destructive testing is complete. Preliminary engineering report under review.	199,071	51,065	148,006
310575	Farragut Central Sewage Treatment System	Notice to Proceed issued to Safco, Inc. June 18, 2008.	2,588,164	2,461,259	126,905
310581	Farragut Disc Golf Restroom	CXT vault installed and bids pending for providing an ADA access.	25,000	17,130	7,870
310584	Farragut Nighthawk Shelter Renovation	New metal roof has been completed.	30,000	4,760	25,240
310621	Old Mission Visitor Center Construction	Construction underway. Due to complete Fall 2008.	2,184,000	1,722,463	461,537
310671	Old Mission Fire Suppression	Hiring engineering for design. Awaiting finalization of grant.	110,000	0	110,000

Project No.	Project	Milestones	Budget	Spent to Date/Enc. Committed	Balance
310672	Old Mission Roof Replacement	Pending design/funding, for construction 2008.	100,000	0	100,000
310682	Old Mission Restroom	Replacing existing portable toilets with vault CXT. Colors approved, CXT ordered.	16,000	250	15,750
310683	Old Mission Paint Church	Scheduled for Summer 2008.	25,000	0	25,000
310771	Mowry Residence Upgrade	Work on porch left. Awaiting for final invoices.	26,200	24,552	1,648
310864	Heyburn New Administrative Site	Construction began March 2008. Fall 2008 completion.	2,000,000	2,000,000	0
310870	Heyburn Central Sewage & Collection Facility	Preliminary design engineerign & life cycle cost analysis in progress for selection of treatment system. Out to bid Summer of 2008.	2,753,220	462,650	2,290,570
310871	Heyburn Benewah Campground Improvements	Preparation of as-built campground drawings in progress for design engineering to commence.	35,000	11	34,989
310882	Heyburn Plummer Well	Well site location identified and complete. DEQ testing in progress.	110,000	55,496	54,504
310971	Coeur d'Alene Parkway Dock Replacement	Project awarded to Harrison Docks. Notice to Proceed to be issued July 2008.	162,204	126,616	35,588
310972	Coeur d'Alene Parkway Shoreline Rehab	Engineering proposals received & professional consultant contract awarded. Anticipate construction late summer-fall 2008.	40,000	3,651	36,349
310981	Coeur d'Alene Higgens West Overnight Mooring	Project awarded to Harrison Docks. Notice to Proceed to be issued July 2008.	100,000	7,330	92,670
320271	Dworshak Rest Room/Shelter Re-Roofs	Contract awarded to Granite Enterprise. Construction to begin late Summer 2008.	100,000	96,472	3,528
320281	Dworshak Three Meadows RR ADA Upgrade	Contract awarded to Granite Enterprise. Scope needs to be defined before work starts.	5,000	0	5,000
320282	Dworshak Freeman Creek RR Upgrade	New vault toilet ordered and insight. To be installed this summer.	25,000	19,773	5,227
320371	Hells Gate Rest Room Re-Roofs	Contract awarded to Granite Enterprise. Project complete.	65,000	63,501	1,499
320372	Hells Gate Rest Room "C" Shower Upgrade	Contract awarded to Stewart & Sons. Should be complete middle of July 2008.	25,000	3,000	22,000
320381	Hells Gate Re-Roof Picnic Shelters	Awarded to Granite Enterprise. Work not yet started.	36,000	0	36,000
320551	Winchester New Admin Office	Project 99% complete. Final punch items remaining.	157,600	155,776	1,824
<b>SOUTH REGION</b>					
330131	Ponderosa Welcome Center	Construction in progress. Nearing completion with landscaping yet to be completed.	3,275,633	3,117,806	157,827
330161	Ponderosa-Kokanee Cove Boat Ramp/Parking	Awarded to EKC. Construction started July 2008.	275,100	70,290	204,810

Project No.	Project	Milestones	Budget	Spent to Date/Enc. Committed	Balance
330282	Eagle Island Pump Station Repairs	Project completed and awaiting final invoice.	29,559	3,881	25,678
330283	Eagle Island Bridge	Notice to Proceed issued to Concrete Placing Company. 404 permit in place.	3,000,000	2,720,748	279,252
330284	Eagle Island Park Design	Underway, scheduled for RFP for gravel extraction Fall 2008.	869,922	869,922	0
330484	Spring Shores Launch Dock Replacement	Bids awarded to Harrison Dock. Docks installed and awaiting final invoice.	93,480	88,164	5,316
330485	Discovery Water System Upgrade	Engineering is on hold pending outcome of further testing of well water.	83,500	2,600	80,900
330572	Bruneau Dunes HQ Sprinkler System	Project complete. Awaiting final invoice payment.	15,000	8,239	6,761
330581	Bruneau Dunes Broken Wheel Plumbing	Construction complete. Awaiting for final invoice for punch list items left.	50,000	42,168	7,832
330671	Three Island Day Use Irrigation Pump Repair	Project complete. Final invoice to be paid.	6,000	3,980	2,020
330681	Three Island Wagon Wheel RR Remodel	Construction to begin September 2008 after the holiday.	80,000	0	80,000
330751	Lake Cascade Van Wyck Boat Ramp Parking.	Land Group has completed preliminary design for updated boat ramp parking lot. Construction to begin September 2008.	350,000	8,418	341,582
330761	Lake Cascade Replacement Camp & RCNF Poison Creek	Design at 95%, on hold pending mitigation plan with BOR and the tribe.	2,054,400	281,248	1,773,152
330771	Lake Cascade Sugar Loaf Irrigation Improvements	Site survey complete. Award to EKC. Work to begin September 2008.	300,000	300,000	0
330772	Lake Cascade Big Sage Concept Design	Design complete.	30,000	11,174	18,826
330773	Lake Cascade Boat Ramp Improvements	Out to bid on the ramp and docks, late July or early August and Fall 2008 construction.	125,000	4,135	120,865
330774	Lake Cascade Van Wyck Campground Design	Design complete. Contractor in place. Fall 2008 complete.	200,000	139,925	60,075
330775	Lake Cascade ADA Shoreline	Scope of work involves ADA paths from parking area, ADA campsite to restroom.	12,589	0	12,589
330776	Lake Cascade Blue Heron Vault Improvements	Additional repairs needed. Work nearing completion.	25,000	12,587	12,413
330781	Lake Cascade Van Wyck RV Campground	Contract awarded. Construction started June 2008.	1,750,000	1,572,378	177,622
330871	OHV Training Course	Contract in place for design. Out to bid this summer for Fall construction	48,000	11,514	36,485
330881	Municipal Water to HQ	Water line will go in and HQ hooked up by December 2008.	25,000	0	25,000
340351	Thou Spr - Billingsley Water Treatment	Recommend Re-Bid this project in Fall of 2008.	95,000	25,665	69,335
340352	Thou Spr Master Plan	Final drawing revisions in progress to include Ritter Island.	88,000	85,956	2,044
340371	Thousand Springs Fisher Pond Dike Repair	Site inspection completed; engineering evaluation in progress.	200,000	0	200,000

Project No.	Project	Milestones	Budget	Spent to Date/Enc. Committed	Balance
<b>EAST REGION</b>					
340651	Lake Walcott Irrigation System	Project complete. Remaining funds to be used as needed repairs to repair/replace irrigation system as the ADA Pathway project proceeds.	60,000	40,846	19,154
340672	Lake Walcott ADA Path & Restroom	Path is complete.	370,000	364,144	5,856
340681	Lake Walcott Admin Office	Project under DBS/DPW review. Presented to PBFAC. Out to bid soon.	147,741	0	147,741
350181	Massacre Rocks Upper Camp Loop Septic	Working on assessment of system	30,000	0	30,000
350184	Massacre Rocks Shop Sewerline and Lift Station	Pump house/shop sewer line replacement. Pump house is out to bid.	20,000	2,000	18,000
360151	Harriman Bridge Abutment Repair	Project on hold.	140,566	34,357	106,209
360161	Harriman Scovell Center/Park Improvements	Notice to Proceed issued to SE/Z Construction. June 19th was the pre-con mtg.	3,358,246	3,358,246	0
360172	Harriman Spring Water Collection System	Project is out to Bid.	25,000	0	25,000
360281	Henrys Lake Boat Ramp	On hold due to funding. Pursuing additional SFY 2009 funding.	5,000	0	5,000
360282	Henrys Lake Composting Restroom Upgrade	Installation of solar heat unit middle of July 2008.	10,000	4,424	5,576
360431	Ashton-Tetonia Trail Construction	Design complete. Going out to bid summer 2008.	91,772	14,061	77,711
360461	Ashton-Tetonia Trail Construction (Design Phase)	Design complete. Going out to bid summer 2008.	477,828	477,028	800
360481	Ashton-Tetonia Trail	Design complete. Going out to bid summer2008.	300,000	200,000	100,000
360562	Bayhorse Townsite	Notice to Proceed issued to Dahle Construction. Pre-con held June 12th. Construction will start July 14th.	1,242,716	1,236,316	6,400
360571	Yankee Fork Visitors Center Shelters	Work ongoing. South region crew to install.	40,000	24,734	15,266
360581	Yankee Fork Visitors Center Water Upgrade	Water rights being investigated for options.	15,000	0	15,000
360583	Bayhorse Pacific Mine Clean Up	Included in Bayhorse Townsite Project. Notice to Proceed issued to Dahle Construction. Pre-con held June 12th. Construction will start July 14th.	240,120	136,495	103,625
360584	Bayhorse Beardsley Mine Clean Up	Included in Bayhorse Townsite Project. Notice to Proceed issued to Dahle Construction. Pre-con held June 12th. Construction will start July 14th.	167,720	76,834	90,886

## Capital Inventory Needs (CIN) List – How It Works

The Capital Inventory Needs (CIN) program is set up to track project needs/costs in a manner that more easily identifies types of needs and feeds directly into the agency budget request. Preventative maintenance needs feed directly into budget Decision Unit (DU) 10.31 et al. Park improvement and new capital development projects feed directly into budget DU 12.01 et al. They are prioritized for funding separately from one another since they are requested through different DUs.

In order for the projects to be prioritized in a consistent manner, standard prioritization criteria were established. Those criteria are (1) health and safety projects, (2) facility maintenance projects, (3) projects that help meet strategic plan goals, (4) legal and mandated projects such as ADA compliance, and (5) time critical opportunities.

The annual update of projects on the CIN list generally follows the schedule listed below:

Oct.-Jan.	Park manager, region manager and engineering staff meet to review current infrastructure, CIN list, make updates, and prioritize the CIN list at the park level for the next budget cycle.
Feb.-Mar.	Review, Addition/Removal and Prioritization of Projects on the CIN List at the Region Level
Early May	Review, Addition/Removal and Prioritization of Projects on the CIN List at the Statewide Level. From this, the Capital Projects Budget Request is developed.
May	Concepts of IDPR Budget Request reviewed by IDPR Board
July- Aug.	Submit Agency Request to IDPR Board for approval.
September	Submit Final Agency Budget to Division of Financial Management

As current projects (FY08-FY09) are completed and gotten on the ground, Development Bureau staff will strengthen their involvement in the needs identification process of the CIN program. Both planning and engineering staff will visit each park over the next two years and work with the park and region manager to update IDPR's facility condition inventory.

# **Criteria for Establishing Project Priorities - FY2009**

## **Capital Inventory Needs (CIN)**

### **1. HEALTH, SAFETY AND WELFARE**

Those projects which keep the park visitor and employee safe while visiting or working in a state park, including water quality, environmental health, protection from hazards, etc.

### **2. FACILITY MAINTENANCE**

Those projects that keep existing state park facilities operational, extend the useful life of facilities through specific upgrades, and protect prior investments.

### **3. STRATEGIC PLANNING**

Those projects which address strategic areas of interest to the department.

**Focus on Core Responsibilities** – Those projects that implement the day-to-day management of parks/programs and provide for maintenance and improvement of facilities.

**Address the Issues Associated with Growing Demand** – Those projects that provide public access for outdoor recreation, educational opportunities and experiences, and meet public demand.

**Provide Outdoor Recreation Leadership** – Those projects that enable IDPR to assume a leadership role in seeking partnerships and improve communication with the public/partners about outdoor recreation opportunities and issues.

### **4. MANDATED/LEGAL**

Those projects that ensure adherence to laws dictated by other entities, such as ADA requirements, health district standards, building codes, and EPA mandates such as asbestos removal program compliance.

### **5. TIME-CRITICAL OPPORTUNITIES**

Those projects upon which immediate action is required to seize opportunities that may otherwise be lost.

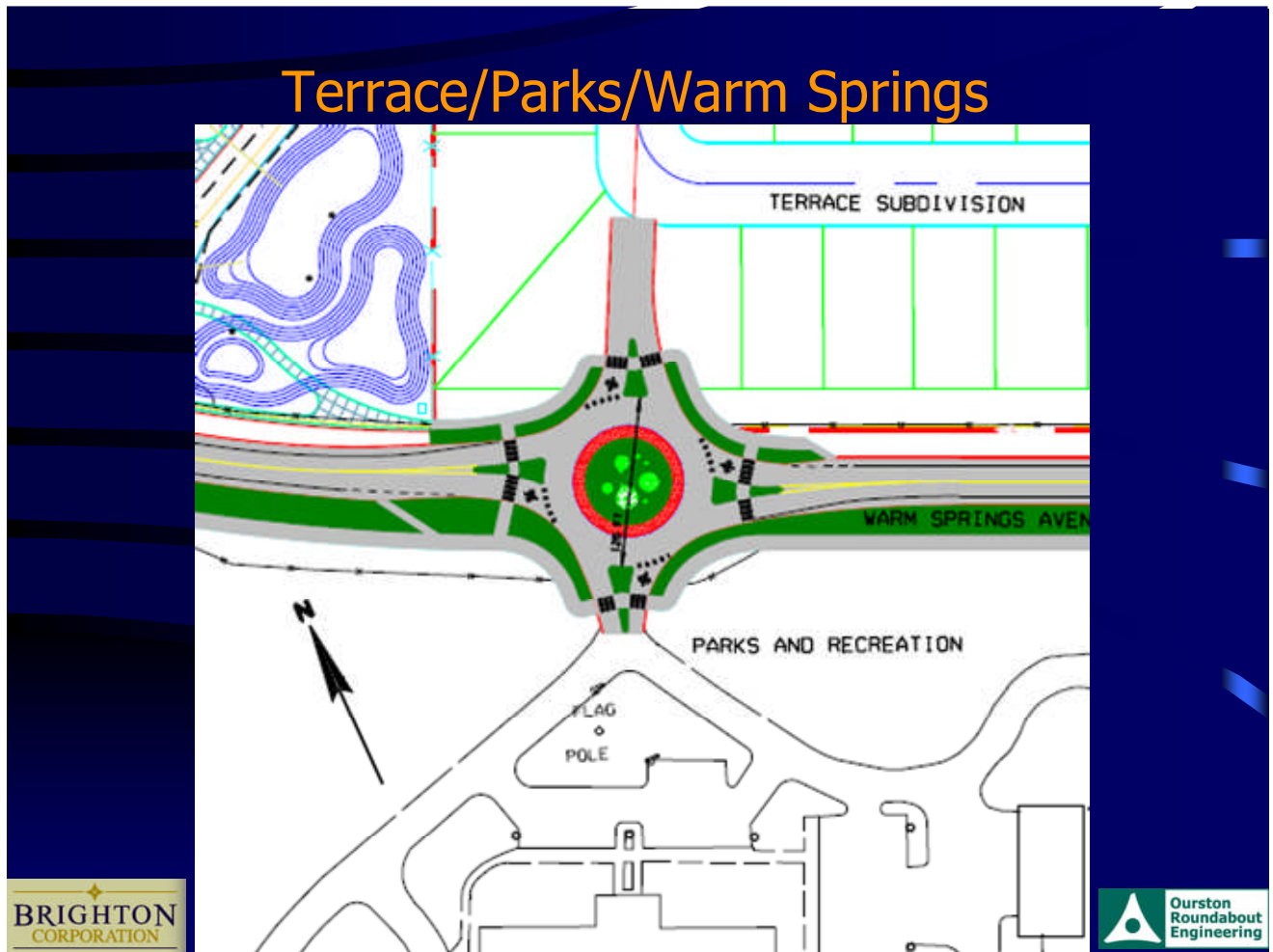




## **Study Participants**

Brighton Corporation, Ada County Highway District, Boise City, Idaho Transportation Department, Idaho Department of Parks & Recreation, Boise School District, local and national engineering firms, property owners, homeowner's associations, neighborhoods and special interest groups, developers, and business owners.

Below is an example of the concept for IDPR's entrance. This treatment is also being considered for the entrance into the new school and Eckert, with the support of the nearby neighborhood associations.



## **STAFF RECOMMENDATIONS:**

Staff recommends board approval of the roundabout intersection and permission to move forward with the surveying and design process. This will involve Board approval for an easement towards the Right of Way on the south side of Warm Springs.

<input type="checkbox"/> IDAPA RULE	<input type="checkbox"/> IDAPA FEE	<b>X BOARD ACTION REQUIRED</b>
<input type="checkbox"/> BOARD POLICY	<input type="checkbox"/> INFO ONLY, NO ACTION REQUIRED	

**AGENDA**  
**Idaho Park and Recreation Board Meeting**  
**July 29-31, 2008**  
**Cascade, Idaho**

**AGENDA ITEM:** 2009 Legislative and Rule Proposals

**ACTION REQUIRED:** Board Action Required

**PRESENTER:** Dean Sangrey

**DIVISION ADMINISTRATOR:** Dean Sangrey

**PRESENTATION:**

**BACKGROUND INFORMATION:**

**Legislation –**

Following lengthy review of the results of efforts during the 2008 legislative session to modify portions of the Idaho Safe Boating Act dealing with mandatory education, minimum operator age for PWC's, and improper loading of vessels, staff have determined to delay any additional efforts at this time. More time is required to evaluate the issues identified during this previous attempt, and it is essential that we ensure more public participation in the review process. This consideration will also incorporate a thorough assessment of concerns brought to the Department's attention relative to vessel operations in no-wake zones.

Considerable attention is presently being focused on the myriad issues associated with HO 602. IDPR staff is working closely with ITD to address a number of technical process issues dealing with issuance of the new restricted plate and OHV stickers, etc. In addition, collaboration has begun to bring representatives of user groups, affected state and federal agencies, and legislators, together to review the language in HO602 and begin making recommendations to clarify the intent. This coordination is being facilitated by the Idaho Recreation Council, Sandra Mitchell's group that we met with during the winter Board meeting. Sandra organized a meeting at the end of June and the goal of the group is to pursue an aggressive agenda of designing a strategy to consider legislation to address problems with HO602 in preparation for the 2009 session. These efforts will include consideration of the 30 day grace period and reciprocity issue. With this endeavor moving forward, IDPR does not plan to sponsor legislation of our own at this time.

## **Administrative Rules –**

### **IDAPA 26.01.20.150.07 - USE OF MOTORIZED VEHICLES**

**Restrictions.** The operation of motorized vehicles within any Idaho state park a designated campground is restricted to ingress and egress to a campsite or other in-park destination by the most direct route.

### **IDAPA 26.01.20.225.04(b) – FEES AND SERVICES, GROUP USE**

Based on formal action by the Board at the meeting in Moscow, the following correction needs to be made to Rule 225.04:

**b.** Permits for groups of up to two hundred fifty (250) people may be approved by the park manager with thirty (30) days advance notice. Permits for groups of more than two hundred fifty (250) people may be approved by the director with forty-five (45) days advance notice, including permits that will involve the sale of alcoholic beverages. The advance notice requirement may be waived with approval of the director or designee.

### **IDAPA 26.01.20.500 – LIVESTOCK**

Grazing of livestock is not permitted within lands administered by the Department. Exceptions may be made by the board for grazing permits or otherwise permitting the use of lands administered by the department for livestock. The use of saddle or other recreational packing livestock, such as llamas, goats, etc., is prohibited on trails, roadways, and other areas unless designed through signing for that purpose or with permission of the park manager or designee.

### **IDAPA 26.01.20.525 – FIRES**

The use of fires shall be restricted to fire circles, grills, or other places otherwise designated by the park manager. All fires shall be kept under control at all times, ~~and shall be extinguished before checking out of the campsite or whenever fire is left unattended~~ Fires shall not be left unattended and will be extinguished before checking out of the campsite. ~~Some park Areas may be closed to open fires during extreme fire danger~~ implement restrictions in the use of open fires during extreme fire events. In certain instances, large geographic areas may be affected by fire closures as mandated by statewide fire management agencies. The Department will coordinate closely with field staff and these fire management agencies during these periods. Field staff will follow the established IDPR fire management policy and standard operating procedures.

### **IDAPA 26.01.20.575 – PROTECTION OF WILDLIFE**

All molesting, injuring, or killing of any wild creature is strictly prohibited, except as provided by action of the Board and as established in Board Policy. Persons in possession

of wildlife, which may be legally taken within state park boundaries, shall comply with all Idaho Department of Fish and Game rules and regulations.

### **IDAPA 26.01.30, IDAHO SAFE BOATING RULES**

Following lengthy review of the results of efforts during the 2008 legislative session to modify portions of IDAPA 26.01.30, Idaho Safe Boating Rules, dealing with negligent operations, staff have determined to delay any additional efforts on these issues at this time. More time is required to evaluate the concerns identified during this previous attempt, and it is essential that we ensure more public participation in the review process.

**STAFF RECOMMENDATIONS:** Board approve the recommended changes to IDAPA 26.01.20.150.07, Use of Motorized Vehicles; IDAPA 26.01.20.225.04(b), Fees and Services, Group Use; IDAPA 26.01.20.500, Livestock; IDAPA 26.01.20.525, Fires; and IDAPA 26.01.20.575, Protection of Wildlife, as presented.

Additionally, staff recommends Board acknowledge and support staff's decision to delay further consideration of modifications to the Idaho Safe Boating Act and the Idaho Safe Boating Rules until such time that these issues can be properly addressed.

☐ IDAPA RULE                      ☐ IDAPA FEE                      **X BOARD ACTION REQUIRED**  
☐ BOARD POLICY                      ☐ INFO ONLY, NO ACTION REQUIRED

**AGENDA**  
**Idaho Park and Recreation Board Meeting**  
**July 29 – 30, 2008**  
**Ashley Inn**  
**Cascade, Idaho**

**AGENDA ITEM:**                      **IDPR Grant Program Advisory Committee Nominations**

**ACTION REQUIRED:**                      **BOARD ACTION REQUIRED**

**PRESENTER:**                      **Dave Claycomb**

**DIVISION ADMINISTRATOR:**   **Dave Ricks**

**PRESENTATION:**

**BACKGROUND INFORMATION:** The Department has fifteen (15) citizen advisory committees, one for each recreation grant program. As the terms for these individual committee members expire, they need to be reappointed or a new member nominated and approved by the Board. A consolidated report of potential committee nominees is included in a bound book entitled “Advisory Committee Review Summary.”

**ACTION ITEM**

**STAFF RECOMMENDATIONS:** Staff recommends that the Board nominate and appoint committee members to the appropriate committees from the applicant list provided.

<input type="checkbox"/> IDAPA RULE	<input type="checkbox"/> IDAPA FEE	<b>X BOARD ACTION REQUIRED</b>
<input type="checkbox"/> BOARD POLICY	<input type="checkbox"/> INFO ONLY, NO ACTION REQUIRED	

**AGENDA**  
**Idaho Park and Recreation Board Meeting**  
**July 29-31, 2008**  
**Cascade, Idaho**

**AGENDA ITEM:** **Heyburn Float Homes Lease Options**

**ACTION REQUIRED:** **BOARD INFORMATION ONLY**

**PRESENTER:** **Dave Ricks**  
**David White**  
**Steve Strack**

**DIVISION ADMINISTRATOR:** **Dave Ricks**

**BACKGROUND INFORMATION:**

The Department currently leases float home moorage sites to twenty-four lessees on Hidden Lake at Heyburn State Park. The current leases expire on December 31, 2009. By motion of the Board dated August 3, 2006, staff and legal counsel were directed to offer an opportunity to the Lessees to enter into a new ten-year lease similar to the draft lease presented to the Board at the August 2006 meeting. The draft lease presented to the Board anticipated that the float homes would continue as “dry” residences with composting or incinerating toilets and temporary storage of grey water for off-site disposal. The draft leases were based on the assumption that the float homes would not be subject to the Floating Homes Residency Act (FHRA), and left open the question of whether the float homes would need encroachment permits from the Idaho Department of Lands (IDL). At the last Board meeting in May 2008 in Moscow, Idaho the Board directed the Department’s Division Administrator for Management Services to review the issues with IDL, the Attorney General, Panhandle Health District (PHD), Department of Environmental Quality (DEQ), and North region staff to determine a course of action to be recommended to the Board at the July 2008 Board meeting.

**CONSIDERATION POINTS**

Department Goal - The Department’s goal is develop Hidden Lake into a hike-in/boat-in camping area. With the current configuration of the float homes in this area this development is not possible. Creating a smaller footprint impact on Hidden Lake will result in the float homes being required to be part of a commercial marina along with the sewer, water, and other utility issues associated with that change, along with parking and additional slips required under commercial marina rules. It has been estimated that this change, which essentially keeps them in a smaller part of Hidden Lake will cost \$2-\$3 million.

Sewer issues – In discussion with PHD and DEQ, it is clear that the float homes will be required to be connected to an approved sewer system whether or not the float homes move. The issue in the past has centered on the float homes being classified as “dry” cabins, despite having sinks and on-site gray water storage systems for eventual off-site disposal. According to PHD/DEQ, under current standards, any float home generating any type of waste water must have a permanent continuous connection to an on-shore sewage system. With the soil conditions available a drain field option will most likely cost as much if not more than connecting to the Department’s new central sewer system.

Encroachment issues – The jurisdiction for this is IDL and they have indicated that any change in the current configuration of the float homes will require encroachment permits for each float home and a lease from IDL allowing operation of a commercial marina. IDL rules governing operation of commercial marinas would apply, including parking requirements and rules requiring two public boat slips to be provided for each private float home moorage site.

Cost issues – Currently, if IDPR does not renew the float home leases, the Department must reimburse each float home for the actual costs of removing the float home, up to one half the value of that float home. Alternatively, IDPR must purchase each float home at fair market value. This has been estimated to be as high as a \$1,000,000 liability that IDPR does not have funding for.

### **POTENTIAL OPTIONS:**

1. Let the current lease expire. This option will remove the float homes from Hidden Lake and allow for future development for public camping. The estimated cost for this could be as high as \$1,000,000. The Department will also lose the yearly income generated from these homes (\$31,200) and Benewah County will also stand to lose the property taxes (\$7,866) associated with these homes.
2. Work towards a goal of moving the float homes into the Chatcolet Marina. The current marina is in need of being rebuilt, complete with utilities, breakwater, and new docks and pilings. Chatcolet Marina is closer to existing parking, utilities, and is currently being reviewed for improvements. There is an existing parking lot and boat ramp. The point could be made that rather than spending funding on relocating the float homes into a new marina in Hidden Lake, which will be very expensive, it would be more cost effective to move them into a renovated marina that also would be beneficial to the public. Our current marina has very little breakwater effectiveness and offers limited moorage. If this marina were renovated with inclusion of the float homes, a viable economic community would be added to the existing community of cabin owners and weekend boaters along with campers. This would increase the level of opportunity for a business to offer bicycle and boating rentals along with a store and possibly a restaurant. It keeps the float homes as an income source to the park (leases) and keeps the property taxes for those structures in Benewah County.

This new arrangement would include a new lease that could set standards for the float homes that would be in keeping with the park’s new revitalization. In discussions with



IDL, PHD, and DEQ if this option were pursued there would be a grace period to allow the float homes to stay as they are in the Hidden Lake area until funding is procured to make the change to Chatcolet. The lease extension timeframe would dictate the move into the renovated marina and if for some reason over that timeframe funding was not procured, the float home owners would need to move or dismantle their homes at their cost. This would be in exchange for the additional time allowed to be as they are.

**STAFF RECOMMENDATION:**

Based on costs and in an effort to improve the existing park infrastructure and facilities, staff recommend the Board direct staff towards pursuing funding for conceptual design and construction for renovation of the Chatcolet Marina with the intent to include the float homes in that marina.

☐ IDAPA RULE                      ☐ IDAPA FEE                      ☐ BOARD ACTION REQUIRED  
☐ BOARD POLICY                      ☒ INFO ONLY, NO ACTION REQUIRED

**AGENDA**  
**Idaho Parks and Recreation Board Meeting**  
**July 29-31, 2008**  
**Cascade, Idaho**

**AGENDA ITEM:** **FY 2008 4<sup>th</sup> Quarter Financial Statements**

**ACTION REQUIRED:** **No Action Required – Place Holder**

**PRESENTER:** Tamara Humiston

**DIVISION ADMINISTRATOR:** Dave Ricks

**PRESENTATION:**

### **BACKGROUND INFORMATION:**

The agency's 4<sup>th</sup> Quarter Financial Statements for Fiscal Year 2008 will be mailed under separate cover.

The financial information will not be available from the State's accounting system until July 15, 2008.

**STAFF RECOMMENDATIONS:**

The Board action item will be included in the Financial Statements mailed under separate cover.

☐ IDAPA RULE                      ☐ IDAPA FEE                      ☐ BOARD ACTION REQUIRED  
☐ BOARD POLICY                      ☒ INFO ONLY, NO ACTION REQUIRED

**AGENDA**  
**Idaho Parks and Recreation Board Meeting**  
**July 29-31, 2008**  
**Cascade, Idaho**

**AGENDA ITEM:**    **Fiscal Year 2010 Budget Request**

**ACTION REQUIRED:**    **No Action Required – Place Holder**

**PRESENTER:**    **Dave Ricks**

**DIVISION ADMINISTRATOR:**    **Dave Ricks**

**PRESENTATION:**

**BACKGROUND INFORMATION:**

The agency's Fiscal Year 2010 Budget Request will be mailed under separate cover.

The financial information to estimate cash balances will not be available from the State's accounting system until July 15, 2008.

**STAFF RECOMMENDATIONS:**

The Board action item will be included in the Fiscal Year 2010 Budget Request mailed under separate cover.

<input type="checkbox"/> IDAPA RULE	<input type="checkbox"/> IDAPA FEE	<input checked="" type="checkbox"/> BOARD ACTION REQUIRED
<input type="checkbox"/> BOARD POLICY	<input type="checkbox"/> INFO ONLY, NO ACTION REQUIRED	

**AGENDA**  
**Idaho Park and Recreation Board Meeting**  
**July 29-31, 2008**  
**Cascade, Idaho**

**AGENDA ITEM:** **Campsite Pricing and Proposed Fee Schedule**

**ACTION REQUIRED:** **Board Action Required**

**PRESENTER:** **Dean Sangrey, Tammy Kolsky**

**DIVISION ADMINISTRATOR:** **Dean Sangrey**

**PRESENTATION:**

**BACKGROUND INFORMATION:** As directed by the Board, staff has developed a sliding fee schedule proposal that applies to all IDPR campsites and facilities allowing the agency to establish flexibility in the authorized fees charged. This schedule will provide the discretionary latitude needed to assign fees on a resource by resource basis that will allow the agency to factor in demand (high and low), as well as market value. With this mechanism the agency can take optimum advantage of resource values dependent upon time of year, location, and availability.

The attached table provides comparisons of differential fees for the range of campsites, cabins, group facilities, etc., within our system. The information shows current Board authorized fees and proposed adjustments applied to the concepts of value pricing and premium pricing in each campsite and facility category. The final column represents the recommended maximum IDAPA-approved fee for each category.

The proposed sliding fee schedule was developed after completing research into site occupancy rates and in consideration of the methodology utilized by other states that have implemented similar approaches to establishing a flexible fee schedule. Additional elements considered were trigger points, usage thresholds, and fee boundaries.

**STAFF RECOMMENDATIONS:** Board approve the recommended sliding fee schedule and associated IDAPA rule modification that will allow the Department to maximize revenue potentials at different locations during various times of the use season.

# IDPR

## Variable Fee Schedule Proposal

Type		Current	Value Pricing Requested	Premium Pricing Requested	IDAPA Requested
Campsites	<i>Primitive</i>	\$ 9.00	\$ 7.00	\$ 11.00	\$ 13.00
	<i>Standard</i>	\$ 12.00	\$ 10.00	\$ 14.00	\$ 16.00
	<i>Serviced /W</i>	\$ 16.00	\$ 14.00	\$ 18.00	\$ 20.00
	<i>Serviced /E</i>	\$ 16.00	\$ 14.00	\$ 18.00	\$ 20.00
	<i>Serviced /W, E</i>	\$ 20.00	\$ 18.00	\$ 22.00	\$ 24.00
	<i>Serviced /W, E, SWR</i>	\$ 22.00	\$ 20.00	\$ 24.00	\$ 26.00
	<i>Companion Primitive</i>	\$ 17.00	\$ 15.00	\$ 19.00	\$ 21.00
	<i>Companion Standard</i>	\$ 22.00	\$ 20.00	\$ 24.00	\$ 26.00
	<i>Companion Serviced /W</i>	\$ 25.00	\$ 23.00	\$ 27.00	\$ 29.00
	<i>Companion Serviced /E</i>	\$ 25.00	\$ 23.00	\$ 27.00	\$ 29.00
	<i>Companion Serviced /W, E (Single Hookup)</i>	\$ 29.00	\$ 27.00	\$ 31.00	\$ 33.00
	<i>Companion Serviced /W, E (Double Hookup)</i>	\$ 33.00	\$ 31.00	\$ 35.00	\$ 37.00
	<i>Companion Serviced /W, E, SWR</i>	\$ 35.00	\$ 33.00	\$ 37.00	\$ 39.00

# IDPR

## Variable Fee Schedule Proposal

Type		Current	Off-Peak Season	Peak Season	IDAPA Requested
Cabins	<i>Camper</i>	\$ 45.00	\$ 45.00	\$ 55.00	no change
	<i>Deluxe</i>	\$ 55.00	\$ 90.00	\$ 115.00	no change
Yurts	<i>Standard</i>	\$ 45.00	\$ 45.00	\$ 55.00	no change
	<i>Premium</i>	\$ 55.00	\$ 55.00	\$ 65.00	no change
	<i>Deluxe</i>	New Facility	\$ 65.00	\$ 75.00	no change
	<i>Backcountry Weekdays</i>	\$ 75.00	\$ 75.00	\$ 90.00	no change
	<i>Backcountry Weekends / Holidays</i>	\$ 90.00	\$ 75.00	\$ 90.00	no change
Group Facilities	<i>Harriman Bunkhouse</i>	New Facility	\$ 120.00	\$ 150.00	Park Specific Fee
	<i>Harriman Scovell Center Conference Facility</i>	New Facility	\$ 120.00	\$ 150.00	Park Specific Fee
	<i>Harriman Scovell Center Sleeping Facilities</i>	New Facility	\$75.00 per room	\$100. per room	Park Specific Fee

\*\* Facilities - Additional charges of \$12.00 per-person apply for each person in party above the sleeping capacity of the facility.defined base occupancy.

☐ IDAPA RULE                      ☐ IDAPA FEE                      ☐ BOARD ACTION REQUIRED  
☐ BOARD POLICY                      X INFO ONLY, NO ACTION REQUIRED

**AGENDA**  
**Idaho Park and Recreation Board Meeting**  
**July 29-31, 2008**  
**Cascade, Idaho**

**AGENDA ITEM:** Update On Highway Signage Program

**ACTION REQUIRED:** Information Only

**PRESENTER:** Dean Sangrey

**DIVISION ADMINISTRATOR:** Dean Sangrey

**PRESENTATION:**

**BACKGROUND INFORMATION:** Following the discussions during the May Board meeting in Moscow, documentation on the results of the ITD highway sign survey was provided to the Board, including a DVD of the pictures. Staff has developed a prioritized project list of immediate needs from the Regions that can be funded with \$20,000 from the FY09 operating budget.

Recommendation is \$11,000 of FY09 money to go to Thousand Springs, \$3,000 to Walcott, \$3,000 to Harriman and \$3,000 for North Region sign repairs. These projects will be discussed with the Board during the meeting.

Sign Project Manager Gary Shelley has assisted with development of a long-term assessment and replacement project that will be included in the FY 2010 budget. A brief outline of this proposal is below and will be reviewed in the Budget Workshop.

ITD gave our department the total costs for all IDPR signs. ITD also recommends that approximately 20% of the total signs are due for repair/replacement.

Total adjusted value of IDPR signs repair	\$58,993
Thousand Springs New signs	\$34,027
International symbol signs (12 parks @ 16 signs per park @ \$40)	\$ 7,680
Total signs cost	\$100,700
Less FY 09	\$20,000
FY 10 signs request	\$80,700

**STAFF RECOMMENDATIONS:** The sign project planned for FY 2009 is presented for information only. Staff recommends Board approval of the proposed sign program included in the 2010 budget package.